



# REPORT

From the office of the...  
**EFRT Program Director**

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TO: Members of the Executive Board  
FROM: Jake Howran  
SUBJECT: EFRT Report 6  
DATE: November 11, 2022

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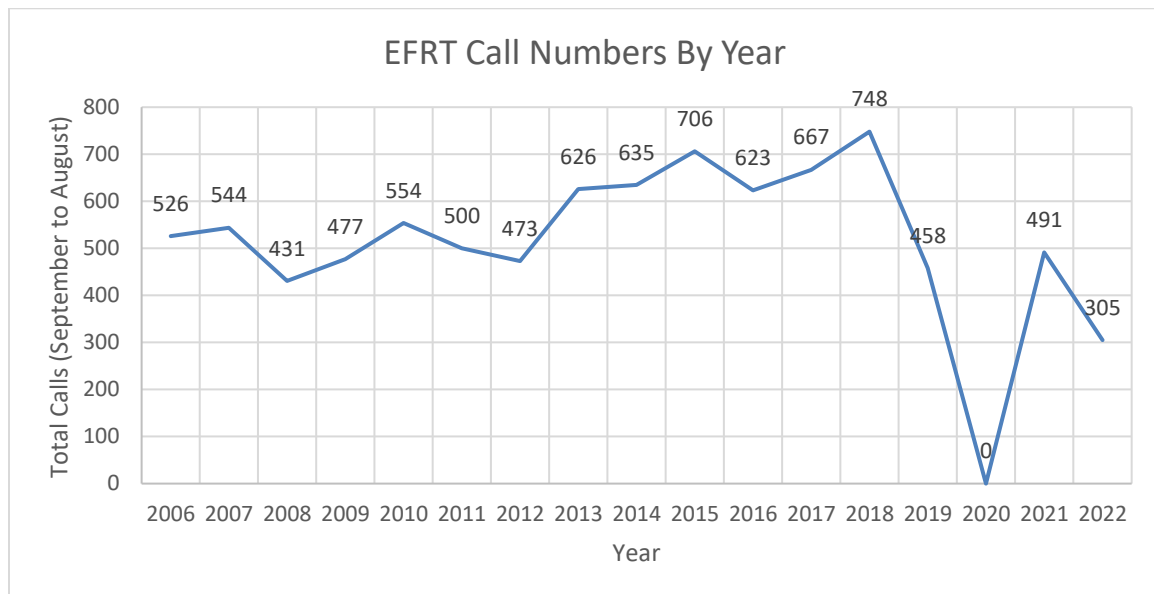
## Yearplan Update

No major edits have since been made to the EFRT yearplan. Currently there is discussion within the executive team surrounding the training schedule and whether one of our current trainings should be moved to 2023-2024 for timing/financial considerations.

## Events, Projects, & Activities

### *General Service Usage*

EFRT has now totaled 305 calls since August 26, 2022 (~63% of 2021-2022 Total Call Volume). No specific trends in call type have emerged recently, though it is evident that students have been neglecting basic food/water/sleep needs. I have conducted some statistics on EFRT's operations since 2006 to contextualize the current trends. These statistics are totaled from September-August; currently, EFRT has hit 305 in the first 2 months of this period.



### *Projects & Events: Rookie/Soph Training (Ongoing)*

First Responder Training for the new Rookies has been completed. They are now certified to fully respond with the team. Emergency Medical Responder training for the Soph responders will take place November 12-13 and 19-20. This training provides Sophs with the final set of skills for their responding on the team. Following this training, they will be permitted to clear calls on their own provided they clear a final assessment by the executive team.

### *Projects & Events: Fall Convocation Responding (Upcoming)*

EFRT has again been hired to respond at the Fall Convocation ceremonies downtown Hamilton. We are recruited and paid by the University to provide first aid care for 3 shifts this fall.

### *Projects & Events: November Team Training (Upcoming)*

EFRT will be holding its November monthly training on November 25<sup>th</sup>. This month's theme is **Problem-Solving and Complex Emergencies** where responders will dive into the more troublesome and often time-consuming calls EFRT faces to learn what differentiates emergencies from acute inconveniences or minor injuries.

### *Projects & Events: EFRT 40<sup>th</sup> Reunion (Upcoming)*

November 12 is EFRT's 40<sup>th</sup> reunion. We will have Dr. Eddy Wasser and Dr. Morgan Hillier come to give speeches, as well as a speech on my behalf to the team, alumni, and to discuss EFRT's new Bursary whose description acknowledges the Late EFRT Responder Satyam Choudhuri. 100 alumni have signed up for the formal event. EFRT will be holding an open house in its office followed by a series of speeches and a sit-down dinner in CIBC hall.

## **Outreach & Promotions**

### *Summary*

Jenny (EFRT PR Coordinator) has run the first formal post-hiring PR Booth of the year with a number of rookies.

### *Promotional Materials*

EFRT Pens and stickers have finally arrived, and we will be distributing them at coming PR booths soon. Currently, the headshots taken by Will are pending to be posted to our IG to introduce the new team.

### *Social Media Engagement since the Previous Report*

No new social media engagement updates for October (PR is rebooting following orientation).

## Finances

### *Budget Summary*

EFRT has spent ~65% of its budget this year. This sounds like a high % for so early in the year, but all of our major expenses are out of the way or accounted for in the final spending. Of the \$41,000 remaining, ~\$22,000 is claimed for conferences, EMR Training 2, and ASIST mental health training. The remaining \$19,000 is to be separated into \$8000 equipment, \$2500 team appreciation, and \$2000 general expenses with ~ \$6500 remaining untouched as contingency for the remainder of the year. EFRT is now in “coast mode” where only tidy-up expenses are required (for the most part). Budget will be revisited in December.

<b>ACCOUNT CODE</b>	<b>ITEM</b>	<b>BUDGET / COST</b>
	Website Payment	9.00
	FR/EMR Food	200.00
	Campus Store Clothing Con't	356.001
	Nike Clothing Order	2663.63
6300-0107	Team Payment (Nike Clothing Order)	-1899.90
<b>Summer Funding</b>	<b>TOTAL SPENT IN LINE</b>	<b>30041.58</b>
	<b>REMAINING IN LINE</b>	<b>9958.42</b>
5315-0107	Pharmacy Standing Order	1000.00
<b>Supplies</b>	<b>TOTAL SPENT IN LINE</b>	<b>10514.86</b>
	<b>REMAINING IN LINE</b>	<b>7485.14</b>
6804-0107	Rookie First Responder	7367.60
	Soph Emergency Medical Responder	7604.90
<b>Training</b>	<b>TOTAL SPENT IN LINE</b>	<b>15972.50</b>
	<b>REMAINING IN LINE</b>	<b>2027.50</b>
6633-0107	EFRT Clothing Order	4000.00
<b>Team Uniforms</b>	<b>TOTAL SPENT IN LINE</b>	<b>4000.00</b>
	<b>REMAINING IN LINE</b>	<b>0.00</b>
6501-0107	Team Contracts	51.66
	Reunion Centerpieces	52.37
<b>Adv &amp; Promo</b>	<b>TOTAL SPENT IN LINE</b>	<b>1797.53</b>
	<b>REMAINING IN LINE</b>	<b>1702.47</b>
<b>TOTALS</b>		
<b>TOTAL BUDGETED DISCRETIONARY SPENDING</b>		<b>111200.00</b>
<b>TOTAL ACTUAL DISCRETIONARY SPENDING</b>		<b>75882.96</b>
<b>REMAINING DISCRETIONARY SPENDING</b>		<b>41317.04</b>

## Executives & Volunteers

The team is in good shape so far this November. It is evident that academics are weighing heavily on the team's shoulders right now and Sarah (EFRT AD) and I are trying to see how we might be able to increase the accessibility of academics to our responders given their time commitment to the team.

## Successes



Emergency First Response Team 40<sup>th</sup> Reunion

## Current Challenges

Currently, the team is looking for space to store backpacks of on-call responders. We continue to make rearrangements in our space to accommodate responders, though our storage, cubbies, and office space are quickly being overcome by the size and activity of the team.