



REPORT

From the office of the...

First Year Council Coordinator

TO: Members of the Executive Board
FROM: Aryana Zarandi
SUBJECT: First Year Report 2
DATE: Monday October 23, 2023

Yearplan Update

Since the last time I reported, the election process has concluded, and I have continued supporting our council members' onboarding process which I will detail below.

Events, Projects, & Activities

General Service Usage

Service usage has increased because council members have been elected, and their training has begun. There has been only 1 meeting thus far, and attendance has been good (15/19 members). The council members were engaged and feel excited for this year.

Projects & Events: Elections (Complete)

Elections have concluded, and all members have been instated. There is an appeal in the process until then, it remains uncertain whether there will be additional changes to the council.

Projects & Events: First Year Formal (On-going)

MSU Spark and MSU FYC have continued their collaboration with FYF. Ticket sales will start this week; promotional plans will be finalized with the council members next week.

Projects & Events: On-boarding (On-going)

From the last EB report, I have organized our first meeting using two Microsoft Forms. I obtained member preferences regarding meeting format and timing. In addition to this, I have collected all the council members' personal contact information, their goals, and event ideas. I will create a collective resource that enables smooth communication between members, which includes their preferred platform. I will also create a group chat for the team to relay announcements and information. Currently, I created a team channel that has all our sub-committees, meeting minutes, FYC calendar, and templates for the

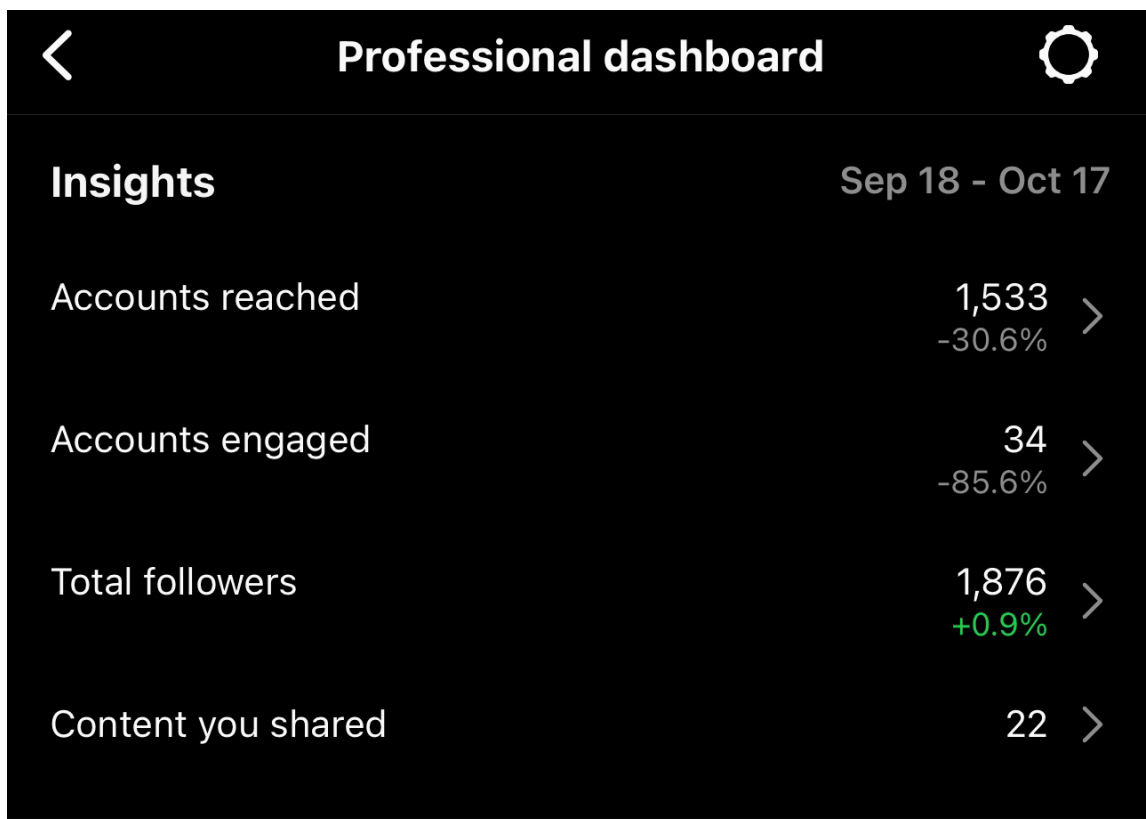
members to use. I plan to include more information about various MSU Services and the administrative stuff in re: event planning (eg. when to send me event promotion requests so I can send them to the Underground).

Outreach & Promotions

Summary

Nothing new has been posted on our social media page since the last EB report.

Social Media Engagement since the Previous Report



Finances

Budget Summary

	C	D	E	F
<i>First Year Council</i>				
<i>DISCRETIONARY EXPENDITURE</i>				
<i>Summary</i>				
DISCRETIONARY SPENDING			\$5,650.00	
DISCRETIONARY SPENDING			\$527.00	
DISCRETIONARY SPENDING			\$5,123.00	

Executives & Volunteers

Members seem really excited to start their positions. Next week there will be a Year plan meeting in which everyone will have the opportunity to collaborate. I plan to bring some snacks to make this meeting more welcoming and encourage team bonding.

Successes

The council has come together in a short amount of time and has hit the ground running after their first meeting. I'm excited to support them in all the things they will accomplish.

Current Challenges

Having all the members at one meeting has proved to be challenging. Many of the students are involved in other organizations or naturally have varying schedules. Any advice for supporting my members while ensuring our meeting times work for as many people as possible would be appreciated!