



REPORT

From the office of the...
EFRT Program Director

TO: Members of the Executive Board
FROM: Fezan Khokhar
SUBJECT: Emergency First Response Team Report 1
DATE: June 12, 2023

Yearplan Update

EFRT is on track as per the year plan. The executive team is functioning well, convocation is steadily underway, and we are currently planning for our first summer monthly training. Due to extra time and willingness to move forward the executive team and myself are planning future events currently.

Events, Projects, & Activities

General Service Usage

EFRT Summer operations began May 15 at 0900h. We operate from 0900h to 1700h Monday to Friday until August 25th. Typical summer usage is significantly decreased as compared to the school year. However, it is notable that EFRT has received ~20 calls from the beginning of our summer operations. Interestingly, current trends suggest that most of these calls consist of upgrading patients to requiring activation of EMS.

Projects & Events:

Exec Hiring and Onboarding (Complete)

EFRT has hired all 5 executives and they have all received their transition. The executives are completing their tasks as per their JDs. Currently the executive team has had 3 formal meetings.

Resource Inventory (Complete)

The executive team spent ~7 hours to completely organize and inventory all EFRT equipment. This is a necessary task as the data from inventory determines how much equipment EFRT will be purchasing.

EFRT Summer Operations (Ongoing)

EFRT is responding during the summer months from May 15th – August 26th from 0900h to 1700h Monday to Friday. This response program will provide confidential medical support to the campus during the summer months. There will

be a series of trainings, practice scenarios, and collaborations with EFRT Alumni to maintain EFRT skills over the summer and ensure that the EFRT is available for events on campus and summer camps. There are no funding or logistical issues and everything is running smoothly.

EFRT SFA+CPR C and BLS Courses (Ongoing)

EFRT is providing Standard First Aid and Basic Life Support classes to the McMaster Community and the public. These courses are running smoothly thanks to the Assistant Director and accounting office in the MSU. Courses for the summer are currently set to run on June 24-25, July 8-9, and July 22-23.

Outreach & Promotions

Summary

EFRT participated at May@Mac which was a great time to connect with future McMaster Students.

Promotional Materials

EFRT has been posting SFA courses on our Instagram as a primary means of attracting students and others to gain valuable first aid knowledge.

EFRT x RED CROSS
STANDARD FIRST AID & CPR CLASSES
JUNE 24-25
EFRT is running SFA courses with CPR-C or BLS!
Register through the website provided, or through the link in our Instagram bio.
LOCATION: TBD
REGISTER NOW:
<https://bit.ly/3NOfeEb>
Registration for courses closes on the Thursday before the course, confirmation email to come Friday before course
CONTACT FOR MORE INFORMATION:
@EFRT_MSU OR EFRAD@MSU.MCMASTER.CA



Social Media Engagement since the Previous Report

We currently do not have data to compare to. Below are current analytics from EFRTs Facebook page.

34 Engagement i

+10% from previous 28 days



281 Reach i

+8% from previous 28 days



Finances

Budget Summary

Currently EFRT has not had to make any large purchases as of yet. Standing orders have been approved which are critical to functioning in the year. As of right now the primary concern within budgeting is within balancing the training budget line and the volunteer appreciation budget line. These lines will be organized in the coming weeks via research by myself.

6803-0107-0200	EFRT - PUBLIC EDUCATION	EFRT - PUBLIC EDUCATION	\$14,000.00
6803-0107-0200	EFRT - PUBLIC EDUCATION	RED Cross Standing Order	\$7,000
6803-0107-0200	EFRT - PUBLIC EDUCATION	TOTAL SPENT IN LINE	\$7,000.00
6803-0107-0200	EFRT - PUBLIC EDUCATION	REMAINING IN LINE	\$7,000.00

5315-0107-0200	EFRT - TEAM SUPPLIES	EFRT - TEAM SUPPLIES	\$18,000.00
5315-0107-0200	EFRT - TEAM SUPPLIES	Pharmacy Standing Order	\$1,500.00
5315-0107-0200	EFRT - TEAM SUPPLIES	TOTAL SPENT IN LINE	\$1,500.00
5315-0107-0200	EFRT - TEAM SUPPLIES	REMAINING IN LINE	\$16,500.00

<i>Emergency First Response Team</i>	
<i>DISCRETIONARY EXPENDITURE</i>	
<i>Summary</i>	
TOTAL BUDGETED DISCRETIONARY SPENDING	\$120,075.00
TOTAL ACTUAL DISCRETIONARY SPENDING	\$9,856.75
REMAINING DISCRETIONARY SPENDING	\$110,218.25

6300-0107-0200	EFRT - MAC SUMMER FUNDING EXPENSES	EFRT - MAC SUMMER FUNDING EXPENSES	\$42,000.00
6300-0107-0200	EFRT - MAC SUMMER FUNDING EXPENSES	EFRT Parking Pass	1356.75
6300-0107-0200	EFRT - MAC SUMMER FUNDING EXPENSES	TOTAL SPENT IN LINE	\$1,356.75
6300-0107-0200	EFRT - MAC SUMMER FUNDING EXPENSES	REMAINING IN LINE	\$40,643.25

Executives & Volunteers

Current morale is at a high. Responders are happy to be back responding and are appreciative of the “quieter” campus. The executive team is currently undergoing training and evaluations to ensure that their skills and knowledge are at 100%.

Successes

EFRT is responding at Convocation and at the Alumni Luncheons which have been a great opportunity to connect with alumni. EFRT is also maintaining an excellent working relationship with the special constables which is not only positive in an interpersonal level but ensures that patients receive the highest quality care.

Current Challenges

There are currently no glaring challenges within EFRT now. My main concern at the moment is receiving a plethora of quotes from campus partners and outside organizations and then converting all the information into an organized budget. I will be reaching out to the accounting department and VP Finance should I require assistance.

Miscellaneous

None.