MEMO

TO:	Executive Board
FROM:	Gang Wang, Director of Information & Technology
	John McGowan, General Manager
	Adam El-Kadi, Vice President (Administration)
SUBJECT:	Changes to Information & Technology Department
DATE:	June 4, 2024

We are writing to recommend changes to the current MSU Senior Technician role and an evaluation of the new proposed role of Senior Technician and Web Developer.

Attached is the proposed Operating Policy changes.

These changes are aimed at modernizing the structure and skill set of the IT department to meet, not just today's, but also tomorrow's needs of MSU operations. The net result will be additional web support, enhanced communications, and ensuring compliance with industry standards and best practices.

We understand that changes like these may raise questions, please direct questions to Gang Wang, Director of Information & Technology @ itdirector@msu.mcmaster.ca. Your feedback during this transition period is highly valued.

Thank you for your attention to this matter and your continued support for our organization's success.

Sincerely,

Gang Wang   John McGowan   Aam El-Kadi
Director of Information & Technology   General Manager   Vice-President
(Administration)