

**Executive Board Meeting 23-09**  
**Monday, September 11, 2023 @ 10:30am**  
**MSU Main Boardroom, MUSC 201**

**Called to Order 10:37am**

**Present** Arora, El-Kadi, Otchere, Popovic, Samuels, Wang  
**Late** Yang  
**Absent** Ahmad, Suganthan  
**Others Present** J. McGowan (GM), V. Scott (Recording Secretary), Veronica Larrazabal Zea (AVP (Services)), Fezan Khokhar (EFRT Director), Rijaa Khan (WGEN Director)

**1. Adopt Agenda**

**Moved** by Samuels, **seconded** by Wang to adopt the agenda, as presented.

**Passes Unanimously**

**2. WGEN Report – Rijaa Khan presented**

- Khan summarized the report.

**Yang arrived at 10:40am**

**Questions**

- El-Kadi thanked Khan for their report. They asked for a Welcome Week update. Khan responded that the service helped out in the peer support tents, and people would stop by if they were interested in finding out more about the service or in need.
- El-Kadi asked for Khan's plan for September. Khan responded that they're currently in round two of hiring, and specifically looking for first year students for Safe(r) Space and Event Volunteers. They added that training has been done for the majority and that there will be another session on September 16. Kahn stated that their goal was to open by the end of September.

**3. Diversity & Equity Network – report circulated**

- El-Kadi summarized the report.

**Questions**

- Larrazabal Zea suggested reaching out to Diversity to let them know about the Bridges Coordinator position, since it has been listed as a challenge. El-Kadi responded that they have been in discussion recently about this.

**4. EFRT Report – Fezan Khokhar presented**

- Khokhar summarized the report.

### Questions

- Arora asked what EFRT was using for their applications as other clubs and services could probably heavily use the tactics. Khokhar responded that they are letting applicants disclose if they are part of a diverse group. They added that this was optional and not mandatory. Khokhar stated that there are a lot of ties happening in terms of quality of applicants, and this will help it be the deciding factor.
- Arora asked what the tie breaker for applications were before utilizing EDI. Khokhar responded that last year they valued teamwork and soft skills, communication, etc and now they will also be utilizing EDI.
- McGown asked if there was anything they could help with in terms of the bikes. Khokhar responded that they need a better bike locker, and that Scott is helping source stronger locks through Facility Services. They asked if there was someone that could come fix the bike locker instead of buying a new one. Khokhar added that they also have responders willing to donate their bikes for certain time frames when they're busier, such as 'foco'. They stated that they're also trying to get a sign saying that there was 24/7 camera surveillance in the area and was hoping that MUSC would be willing to hang it up. Khokhar added that they're also currently storing their bikes in the Campus Connect space for now. McGowan stated that this would be something to talk about at the Advisory Committee since Security would be present as well.
- McGowan stated in regard to EDI to not hesitate to reach out to the HR Director, as she would have access to best practices and industry standards. McGowan thanked Khokhar and EFRT for all of their work.

### 5. FCC Report – report circulated

- El-Kadi summarized the report.

### 6. Information & Questions

- Popovic updated the Board that despite what their SRA report stated yesterday, as of this morning the events planned for September 16 have been cancelled. They explained that this was done due to timing of permissions and that Campus Events felt that they couldn't put on an event that they would be proud of. They added that they're looking into hosting a homecoming type event on September 30 instead, but instead of a football game it would be volleyball.
- The Board discussed the possibilities of what could happen in terms of homecoming and 'foco'.
- Scott announced that the opt-out for the Health and Dental plans were now ongoing, with the deadline being September 30. She stated that FYC nominations are now open and will close on September 18 with polling being the 27<sup>th</sup> and 28<sup>th</sup>.
- Otchere stated that courtesy cards will be out soon.

- Arora asked El-Kadi to get an update from FCC about Queen's and their lockers of love.

## 7. Adjournment and Time of Next Meeting

### Time of Next Meeting:

**September 18, 2023  
10:30am EDT  
MSU Boardroom, MUSC 201**

**Moved** by Samuels, **seconded** by Arora that the Executive Board meeting be adjourned.

**In Favour: 8 Opposed: 0 Abstentions: 1  
Motion Passes**

**Adjourned at 11:14am**

/vs