



REPORT

From the office of the...
EFRT Program Director

TO: Members of the Executive Board
FROM: Fred Min
SUBJECT: Emergency First Response Team (EFRT) Report 5
DATE: October 24th, 2024

Yearplan Update

EFRT is on track as per the year plan. EFRT has successfully completed the busiest time of the year, and continues to provide 24/7 medical coverage on McMaster campus. EFRT has completed event responding for Homecoming, the largest event response operation in EFRT's history. EFRT has also completed its hiring process for the year, welcoming 14 new responders.

Events, Projects, & Activities

General Service Usage

EFRT's responding continues to see similar trends to previous years in terms of call volume and chief complaints. The main chief complaints continue to be musculoskeletal injuries and intoxication. EFRT went off-call for Fall Reading Week as per EFRT's operating policy, and returned to 24/7 responding on October 20th at 6:00 PM.

Projects & Events: Homecoming Event Response (Completed)

EFRT completed its largest event response operation for McMaster Homecoming. Under the planning function of EFRT's Scheduling Coordinator and Inventory Coordinator, the operation involved 11 responders and 2 executives on-call for a 24-hour period, stationed at the different Homecoming programming. EFRT responded to 12 medical emergencies during the day shift and 21 emergencies during the night shift, totaling 33 calls throughout Homecoming. This marks the most calls EFRT has responded to in a 24-hour period since 2017. Out of EFRT's 33 calls, 11 of them resulted in upgrading care to Hamilton EMS. The most prominent chief complaint was intoxication.



Figure 1: EFRT Responders at Homecoming

Projects & Events: EFRT Responder Hiring (Completed)

EFRT responder hiring concluded in early October, hiring 14 responders out of the initial 234 applicant pool. The hiring process involved a written application, first aid test, multiple mini interview (MMI), and two orientation weekends. This hiring process was completed with the planning function of EFRT's Assistant Director and the work done by all EFRT responders.

Projects & Events: Rookie Responder Onboarding (Ongoing)

New responders are being onboarded and prepared for their role as EFRT responders. This includes transition meetings with the EFRT executive team, a workshop to get them accustomed to EFRT training, and shadow shifts to familiarize themselves with being on-call.

Projects & Events: Team Photos (Upcoming)

Through the planning of EFRT's PR Coordinator and the MSU Communications Team, EFRT will be having a team photoshoot. This is to capture headshots of Rookie responders and entire team photos to be used as promotional material.

Projects & Events: October Monthly Training: Trauma and Basic Life Support (Upcoming)

The EFRT Training Coordinator and executive team will be facilitating monthly training for the team. This will be the first team-wide training since hiring the new responders. The team will have a lesson reviewing trauma emergencies and basic life support skills, and will complete various medical situations.

Projects & Events: First Responder (FR) Training (Upcoming)

Rookie responders will be undergoing FR training, the first formal certification they will be obtaining in their EFRT careers. This training builds off of the

knowledge responders learned during the hiring process and is the first training they will use to provide care as EFRT responders.

Outreach & Promotions

Summary

Since the previous EB report, EFRT has engaged with the McMaster community mainly through social media.

Promotional Materials

Promotional materials include recap posts of previous EFRT activity (e.g. Welcome Week public relations events) and notifying the public of EFRT going off- and on-call.



Figure 2: Recent EFRT Social Media Posts

Social Media Engagement since the Previous Report

EFRT social media engagement has decreased since the previous EB report. This is due to less posts being shared as a result of shifting focus towards responder hiring and Homecoming during this period. However, I do not foresee this to be an issue as more social media content is being prepared by EFRT's PR Coordinator, such as introduction posts for our new responders.

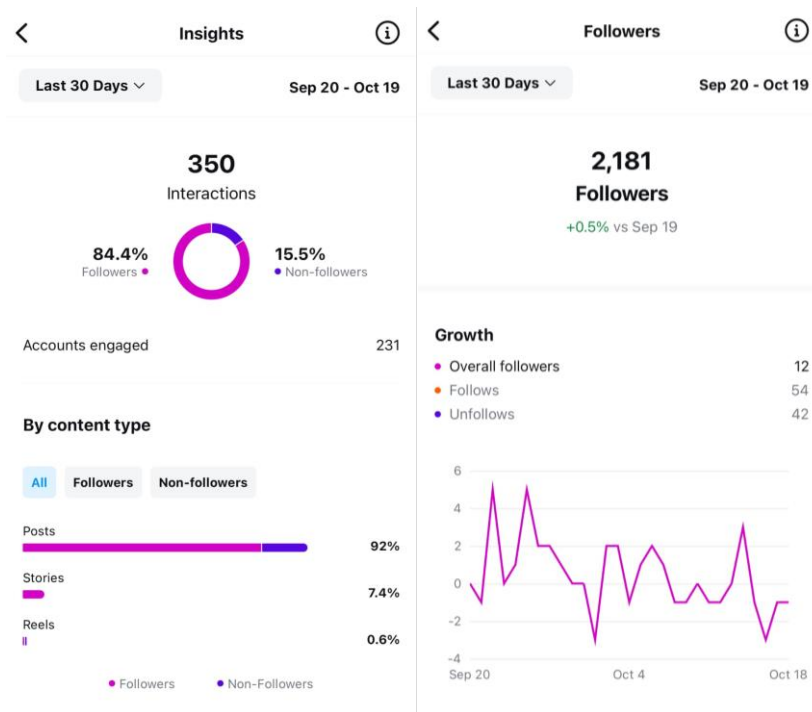


Figure 3: Instagram Analytics

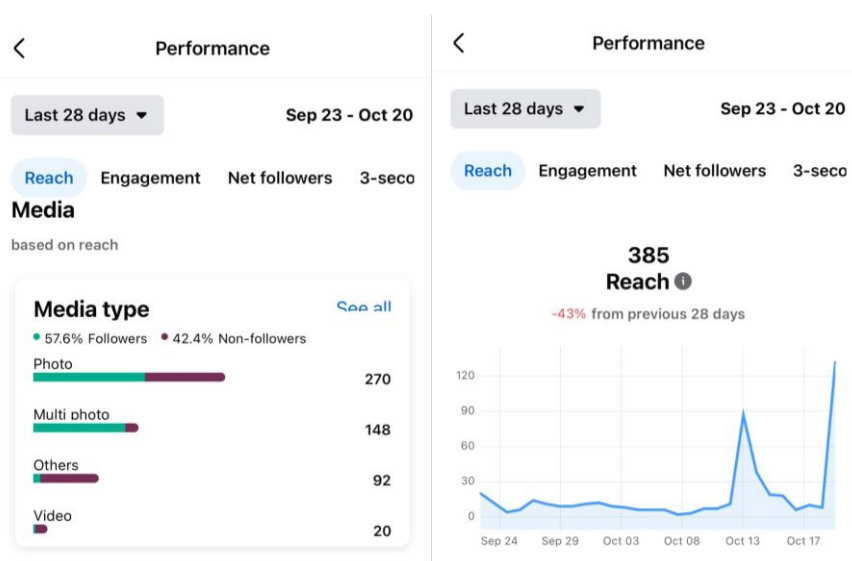


Figure 4: Facebook Analytics

Finances

Budget Summary

Purchases continue to consist of equipment for the team. With the new responders being hired, upcoming purchases will include training certifications

and food for responders during training. I expect that a majority of the training budget will be used in the first semester. I do not foresee any issues with the budget.

ACCOUNT CODE	ITEM	BUDGET / COST
5315-0107	Triangular Bandages and Emergency Blankets	\$251.71
TEAM SUPPLIES	TOTAL SPENT IN LINE	\$11,211.98
	REMAINING IN LINE	\$6,788.02
TOTALS		
TOTAL BUDGETED DISCRETIONARY SPENDING		\$129,825.00
TOTAL ACTUAL DISCRETIONARY SPENDING		\$42,116.60
REMAINING DISCRETIONARY SPENDING		\$87,708.40

Executives & Volunteers

Team morale is high. Responders are excited to welcome the new cohort to the EFRT team. Responders also thoroughly enjoyed the final stages of the hiring process and responding during Homecoming.

Executive members continue to work well with each other, and have appreciated the Reading Week break after the busy start to the year. Executives are now directing their focus towards onboarding the new responders to the team.

Successes

Homecoming event response was a huge success. Completing EFRT's largest event response operation in history and responding to the most number of calls in the past 7 years is no easy task, and I am incredibly proud of EFRT's Scheduling Coordinator, Inventory Coordinator, and all EFRT responders that were on-call during Homecoming. The MSU VP Administration was extremely supportive in EFRT's operations as well, helping secure a Moulton Hall residence room for responders to use during Homecoming.

EFRT hiring was also a huge success. The work of EFRT's Assistant Director and all responders helped bring forward 14 extremely strong and capable individuals to the team. I am extremely excited to see how these 14 individuals grow as responders and contribute to the McMaster community.

Current Challenges

Transitioning the newly hired responders onto the team is a challenge that every EFRT executive team faces. However, it is a challenge that has been

successfully navigated for many years through various onboarding procedures that the executive team will be following.

Miscellaneous

None.