



REPORT

From the office of the...
Vice-President (Administration)

TO: Members of the Student Representative Assembly
FROM: Adam F. El-Kadi, Vice-President (Administration)
SUBJECT: SRA 23G Report
DATE: September 19th, 2023

Dear Members of the SRA,

I hope this report finds you well, and I hope the beginning of the school year has started well too. I think I'll begin my SRA reports with a quote of the week from now on, I feel it's a lighthearted way to start my reports. "Everyone thinks of changing the world, but no one thinks of changing themselves," Leo Tolstoy.

Welcome Week

To say Welcome Week was busy would be an understatement. I was always told it would be the busiest time for the VP Admin; however, I never anticipated this level of work. Starting my day at 6:00 a.m., I would look at the day's schedule and look to be at places I could be of assistance. What's more, the first two days were incredibly busy with my spending hours delivering snacks to Welcome Week reps in the golf cart, running around campus.

Fortunately, **I could have never done it without such an incredible ensemble of people** from fellow BoD members, to Campus Events, AVTEK, Nicole (Welcome Week Faculty Coordinator), accounting, etc. All of whom were incredible in their execution of their roles—truly, it was **a well orchestrated play, with everyone knowing where to be and what to do**. If it was not to avoid a lengthy report, I would list some more names.

From my interactions with first years, this year was one of the first years that felt like pre-COVID times. Moral was high, and first year students always felt engaged and felt a brewing new sense of community. A sentiment that the president, Jovan, has been working very hard to achieve; with student engagement being a pillar of his platform.

Bridges Coordinator

On the August 24th, 2023, Executive Board meeting, I sought approval for the changing of the Bridges Coordinator job description. Namely, an amendment to the job description that would reflect the **change in supervisor from Diversity + Equity Network (DEN) to Clubs Administrator, and expanding the hiring to two individuals**.

After consultation with the relevant stakeholders, **we feel this change is appropriate and aligns better with the evolving needs of the space and our services**. A brief background: the Bridges Coordinator was supervised by DEN, making it unique within

the service as the sole paid executive position. Its placement had raised questions about its alignment and functionality within the service. The four main reasons to pitch this change were: better usage of space, reducing strain on DEN, pilot testing, and increased availability.

The motion was approved and the job is currently listed on our website, closing September 28th, 2023. For more information, please refer to EB23-08 under EB Agendas & Supporting Documents.

Accessibility Training

I am working closely with the Accessibility Projects Coordinator at the Equity and Inclusion Office to arrange accessibility training for our services. All Part-time Managers, Execs, and Volunteers of our services undergo accessibility training to encourage conversations about how we can make our events and services more accessible. The training will be completed virtually via Avenue2Learn, and we hope to have everyone set up to complete the training by no later than the beginning of October.

Food Collective Centre Assistant Director

On my first day of office, I received an email from the Food Collective Centre Assistant Director (FCC AD) informing me of his resignation. I have since been working with our Human Resources Director, Renee, and FCC Director Samantha to hire a new AD. Thus, making this my first order of business as the new VP Admin.

On Wednesday the 13th of September 2023, the Executive Board approved a pass-around motion to strike a hiring committee. We are now in the process of choosing our top 3 candidates for the interview and will hopefully progress swiftly from here.

Brock University Students' Union Visit

On August 4th, 2023, our board drove together to Brock University where we attended an one-day event hosted by the Brock University Students' Union (BUSU). All Ontario Undergraduate Student Alliance (OUSA) schools were invited, a total of eight schools, we estimate, attended.

Though my role is more internal facing, thus the event as a networking-intended one, was of much use to me as a VP Admin. However, a united-presenting board that all attended was neat. And it presented us an opportunity to bond with each other and strengthen key relationships with schools such as Western and the University of Toronto. Both unions spent the evening with us in Niagara Falls. A special thank you to Jovan, the president, for organizing the evening getaway at Skylon Tower, and BUSU for providing us the opportunity to connect with everyone and tour their space.

Upcoming Priorities

MSU-Wide Training

An upcoming priority for the month of October is the MSU-wide training for executives, and volunteers who have been hired recently as well as those who may have missed the one in July. The training will cover the areas of Sexual Violence Prevention and Response, as well as Anti-Oppressive Practice. I hope to also include Indigenous Cultural Competency in training at some point, as I personally feel this is an important dialogue we might benefit from having.

Day in the Life

A personal initiative I campaigned on was the *Day in the Life* project. In this initiative, I hope to spend a day with the PTMs and learn more about their service day-to-days, successes and challenges they are currently facing, meeting their teams and introducing myself and the Board, and much more. Recognizing the PTMs are students first, I will work with them to find a time at their convenience to tag along without being overbearing.

Maroons Clean-Up at FOCO

According to Instagram polls, FOCO is looking to take place on September 30th. Maroons, the BoD, in conjunction with the University are looking to organize a clean-up the morning after with breakfast and lunch provided. We are also working with our Director of Marketing & Communications, Wooder, to organize a Maroons-led education campaign on campus with hand-outs sometime on Thursday, September 28th and Friday, September 29th.

Warm regards,



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