



MEMO

From the office of...

MSU General Manager

TO: Executive Board
FROM: Michael Wooder, General Manager
SUBJECT: Surplus Bike Parts Donation
DATE: November 19, 2024

For many years, the MSU operated a bike repair co-op service called MACycle. Due to declining participation and lack of service need, the SRA rescinded the MACycle operating policy in March of 2020.

The former Macycle space, located under Ron Joyce Stadium, remained vacant throughout the pandemic. Upon returning to campus, the MSU took inventory of all tools or assets of value and redistributed them to other departments (notably AVtek) and repurposed most of the equipment in the space. The remaining assets are predominantly specific bicycle bearings, tubes, a couple of frames, and assorted parts that had no other use within the organization. What remains inside the workshop is of no consequence to the MSU at this point and no items are left to actively track within our inventory system or depreciate through our capital assets system.

In 2024, after Hamilton Bike Share (HBS) successfully won its referendum to launch its bike sharing program on campus, the MSU agreed to lease the MACycle space to HBS. The terms of the lease are documented in the contract between MSU, HBS and McMaster University, which covers all operational aspects of the HBS program at Mac.

The HBS team completed an inventory of all remaining bike parts. They are currently using very little of the old MACycle equipment, namely two bike repair stands. All other assorted parts are of no use to HBS and hold a combined value estimated at a potential of \$300 - \$500, if slowly sold off through avenues such as Marketplace. HBS has taken the liberty of asking other bike repair shops in Hamilton and in the local region if there is a willingness to purchase any of our surplus, and the answer is simply no.

However, an elegant solution to enhance student life has presented itself. The Makerspace at Thode Library would accept the surplus items as a donation, and HBS would build and deliver workshops and programming to students through the Makerspace. I believe this is a great choice for the MSU. I recommend that the Executive Board approve the donation of surplus bicycle parts to Thode, through HBS with the intention that HBS also takes the opportunity to enhance student life through ad hoc programming, as they are available to provide. The MSU would expect no other reciprocity for the donation.

Sincerely,

Michael Wooder
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