



## 2024-2025 Executive Board Meeting

**Topic:** Executive Board Meeting 24-01

**Date & Time:** Thursday June 6, 2024  
12:40pm

**Place:** Remote, Microsoft Teams

- Items:**
- 1) Adopt Agenda
  - 2) Adopt Minutes 23-30
  - 3) Open EB/MSU Seats on Committees Scott
  - 4) Close EB Seats on Committees Scott
  - 5) Open nominations for Students of Distinction Awards Scott
  - 6) Ratify Pass-Around Motion RE: Budgets Scott
  - 7) Strike Hiring Committees El-Kadi
  - 8) Operating Policy – Emergency First Response Team (EFRT) El-Kadi
  - 9) EFRT Job Descriptions El-Kadi
  - 10) Operating Policy – Information Technology Department El-Kadi
  - 11) Operating Policy – Information Technology Advisory Committee El-Kadi
  - 12) Transition Report Scott
  - 13) Closed Session El-Kadi
  - 14)

- Objectives**
- 1) Adopt Agenda
  - 2) Adopt Minutes
  - 3) Approval
  - 4) Approval
  - 5) Approval
  - 6) Approval
  - 7) Approval
  - 8) Approval
  - 9) Approval
  - 10) Approval
  - 11) Approval
  - 12) Approval
  - 13) Approval
  - 14)
  - 15)
  - 16)
  - 17) Provide Information & Answer Questions
  - 18) Unfinished/Other Business
  - 19) Time of Next Meeting and Motion to Adjourn

### Motions

**3.a) Moved by** \_\_\_\_, **seconded by** \_\_\_\_ that the Executive Board open nominations for two (2) Executive Board members on the Space Audit Committee.

**3.b) Moved by** \_\_\_\_, **seconded by** \_\_\_\_ that the Executive Board open nominations for one (1)

Executive Board member on the Sponsorship and Donations Committee.

- 3.c) **Moved** by \_\_\_\_, **seconded** by \_\_\_\_ that the Executive Board open nominations for one (1) MSU member on the Sponsorship and Donations Committee.
- 3.d) **Moved** by \_\_\_\_, **seconded** by \_\_\_\_ that the Executive Board open nominations for one (1) Executive Board member on the Silhouette Board of Publications.
- 3.e) **Moved** by \_\_\_\_, **seconded** by \_\_\_\_ that the Executive Board Open Nominations for one (1) Executive Board member on the EFRT Advisory Committee.
- 3.f) **Moved** by \_\_\_\_, **seconded** by \_\_\_\_ that the Executive Board open nominations for one (1) Executive Board member on the Wage Review Committee.
- 4.a) **Moved** by \_\_\_\_, **seconded** by \_\_\_\_ that the Executive Board close nominations for two (2) seats on the Space Audit Committee.
- 4.b) **Moved** by \_\_\_\_, **seconded** by \_\_\_\_ that the Executive Board close nominations for one (1) Executive Board member on the Sponsorship and Donations Committee.
- 4.c) **Moved** by \_\_\_\_, **seconded** by \_\_\_\_ that the Executive Board close nominations for one (1) Executive Board member on the Silhouette Board of Publications.
- 4.d) **Moved** by \_\_\_\_, **seconded** by \_\_\_\_ that the Executive Board close Nominations for one (1) Executive Board member on the EFRT Advisory Committee.
- 4.e) **Moved** by \_\_\_\_, **seconded** by \_\_\_\_ that the Executive Board close nominations for one (1) Executive Board member on the Wage Review Committee.
- 5. **Moved** by \_\_\_\_, **seconded** by \_\_\_\_ that the Executive Board open nominations for the MSU Students of Distinction Award.
- 6. **Moved** by \_\_\_\_, **seconded** by \_\_\_\_ that the Executive Board approve the results of the following pass around motion:  
“**Moved** by Popovic, **seconded** by El-Kadi that the Executive Board ratify the recommendation from the 23/24 Executive Board for the 2024-25 Operating Budget to the Full Members of MSU and CFMU Incorporated.

In Favour: 5 Opposed: 0 Abstentions: 4  
Motion Passes”

- 7.a) **Moved** by \_\_\_\_, **seconded** by \_\_\_\_ that the Executive Board strike a hiring committee for the SHEC Assistant Director, consisting of the outgoing Assistant Director, the current Director, and one (1) Executive Board Member.
- 7.b) **Moved** by \_\_\_\_, **seconded** by \_\_\_\_ that the Executive Board strike a hiring committee for the Deputy Returning Officer consisting of the current Chief Returning Officer, the Administrative Services Coordinator, one (1) Executive Board member, and the outgoing 23/24 DRO if available.
- 8. **Moved** by El-Kadi, **seconded** by \_\_\_\_ that the Executive Board approve the proposed changes to **Operating Policy – Emergency First Response Team (EFRT)**, as circulated.
- 9. **Moved** by El-Kadi, **seconded** by \_\_\_\_ that the Executive Board approve the proposed new job descriptions of EFRT Inventory Coordinator and EFRT Summer Executive, as circulated.
- 10. **Moved** by El-Kadi, **seconded** by \_\_\_\_ that the Executive Board approve the proposed changes to **Operating Policy - Information Technology Department**, as circulated.
- 11. **Moved** by El-Kadi, **seconded** by \_\_\_\_ that the Executive Board approve the proposed changes to **Operating Policy – Information Technology Advisory Committee**, as circulated.
- 12. **Moved** by \_\_\_\_, **seconded** by \_\_\_\_ that that Executive Board approve the 2023-2024 Vice-President (Finance) Transition Report, as circulated.