

**Executive Board Meeting 22-23**  
**Thursday, February 9, 2023 @ 9:30am**  
**MSU Main Boardroom, MUSC 201**

**This meeting was done hybrid through Microsoft Teams.**

**Called to Order 9:40am**

**Present** Burton, Chui, Dawdy, German, Larrazabal Zea, Wang, Wong

**Late**

**Absent** Hu, Singh

**Others Present** J. McGowan (GM), V. Scott (Recording Secretary), M. Wooder (MCD), Justin Phung (AVP (Services)), Vithuyan Sugumar (SWHAT Coordinator), Kyobin Hwang (Spark Director)

**1. Adopt Agenda**

**Moved** by Larrazabal Zea, **seconded** by Burton to adopt the agenda, as presented.

**Amendment**

- Chui – add Closed Session

**Moved** by Larrazabal Zea, **seconded** by Burton to adopt the agenda, as amended.

**Passes Unanimously**

**2. Adopt Minutes**

**Moved** by Wang, **seconded** by German to adopt the minutes from Executive Board meeting 22-21 – January 26, 2023, as circulated.

**Passes Unanimously**

**3. Spark Report – Kyobin Hwang presented**

- Hwang summarized the report.

**Questions**

- German congratulated Spark on their winter registration. They stated that in terms of having upper years attending events, it has happened in the past, and they combated it with making it explicit that the events were for first years only.
- McGowan asked about booking in MUSC. Hwang responded that they have all the hours they can book with MUSC, so they have to utilize other spaces for training. McGowan added that they're still trying to find a balance between regular students and MSU groups.

- Wooder stated that the Comms team spoke very highly of Spark after filming.

#### 4. **SWHAT Report – Vithuyan Sugumar presented**

- Sugumar summarized the report.

#### **Questions**

- Wooder thanked Sugumar for the great effort put forth and gave a shoutout to the promo team. He stated that SWHAT is the model for other services. Wooder suggested taking a break and using March to do other promo. Sugumar stated that there might be a collaboration with McMaster's official TikTok.
- Wong thanked for Sugumar for the shoutout and stated that the SWHAT team was amazing. They added that the winner of the air pods sent a thank you card to the MSU for the event that was put on, and stated that they will pass it along to the team.
- German stated that SWHAT was killing it. They stated that Sugumar has done an awesome job at increasing engagement. German asked that Sugumar let them know if the volunteer retention issues continue to happen. They added that they're hoping to get the new SWHAT radios at the end of February.

#### 5. **WGEN Report – report circulated**

- German summarized the report.

#### **Questions**

- Singh asked if the WGEN PTM has taken action with the volunteer attendance issues. German responded that this was something WGEN has struggled with all year, and that Crichton has tried to stay on top of it. They added that if anything, they can look at the hours and cut them back.

#### 6. **Closed Session**

**Moved** by German, **seconded** by Chui to move into Closed Session.

**Passes Unanimously**

#### 7. **Return to Open Session**

#### **Information and Questions**

- German thanked all the Board for hiring going smoothly, and for meeting all the deadlines. They announced that the MSU Awards are open and would appreciate it if everyone promoted them.
- Scott announced that SRA nominations were now open until February 27, with campaigning happening February 28 until March 9. Polling dates will be March 8-9.

- Wong reminded everyone of Valedictorian selection committee seats and that they need one member from each faculty. Wong stated that OUSA's Partners in Higher Learning dinner was coming up.
- Wooder reported that it was awards season. He added that applications for valedictorian will close on February 28. He also announced that Teaching Awards nominations are open for second term. Wooder gave a shoutout to Singh and Wong for meeting with ten counsellors and the Mayor of Hamilton, this was in addition to the delegation to the General Issues Committee.
- Phung reported that the Services Surveys are now closed to the student body. They stated that they received 121 responses for Marrons, 133 for PCC, and 119 for SWHAT. Phung added that they were looking forward to going through the analysis.
- Chui stated that they've been working on budget submissions for next year. They stated that one big thing is that they're looking into increasing the Clubs budget.
- McGowan announced that the MSU will be looking for a temporary Campus Events Director as Trish Vardon will be going on parental leave around May. McGowan gave a shoutout to Wooder and his team, specifically about the HSR Survey and the Luminous Series. He stated that this year has been a real trial of errors when trying to find new ways for student engagement. He explained that coming out of COVID the MSU can't look to last year when promoting legacy events. He added that this time of year is stressful for everyone, and a lot of time and energy has been put in to get to this point. McGowan explained that as they all transition to next year he wanted to raise this as an opportunity to be aware when creating an environment of support and accountability. McGowan commended EB for finding the balance.

## 8. **Adjournment and Time of Next Meeting**

### **Time of Next Meeting:**

**Thursday, February 16, 2023  
9:30am  
MSU Boardroom, MUSC 201**

**Moved** by German, **seconded** by Burton that the Executive Board meeting be adjourned.

**Passed by General Consent**

**Adjourned at 10:51am**

/vs