

Bylaw 9 Group Budget Template 2021-2022 Year

Full Club Name	The McMaster Marching Band
Prepared By	Nicole Wu
Date Prepared	17-Jul-21
Contact Email Address	finance@mcmastermarchingband.com
Contact Phone Number	647-893-3345

Total Cash Available for the Year

Carryover		
1	Beginning Balance (As of May 1, 2021)	\$ 52,012.58
2	Outstanding Costs from Previous Year	\$ -

Revenues

Revenues: Non-Events	Projected	Actual	Comments
Membership	\$ 3,200.00	\$ 1,800.00	Membership Deposits (80 members)
MSU Referendum Funding	\$ 16,000.00		Not included in calculations (Estimating enrolment of 24,000 students; opt-out 35%)
Science Musical		\$ 100.00	
Revenues: Events			
St. Patrick's Day Parades - Toronto	\$ 1,500.00	\$ 1,500.00	
St. Patrick's Day Parades - Buffalo	\$ 850.00		
Collaboration Concert	\$ 1,500.00		Includes additional clubs special project funding
Last Minute Events	\$ 3,000.00		Includes events that we are invited to last minute (i.e.. events that do not happen every year) such as Raptors Half Time Show, IT Chapter II, Sport Chek Photoshoot, Grand Opening of Wutai Shan Buddhist temple, etc.
3	Total Revenues	\$ 10,050.00	\$ 3,400.00
4	Total Cash Available for the Year (1-2+3)	\$ 62,062.58	\$ 55,412.58

Total Expenses for the Year

Expenses

Expenses: General			
Membership	\$ 3,200.00	\$ 80.00	Deposit Refunds (80 members; \$40/ member)
Space Rentals	\$ 450.00		Westdale United Church (Winter term only)
General Promotions	\$ 1,000.00	\$ 496.96	\$441.96 (giveaway prizes: airpods, hoodie, gift card), facebook ads (\$55)
Clubsfest	\$ 200.00		Approx. \$100 per clubsfest; increased due to non-club status
Website	\$ 126.00	\$ 139.40	Weebly; expires April 1, 2022
Insurance	\$ 900.00	\$ 918.00	Locations to which this a policy applies: all locations used by the name issued
Mailing	\$ 640.00		Stamps (\$10), Shipping (\$200), Express Mailing (\$30), Cheques (\$400)
Maintenance	\$ 1,060.00	\$ 124.17	Cleaning Supplies (\$40), Safety pins/tape (\$20), Instrument repairs (\$1000)
Google Drive Storage	\$ 27.99	\$ 31.63	Drive available to all executive members, club members, section leaders, and instructors.
Instrument Purchases	\$ 25,000.00	\$ 25,064.08	trombone x1); \$3,768.85 (masks and bell covers); \$14.67 (mail cheque to L&M); \$ 33.87
Uniform Purchases	\$ 3,000.00	\$ 1,997.84	windbreakers x40
Facility Equipment	\$ 39.99	\$ 106.45	ZeroWater Filtered Cooler (\$99.23); Door wedges (\$7.22)
Stationary Purchases	\$ 26.99	\$ 41.00	30/80 spent on st. patrick's day accessories; \$11 spent on postage stamps
Instrument Maintenance	\$ 230.52	\$ 89.32	
Drum Major Equipment - Practice Mace	\$ 40.00		
Music Equipment - Lyres	\$ 441.28	\$ 345.58	
Other Equipment	\$ 44.19	\$ 50.00	Cork Greases, Rings
Parade Banner Pole	\$ 44.95		
Storage Equipment - Uniform Rack + Dinke Rack	\$ 200.54	\$ 99.44	\$99.44 (10 tier shoe rack x2)
Marching Banner	\$ 250.00		
Election Supplies	\$ 100.00	\$ 85.49	
Expenses: Projects & Events			
Band Rehearsals			
Managerial costs (Fall Term)	\$ 600.00	\$ 1,340.00	MED managerial fees (fall term)
Rehearsals (Fall Term)	\$ 320.00	\$ 480.00	\$40/hr (4 two hour rehearsals)
Masterclasses (Fall Term)	\$ 600.00		\$150/masterclass (4 masterclasses per section)
Managerial costs (Winter Term)	\$ 600.00	\$ 1,020.00	MED managerial fees (winter term)
Rehearsals (Winter Term)	\$ 320.00	\$ 1,580.00	\$40/hr (4 two hour rehearsals)
Masterclasses (Winter Term)	\$ 600.00	\$ 400.00	\$150/masterclass (4 masterclasses per section)
Music	\$ 400.00	\$ 215.83	Scores and Arrangements
Socials			
Term 1 Socials	\$ 100.00		Welcome social + Any term 1 socials
Term 2 Socials	\$ 100.00	\$ 151.63	Any term 2 socials
Winter Social	\$ 150.00	\$ 189.94	Bowling, pizza
Year-End Social	\$ 200.00		End of year social with members, executives, sectional leaders, alumni, instructors
St. Patrick's Day Parades			
Toronto	\$ 1,200.00	\$ 536.75	
Buffalo	\$ 4,000.00		
Photographer	\$ 400.00	\$ 100.00	

Events			
	Last minute event fund	\$ 2,000.00	
	Collaboration Concert	\$ 1,500.00	Space (\$1000), Charity Donation (\$500)
	Charity Events	\$ 1,500.00	
5	Total Expenses	\$ 51,612.45	\$ 35,683.51

Ending Balance

Ending Balance (4-5)	\$ 10,450.13	\$ 19,729.07	
Projected vs. Actual Variance	\$	9,278.94	SURPLUS
Ending Balance - Safety Buffer	\$450.13	\$9,729.07	

Bylaw 9 Group Budget Template 2022-2023 Year

Full Club Name	The McMaster Marching Band
Prepared By	Cindy Zhang
Date Prepared	31-May-22
Contact Email Address	finance@mcmastermarchingband.com
Contact Phone Number	647-270-4910

Total Cash Available for the Year

Carryover

1	Beginning Balance (As of May 1, 2021)	\$		48,554.99
2	Outstanding Costs from Previous Year	\$		-

Revenues

Revenues: Non-Events		Projected	Actual	Comments
	Membership	\$ 3,200.00		Membership Deposits (80 members)
	MSU Referendum Funding	\$ 27,105.26		Not included in calculations
Revenues: Events				
	Santa Claus Parades x 4	\$ 6,000.00		
	St. Patrick's Day Parade	\$ 1,500.00		
	Niagara Grape & Wine	\$ 1,500.00		
	Forge FC	\$ 1,400.00		
3	Total Revenues	\$ 13,600.00	\$ -	
4	Total Cash Available for the Year (1-2+3)	\$ 62,154.99	\$ 48,554.99	

Total Expenses for the Year

Expenses

Expenses: General

	Membership	\$ 3,200.00		Membership deposits returned at end of the year
	Space Rental - United Church	\$ 450.00		Colour guard
	General Promo	\$ 1,000.00	\$ 263.00	stickers (\$53), logo design (\$150) + more (ads), clubfest (\$60)
	Website (Weebly)	\$ 139.40		
	Google Drive Storage	\$ 748.80		\$7.80/month x 8 accounts x 12 months
	Insurance - Bunnell Hitchon	\$ 918.00		
	Instrument Purchases	\$ 10,000.00	\$ 65.53	\$65.53 = sousa mouthpiece, drum practice pads;
	Uniform Purchases - Uniforms	\$ 5,000.00	\$ 132.11	\$132.11 = customs
	PEP Uniforms	\$ 800.00		shirts \$20 x 40
	Music Equipment	\$ 200.00		uniform rack
	Facility Equipment - Watersafe Kit, Paper Towel	\$ 115.00		paper cutter, door wedges, first aid kit
	Stationary Purchases	\$ 40.00		
	Instrument Maintenance	\$ 300.00		brushes, valve oil, slide cream, cork grease, etc.

	Music Equipment - Lyres	\$	340.00		
	Other Equipment	\$	50.00		
	Election supplies	\$	50.00		
	Cleaning Supplies/ Safety pins/tape	\$	125.00		
	Instrument Repairs	\$	1,000.00		2 mellophone + 2 baritone repairs on stuck valves and tuning slides; tenor sax rust damage
Expenses: Projects & Events					
Niagara Grape & Wine					
	Bus	\$	800.00	\$	528.50
	Photographer	\$	250.00	\$	250.00
Forge FC					
	Deposit	\$	800.00	\$	800.00
	Bus	\$	400.00	\$	457.65
Santa Claus Parades					
	Bus x 4	\$	2,800.00		
	Photographer	\$	300.00		
St. Patrick's Day Parades					
	Bus	\$	700.00		
Events: additional					
	Last minute event fund	\$	2,000.00		
	Uhaul to Artillery	\$	300.00		
	Raptors 905	\$	50.00	\$	50.00
Band Rehearsals					
	Mike (Summer)	\$	400.00	\$	400.00
	Aiden			\$	200.00
	Music and Education Director (Fall)	\$	1,200.00		Managerial Duties (\$600 x 2)
	Rehearsals (Fall)	\$	5,040.00		Rehearsals (14 rehearsals x \$40/hour x 3 hours x 3 instructors)
	Masterclasses (Fall)	\$	400.00		
	Music and Education Director (Winter)	\$	1,200.00		Managerial Duties (\$600 x 2)
	Rehearsals (Winter)	\$	5,040.00		Rehearsals (14 x \$40 x 3 x 3)
	Masterclasses (Winter)	\$	400.00		
	Music	\$	200.00		Scores and Arrangements
Socials					
	Term 1 Socials	\$	200.00	\$	22.88 TCBY
	Winter Social	\$	200.00		
	Term 2 Socials	\$	200.00		
5	Total Expenses	\$	47,356.20	\$	3,169.67

Ending Balance

	Ending Balance (4-5)	\$	14,798.79	\$	45,385.32
--	-----------------------------	----	-----------	----	-----------

Projected vs. Actual Variance	\$	30,586.53	SURPLUS
Ending Balance - Safety Buffer	\$	4,798.79	\$ 35,385.32