



MEMO

From the office of the...

Associate Vice-President Internal Governance

TO: SRA Assembly Members

FROM: Piper Plavins - Associate Vice-President: Internal Governance

SUBJECT: Operating Policy – Role of the MSU in Federal, Provincial, and Municipal Elections

DATE: SRA 24A – April 6/7, 2024

Dear Members of the Assembly,

The following changes are proposed to clarify and update the *Role of the MSU in Elections* Operating Policy to more accurately reflect current practices.

Section	Current	Proposed	Explanation
2.1.	Responsibility for the implementation of this policy shall be with the Vice-President (Education).	This policy shall be implemented by the Vice-President (Education).	Reworded for conciseness and clarity
3.1.1.1	N/A	The “McMaster Elections Plan” comes into effect during an election.	More details on the McMaster Elections Plan and what it is. Added for clarity.
3.1.3.1	Implementation of an awareness and outreach campaign regarding campaign issues	“Implementation of an awareness and outreach campaign regarding issues that each candidate’s platform is based on.”	Grammar and clarity fix regarding what the awareness campaign entails
3.1.3.3.	Coordinating a campus all-candidates debate	“Coordinating an on-campus candidates’	Grammar and clarity

	between local political candidates	debate between local political candidates”	
3.1.3.4	“Connecting with Campus Intercept for provincial elections (...)”	Add in “(or alternative outreach groups)”	More information on the external communication role of Vice-President Education.
3.1.3.5	N/A	Connecting with Elections Canada or the City of Hamilton Staff relating to elections outreach and/or polling stations on campus.	Reaching out to external/official groups to provide help with polling stations on campus.
3.1.4.	Serve as a point of contact for access / communication with the following MSU units	“Serve as a point of contact with the following MSU groups:”	Grammar and clarity
3.1.5.2	The Student Community Support Network	Remove	No longer a current position/common practice
3.1.4.2	Director of Marketing & The Student Life Development Coordinator	Change to “Director of Marketing & Communications, remove “& The Student Life Development Coordinator”	Changed to reflect the appropriate title and positions within the MSU
3.1.4.4	The Student Representative Assembly (through the Standing Committees on External Affairs, and University Affairs)	Through the Standing Committee on Municipal Affairs, Provincial & Federal Affairs, and University Affairs	Changed for clarity because it is the standing committee, not the SRA. Also changed to reflect appropriate title of the committees.
3.1.5.	Serve as a point of contact for access / communication with external groups (...)	Remove “for access / communication”	Redundant, removed for clarity.
3.3.	Student Life Development Coordinator (SLDC)	Change to “Director of Marketing and Communications”	Changed to reflect appropriate title and position
3.3.1	Assist the Vice-President (Education) with any aspect of the elections awareness and outreach campaign, as requested	Remove “any aspect of the”, make “campaign” plural	Removal makes section more straightforward

3.4.2.	SLDC	Change to “Director of Marketing & Communications”	Changed to reflect the appropriate person involved
3.5.	External Affairs	Change to “Municipal Affairs, Provincial & Federal Affairs”	Changed to reflect the current title of the standing committee
3.5.1	Assist the Vice-President (Education) with any aspect of the elections awareness and outreach campaign, as requested	Remove “any aspect of the”, make “campaign” plural	Refer to 3.3.1.
3.5.2	“In particular”	“particularly”	Grammar
3.6.1	Assist the Vice-President (Education) with any aspect of the elections awareness and outreach campaign, as requested	Remove “any aspect of the”, make “campaign” plural	Refer to 3.3.1.
3.7.2	N/A	Add in “Collaborate alongside the Communications Officer”	The Communications Officer also designs promotional materials for the MEG. Thus, it makes sense for them to collaborate.
3.7.3.	N/A	Assist the Vice-President (Education) and Director of Marketing & Communications with the development of communication tools and strategies	Clarity on what their role entails.

If you have any questions or concerns, please contact me via email before the meeting.

Kind regards,

Piper Plavins

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