



Operating Policy – Welcome Week Faculty Cup

1. Criteria for Granting Welcome Week Faculty Cup
 - 1.1 The Faculty Cup shall be awarded in recognition of the faculty or academic division that has demonstrated superior spirit, presence, and participation during Welcome Week.
 - 1.2 The Selection Committee shall assess the performance and recognize the exceptional efforts of faculties or academic divisions based on the following criteria:
 - 1.2.1 Campus spirit;
 - 1.2.2 Participation during Welcome Week;
 - 1.2.3 Airbands;
 - 1.2.4 Spirit during Faculty Fusion;
 - 1.2.5 Additional criteria, as established by the event organizers.
2. **Selection Committee**
 - 2.1 The Selection Committee shall consist of:
 - 2.1.1 A member of the MSU Board of Directors, who shall act as Chair;
 - 2.1.2 The Campus Events Programming Coordinator;
 - 2.1.3 The Welcome Week Faculty Societies Coordinator;
 - 2.1.4 One (1) SRA member, elected by the SRA no later than April 30;
 - 2.1.4.1 The SRA member shall not be involved in Welcome Week as a current Faculty Representative;
 - 2.1.4.2 Should no other eligible SRA member be found, the SRA member must abstain from the vote of the award that is relevant to their faculty.
 - 2.1.5 One (1) non-SRA MSU member, elected by the SRA no later than April 30.
 - 2.1.5.1 The MSU member shall not be involved in Welcome Week as a current Faculty Representative.

Approved 09Q
Revised 11M, 16Q, 17K, 22O

- 2.2 Vacancies created through a member's resignation or recall shall be filled by a member of the Board of Directors.

3. Procedure

- 3.1 The Selection Committee shall review and approve judgment criteria for each Welcome Week event as proposed by the event organizers before the beginning of Welcome Week.
- 3.2 The Selection Committee shall judge Welcome Week events as implemented by campus partners.
- 3.3 The Selection Committee may disqualify any participating group from consideration for any of the following reasons:
 - 3.3.1 Violation of Welcome Week Policy;
 - 3.3.2 Violation of Welcome Week Representative Contracts;
 - 3.3.3 Failing to meet the requirements for judged events;
 - 3.3.4 Failing to meet the safety standards for events as laid out by the Employment and Occupational Health and Safety Service (EOHSS);
 - 3.3.5 Acting in discordance with the Welcome Week strategic priorities;
 - 3.3.6 Failing to follow the instruction of the primary event organizer;
 - 3.3.7 Other causes as determined by the Selection Committee.
- 3.4 The Selection Committee shall, with concurrence of at least two-thirds (2/3) of the members present, award the Faculty Cup to the faculty that it deems most worthy. The Selection Committee shall hold all its deliberations in closed session.
- 3.5 The Welcome Week Awards shall be presented at the Welcome Week Closing Ceremonies by the Chair of the Selection Committee.