



REPORT

From the office of the...

Maccess Director

TO: Members of the Executive Board
FROM: Phoebe Wang
SUBJECT: Maccess Report 3
DATE: Nov 15th, 2022

Year Plan Update

- NEW: Exam care packages in collaboration with SHEC, WGEN

Events, Projects, & Activities

General Service Usage

- Monday, Wednesdays, Fridays – MUSC B111 space is open from 12-4 PM
- Tuesdays, Thursdays – Discord space is open from 12-4
- Tuesdays + Thursdays Evenings – Community Groups will run
 - One community group with PCC will be launching soon

Project 1 – Accessibility Concerns at McMaster Microsoft Form (Complete/Ongoing)

- To motivate the community: those that fill out the form will be entered into a raffle
- Prizes will be Starbucks gift cards

Project 2 – Fall Social Media Campaign (Ongoing/Upcoming)

- Topic: Portrayal of Disabilities in Movies/Shows
- Launching around Dec 5th - Dec 9th

Project 3 – Exam Care Packages in Collaboration with SHEC, WGEN

- SHEC submitted our application for Special Projects Fund

Event 1 - DisVisibility and History Week (Ongoing/Upcoming)

- All 7 events approved

Monday, Nov 21st, 5PM - 6 PM: Arts & Crafts with Maccess in MUSC B111 (w/ Pizza and Drinks)

Tuesday, Nov 22, 2 PM - 3 PM: Virtual Museum Tour on Disability Arts and Culture (ZOOM)

Wednesday, Nov 23, 3 PM - 4 PM: Learn about accessibility in the NMR lab from Hilary Jenkins (ZOOM)

Thursday, Nov 24th, 12 PM - 2 PM: Get Your Sh*t Together Workshop (w/ Pizza and Drinks, get a goodie bag too)

Thursday, Nov 24th, 12 PM - 2 PM: Learn about getting published in academia during COVID while being disabled from Celeste Suart (ZOOM)

Friday, Nov 25th, 2 PM - 3PM: Come chat with Roche Keane (ZOOM)

Friday, Nov 25th, 5 PM - 7 PM: Stress-Relief Paint/Colouring Night (Supplies and Snacks Provided)

Event 2 – Dec 3 International Day of Persons with Disabilities (Upcoming)

- Collaborating with DIMAND working group

Outreach & Promotions

N/A

Promos for DisVisibility and History Week are coming out this week! (\$300 Multi-Campaign)

Finances

Budget Summary

6102-0118	MACCESS - ANNUAL CAMPAIGNS	\$3,500.00		
	DisVisibility Week & History Week			
	Speaker: Hilary Jenkins	\$100.00		
	Speaker: Celeste Suart	\$100.00		
	Speaker: Roche Keane	\$100.00		
	Uber purchases		13-Nov-22	
	Amazon purchases		13-Nov-22	
	Fortino purchase		13-Nov-22	
	TOTAL SPENT IN LINE	\$300.00		
	REMAINING IN LINE	\$3,200.00		

6804-0118	MACCESS - TRAINING EXPENSE	\$750.00		
	Other: 300 stickers + 50 calendar print outs			
	TOTAL SPENT IN LINE	\$0.00		
	REMAINING IN LINE	\$750.00		
6501-0118	MACCESS - ADVERTISING & PROMO	\$1,800.00		
	Exec Team + Director Hiring Instagram Posts	\$27.50	14-Sep-22	15-Sep-22
	Silhouette Advertisement	\$25.00	07-Sep-22	07-Sep-22
	Team T-Shirts (For D, AD, Execs)	\$291.00	14-Sep-22	15-Sep-22
	WW 300 Stickers	\$129.00	14-Sep-22	15-Sep-22
	WW 500 Rave Cards	\$205.00	14-Sep-22	15-Sep-22
	Volunteer (+ Exec) Hiring Instagram Posts	\$55.00	14-Sep-22	15-Sep-22
	Meet and Greet Maccess Event - IG post	\$55.00	05-Oct-22	05-Oct-22
	Accessibility Concerns at McMaster Form - IG Post	\$55.00	02-Nov-22	02-Nov-22
	Maccess Space Opening - IG Post	\$55.00	02-Nov-22	02-Nov-22
	Multi-Event Campaign #1: DisVisibility and History Week	\$300.00	02-Nov-22	02-Nov-22
	TOTAL SPENT IN LINE	\$1,197.50		
	REMAINING IN LINE	\$602.50		
6603-0118	MACCESS - SPECIAL PROJECTS	\$1,000.00		
	Dec 3rd International Day of Persons with Disabilities			
	Exam Care Special Project (w/ SHEC, WGEN)	\$150.00		
	TOTAL SPENT IN LINE	\$150.00		
	REMAINING IN LINE	\$850.00		
TOTALS				
TOTAL BUDGETED DISCRETIONARY SPENDING			\$7,800.00	
TOTAL ACTUAL DISCRETIONARY SPENDING			\$1,647.50	
REMAINING DISCRETIONARY SPENDING			\$6,152.50	

Executives & Volunteers
N/A

Successes

- First time launch of DisVisibility and History Week

Current Challenges

- Getting PSVs and executives to notify us when they are unable to do their tasks