

**Executive Board Meeting 24-04**  
**Wednesday, July 17, 2024 @ 12:00pm**  
**Microsoft Teams, Remote Meeting**

**Called to Order 12:03pm**

**Present** Abbott, Arora, El-Kadi, Long, Mahmoud, Schaub, Sweeney

**Late**

**Absent** Hobbs, Popovic

**Others Present** V. Scott (Recording Secretary), M. Wooder (GM), Ella Ying (FCC Director), Fred Min (EFRT Director), Danielle Sadowski (WGEN Asst. Director), Marc Gonsalves (DEN Director), Yaseen Khan (Maroons Coordinator), Anne Peiris (WGEN Director)

**1. Adopt Agenda**

**Moved** by Sweeney, **seconded** by Mahmoud to adopt the agenda, as presented.

**Amendments**

- Sweeney – Strike Case Study #2
- Scott – Add “Sponsorship & Donations Committee Recommendation”
- El-Kadi – Add “EFRT Closure”
- El-Kadi – Add “Strike Hiring Committee for SHEC Assistant Director”

**Moved** by Sweeney, **seconded** by Mahmoud to adopt the agenda, as amended.

**Passes Unanimously**

**2. Adopt Minutes**

**Moved** by Long, **seconded** by Mahmoud to adopt the minutes of Executive Board meetings 24-02 – June 19, 2024 and 24-03 – July 3, 2024, as circulated.

**Passes Unanimously**

**3. WGEN Report – Anne Peiris presented**

- Peiris summarized the report.

**Questions**

El-Kadi thanked Peiris for the report.

**4. Diversity Report – Marc Gonsalves presented**

- Gonsalves summarized the report.

**Questions**

- El-Kadi stated that they were glad that they were able to get in contact with Indigenous Student Services.

**5. EFRT Report – Fred Min presented**

- Min summarized the report.

**Questions**

- El-Kadi asked when AMLS training happened. They asked Min to do a follow-up one-page report for the service. Min stated that they were already working on it.
- Arora asked what the projects looked like for Clinic Assist before the year started. Min responded that the system would help revamp workflow on how the service stores call reports. They stated that the system should be in place for the school year.

**6. FCC Report – Ella Ying presented**

- Ying summarized the report.

**Questions**

- El-Kadi asked if they had a date for the fridge moving into the Hub. Ying responded that it was being moved on July 24.

**7. Maroons Report – Yaseen Khan presented**

- Khan summarized the report.

**Questions**

- Scott asked if the event was put through the EOHSS portal. Khan responded that they didn't. They asked if they had put through meetings too. Scott responded that all meetings and events need to be put through the risk portal.
- Sweeney asked if Khan needed support for the Marauder Games. Khan responded that they're good to go, just trying to find vendors. El-Kadi stated that the Maroons were given the time 1:30-4pm with time off between that and the concert starting.

**8. Spark Report – report circulated****9. Service Yearplans**

**Moved** by El-Kadi, **seconded** by Sweeney that the Executive Board approves the following service yearplans for the 2024-25 academic year, as circulated:

- Diversity & Equity Network (DEN)
- Emergency First Response Team (EFRT)

- Food Collective Centre (FCC)
- Macademics
- Maccess
- Maroons
- Spark
- Student Walk Home Attendant Team (SWHAT)
- Women & Gender Equity Network (WGEN)
  
- El-Kadi went over each Yearplan with the Board.
- The Board had the following suggestions/requests:
  - EFRT – revenue has been going down since coming back from the pandemic, would like to see steps moving forward to promoting the training better. They should be ensuring that they’re going back to pre-pandemic revenues.
  - FCC – investigate focusing on partnerships with groceries stores, pharmacies, and church groups. Look into opportunities for outreach.
  - Maroons – investigate changing general applications timeline with outgoing and incoming coordinators to ensure that future issues will not arise.
  - WGEN – investigate communicating on what resources WGEN offers to all communities.

#### **Vote on Motion**

**Passes Unanimously**

#### **10. Sponsorship & Donations Committee Recommendation**

**Moved** by Sweeney, **seconded** by Mahmoud to approve the recommendation by the Sponsorship & Donations Committee, as circulated.

- Sweeney summarized the memo.
- Mahmoud stated that this seemed like a reasonable amount to donate to the organization.

#### **Vote on Motion**

**Passes Unanimously**

#### **11. EFRT Closure**

**Moved** by El-Kadi, **seconded** by Long that the Executive Board approve EFRT go off call for August 6th-August 16th.

- El-Kadi went over the memo that was circulated. They explained that EFRT has been having some staffing issues and there will be two weeks in August where they weren't

able to get enough people to cover the shifts.

- Long stated that they knew there were alternatives that the team was trying to explore. They felt that this break was well-timed and much needed for the team.
- Sweeney asked if the University was reached out to about the funding.
- Wooder responded that he doesn't see a need to ask for the financial impact of EFRT closing. He explained that they should be reaching out to Security to let them know about the impact on campus, as the MSU's priority is campus safety.

### **Vote on Motion**

**Passes Unanimously**

### **12. Strike Hiring Committee SHEC AD**

**Moved** by El-Kadi, **seconded** by Sweeney that the Executive Board strike a hiring committee for the SHEC Assistant Director position, consisting of the incoming SHEC Director, the Vice-President (Administration), and one (1) EB member.

- El-Kadi stated that it has been an interesting year so far for SHEC. The Director got into grad school, and so did the Assistant Director. They explained that one of the executives was now Director, and they still have to hire for the AD position. They stated that due to this there is one person from the Director interviews that they would like to meet with, before opening the applications, and see if this person was a fit.

### **Nominations**

- Long

### **Vote on Motion**

**Passes Unanimously**

### **13. Information and Questions**

- Scott announced that she will be on vacation next week.
- Wooder announced that the MSU will be backfilling a couple of positions, IT and Comms. He provided an update that they're still looking to fill their in-house legal counsel, an RFP had been sent out and has been narrowed down to four candidates. Wooder added that the MSU was looking forward to having an enhanced food and beverage experience in September, and that they're back on track for infrastructure needs for the Student Market.

### **14. Adjournment and Time of Next Meeting**

**Time of Next Meeting:**

**Wednesday, July 31, 2024**  
**Remote Meeting, Microsoft Teams**

**Moved** by Mahmoud, **seconded** by Sweeney that the Executive Board meeting be adjourned.

**Passes Unanimously**

**Adjourned at 1:09pm**

/vs