

Executive Board Meeting 24-13
Thursday, November 14, 2024 @ 9:30am
MSU Boardroom, MUSC 201

Called to Order 9:32pm

Present Abbott, Arora, Bolca, A. El-Kadi, Hobbs, Long, Popovic, Sweeney

Late Schaub

Absent

Others Present S. Hackett (CAD), V. Scott (Recording Secretary), M. Wooder (GM), Ella Ying (FCC Director), Fred Min (EFRT Director), Donna Mahboubi (PCC Asst. Director)

1. Adopt Agenda

Moved by El-Kadi, **seconded** by Sweeney to adopt the agenda, as presented.

Amendments

- El-Kadi – Add Closed Session
- Sweeney – Open one MSU Seat on Sponsorship & Donations Committee

Moved by El-Kadi, **seconded** by Sweeney to adopt the agenda, as amended.

Passes Unanimously

2. Adopt Minutes

Moved by Sweeney, **seconded** by Bolca to adopt the minutes of Executive Board meeting 24-12 – November 7, 2024, as circulated.

- Sweeney thought that they were great minutes.

Passes Unanimously

3. PCC Report – report circulated

- Donna Mahboubi summarized the report.

Questions

- Sweeney stated that they and El-Kadi had a productive meeting about potentially supporting services better, which includes looking into grants. Sweeney pointed out that PCC does a lot of events with the QTCC, which is an MSU club, and would like to know more about the collaborative relationship between the two. Mahboubi responded that their typical collaborations are the Hallowqueer bash and the upcoming clothing swap.

They explained that they partner with these groups so that they feel accepted, and the events are partnered to ensure that everyone feels welcome.

- Sweeney stated that the MSU would like to support this group, but not from a clubs perspective. They asked if there was potential to have a separate executive within the PCC to transform the QTCC from a club and tied in with PCC. Sweeney asked if this would make sense or if it was easier to keep QTCC as an independent club. Mahboubi responded that it made sense for QTCC to be an independent club, as in the PCC there are other spaces for other identities and community groups. They felt that it made sense to keep everything separate as QTCC does hold their own events for their part of the community and that mixing the two groups together may not meld.
- Sweeney thanked Mahboubi for their insight. They clarified that 70% of QTCC's funding was tied into PCC and that they were trying to make sure that PCC wasn't asking a club to pay for items when PCC was able to.

4. DEN Report – report circulated

- El-Kadi summarized the report.

5. EFRT Report – Fred Min presented

- Min summarized the report.

Schaub arrived at 9:45am

Questions

- Sweeney asked if there were other challenges being faced besides the ones mentioned in the report. Min responded that they didn't think so. They added that training has been the big focus for the team and that EFRT has been implementing some of the feedback from the check-ins happening.
- Sweeney stated that they were surprised there wasn't any mention of ClinicAssist in the report. They stated that everyone should be aware of this, as Executive Board oversees the services. Min responded that they've been having conversations with El-Kadi, Sweeney, and the ClinicAssist team. They explained that there were issues at the beginning of the year, so they paused utilization and went back to the old system. Min added that they've since had a meeting with the developers and El-Kadi, items have been fixed and EFRT plans on reintroducing the program soon.
- El-Kadi thanked Min for the report. They asked what the timelines and changes implemented would look like. Min responded that they will be testing out the program in November and December, and then opening testing to volunteers with the hope to reintroduce back to the team in January 2025.
- El-Kadi asked Min to speak about the burnout period and to walk EB through what this looks like, and how they could ensure the responders are feeling supported. Min responded that team check-ins will be happening, with executives checking in on the volunteers to see how they could be supported.

- Sweeney emphasized that the Board was here to support EFRT in any challenge faced, and that Min had a strong team.

6. FCC Report – Ella Ying presented

- Ying summarized the report.

Questions

- El-Kadi thanked Ying for a great report. They stated that they had joined FCC for an executive meeting the other day, and some of the information passed along today was discussed at the meeting yesterday. El-Kadi stated that they would like FCC to work towards a report, and know that a lot of graduate students frequent the space, and then bring everything to the GSA to discuss possible partnerships. They added that they were not looking to push people away but to emphasize that FCC was an undergraduate service.
- Scott asked if FCC imposed limits on how frequently students visited the space, or how much food they take each time. She asked if the students get to choose their own food. Ying responded that they're not currently imposing limits as FCC has the capacity and items to give away. They explained that they haven't had to restock since October, and they haven't implemented limits to increase engagement. Ying added that they have told volunteers that limits will be implemented if certain items aren't being taken.
- Wooder stated that they appreciated the report. He suggested that FCC has more passive promotions in the FCC space itself for Good Food Box. He suggested having QR codes within the space, with the website and updated social accounts. Wooder added that business cards could also be added to Lockers of Love drop-offs or put in food donation bags. Ying thanked Wooder for the ideas and stated that they will look into the business cards idea.
- Schaub stated that one thing particularly interested him, which was of graduate students utilizing FCC and them being overrepresented by 300% in the service. Schaub stated that graduate tuition was significantly higher than undergraduate tuition and knew that this was endemic, and it was more than just having GSA paying for usage. They felt that there was a huge amount of need-based aid that needed to be allocated. Ying stated that this was a challenge to navigate this as they are trying to increase engagement from the undergraduates, even though they know that graduate students do face more barriers. Ying explained that they're hoping to work towards something so that it would be done fairly.
- Sweeney asked if there was any communication about the community kitchen being opened, and if there would be an opportunity to host something before the end of the semester. Ying responded that they had spoken to the Student Life Director about this, and the hope was to have everything in place to be able to start using the space in January. They explained that the hope was to get FCC to do a trial run in December, but Residence Life would like to stick with hosting in PGCLL for now.
- Hackett offered his services for the next launch of the Good Food Box, and wanted to connect outside of the meeting.

- Sweeney asked Ying to reach out at any point of the year to discuss budgets moving forward.
- El-Kadi felt that they had enough data to support the argument to get additional funding from other resources.
- Scott responded that they should be looking into grants, partnerships with GSA, and investigate the possibility of limiting the access graduate students have to the space.

7. Sponsorship & Donations Committee Recommendations

Moved by Sweeney, **seconded** by El-Kadi that the Executive Board approve the recommendation from the Sponsorship & Donations Committee to donate \$100 to the Intentions for Infinity Club.

- Sweeney went over the memo with the Board.
- Scott pointed out that this entity wasn't an MSU club, which was why a donation was being offered.

Vote on Motion

Passes Unanimously

8. Open MSU Seat on Sponsorship & Donations Committee

Moved by Sweeney, **seconded** by El-Kadi that the Executive Board open one (1) MSU seat on the Sponsorship & Donations Committee.

- Sweeney stated that this was a great opportunity to get involved in the sponsorship and donations process. They explained that the group meets every other week for one hour.

Vote on Motion

Passes Unanimously

9. Closed Session

Moved by El-Kadi, **seconded** by Sweeney to move into Closed Session.

- El-Kadi stated that they had a couple of updates for the Board.

Vote on Motion

In Favour: 8 Opposed: 0 Abstentions: 1

Larissa left at 10:20am during Closed Session

10. Return to Open Session

Information and Question

- Scott informed the Board about the changes in Elections timelines, and that the Health and Dental reimbursements are happening now.

Bolca left at 10:27am

- El-Kadi stated that service reviews were scheduled to close on November 11 and has been pushed to closing on the 22nd. They added that the recommendations will come forward to a January EB meeting. El-Kadi reported that they joined FCC for their executive meeting, and will be joining SHEC and Spark on Monday to see how their services are being run, and was scheduled to do an EFRT night shift as well.
- Hackett informed the Board that the Comms Officer and he are reworking the layout of the MSU newsletter and requested feedback on visuals. He announced that TwelvEighty has their club night next week Thursday 'Y2K', and that promo was coming out this week going into next week. Hackett announced that Service Review and Your City surveys are out, as well as one for OUSA. He informed the Board that a homecoming recap video will be released this afternoon. Hackett added that they're also filming a video for online ordering and will launch it for the last week of November.
- Wooder updated the Board on Bike Share. He stated that over 7,200 students have registered with the service, opt-out was around 300-400 people, and that there was an average of 35 students a day registering. Wooder stated that the window of rides, depending on the day, was about 2,500-3,000 per day. He explained that this was one of the most successful programs, rivalling HSR within the first couple of months by numbers. Wooder added that the Bike Share team is dealing with one glitch where if someone was a previous bike share user the accounts don't coordinate if steps aren't properly taken, which Bike Share can fix.
- Arora asked if there was a way for the MSU newsletter to go straight into a student's inbox, as opposed to their 'other' section. Hackett stated that students would have to designate the newsletter to automatically go directly into their inboxes.
- Scott reminded the Board that the information given at EB should be taken to the SRA and spoken to during information period, or put into the reports given.

11. Adjournment and Time of Next Meeting

Time of Next Meeting:

Thursday, November 21, 2024
9:30am
MSU Boardroom, MUSC 201

Moved by Sweeney, **seconded** by Arora that the Executive Board meeting be adjourned.

Passes Unanimously

Adjourned at 10:40am

/vs

DRAFT