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*From the office of the...*

**President & Chief Executive Officer**  
**(CEO)**

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**TO:** Members of the Student Representative Assembly  
**FROM:** Simranjeet Singh, President & Chief Executive Officer (CEO)  
**SUBJECT:** Proposed changes to Operating Policy – MSU Students of Distinction Award  
**DATE:** Sunday, November 13, 2022

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Hello to all members of the Assembly, I hope you have all been well. This memorandum is regarding modifications made to the Operating Policy – MSU Students of Distinction Award. The MSU Students of Distinction Award exists to recognize students or student groups who have made a significant contribution to the betterment of the MSU or student life at McMaster University. Everything from a student's exceptional contribution and involvement in student clubs, MSU services, involvement in faculty/program societies, in volunteering opportunities, and in their work among other areas can be recognized by the MSU Students of Distinction Award.

Based on conversations had in Executive Board and amongst the Board of Directors, many within the MSU have come to the realization that there is insufficient clarity to the assessment process. To ensure the process is more clear, fair, and replicable over different Executive Board terms, we have proposed a series of modifications which would allow for assessment to applications to be done in a more equitable way. Specifically, a student's accomplishment in the realms of advocacy, collaboration, conscientiousness, innovation, and leadership have been defined as parameters by which Executive Board will assess applications. Additionally, there were small modifications to the process of how individuals may submit applications, so to ensure more accessibility throughout the process.

I look forward to the SRA discussing these changes, and I hope they are passed so as to create a more accurate assessment process and more accessible submission system for the MSU Students of Distinction Award.

Best regards,

Simranjeet Singh, President & Chief Executive Officer (CEO)  
McMaster Students' Union  
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