



MEMO

From the...

Vice-President (Finance) & CFO

TO: Members of the Executive Board
FROM: Sefa Otchere, Vice President (Finance)
SUBJECT: MSU Emergency First Response Team Request for Increased Uniform Budget
DATE: Jan 22nd, 2024

Dear Executive Board,

EFRT Responders respond to mental and physical traumas on campus. Many calls involve musculoskeletal or soft tissue injuries and intoxicated patients. Within the field of prehospital medicine, responders are provided with personal protective equipment (PPE). PPE comes in the traditional form of gloves, masks, and isolation gowns and serves to protect a responder from blood, vomitus, urine or other bodily fluids that may make contact. PPE is necessary to protect responders from contracting or transmitting disease/infection. Responders also wear full pants treated with Teflon for stain, soil and fluid resistance.

Request:

MSU EFRT is currently provided with an appropriate uniform budget line (6633-0107-0200) which allows all responders to acquire a uniform shirt and outerwear in the form of a sweater or jacket. This is necessary as EFRT responders work approximately 1 shift per week and work in a physically demanding environment indoors and outdoors. Until this year there was no uniform pant policy, however, this year the EFRT executive team created a policy that mandates responders wear black pants recommending tactical or EMS pants. Uniform pants are also industry standard in collegiate EMS teams with the university of Guelph and University of Western teams both having an EMS pant policy.

Purchasing pants that provide adequate protection poses a financial barrier that EFRT volunteer responders cannot and should not be expected to afford. As the uniform budget currently stands, EFRT cannot purchase uniform pants. A request of \$4000 is requested for this fiscal year and for each year going forward to purchase 1 pair of EMS, fluid-resistant, pants for each responder. See the cost breakdown below.

EMS Pant Cost Estimate Breakdown: Supplier: Uniform Uniforms
Pant Type: EMS Pants
Cost: (\$90/pant * 40 responders)
Total Request: \$4000

Note of Responsible Spending:

These costs are estimates provided by suppliers and are subject to change. The final cost may be more or less than what is reflected in this memo. If this request is approved, future years will have concrete budgetary quotes to refer to and responsible spending will be definite. Regardless, if this request is approved EFRT will follow all MSU finance protocols ensuring that student body funds are responsibly used.

Sincerely,

A handwritten signature in black ink, appearing to read 'S. Otchere', written in a cursive style.

Sefa Otchere

Vice President (Finance) & CFO

McMaster Students Union

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Adam EI-Kadi – MSU VP Admin & Fezan Khokhar – EFRT Program Director