



# REPORT

From the office of the...  
**EFRT Program Director**

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TO: Members of the Executive Board  
FROM: Jake Howran  
SUBJECT: EFRT Report 5  
DATE: October 21, 2022

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## **Yearplan Update**

No major edits have been made to my yearplan so far – we seem to be on track for our current hiring and training scheduled.

## **Events, Projects, & Activities**

### *General Service Usage*

EFRT has now totaled 239 calls since August 26, 2022. While we are returning to service on October 22, we have also received report of multiple health-related calls that have transpired with security alone this week.

### *Projects & Events: EFRT Hiring (Complete)*

EFRT has successfully completed the hiring process for 2022-2023. We have hired 14 new rookies (2 more than usual) to onboard, and will begin this process immediately. Rookies are currently signing contracts and getting throw into the wave of information that EFRT responders need to be aware of during their time on the team. Out of 171 applicants, everyone wrote a standard first aid test, 80 were selected for MMI style interviews, 42 were selected for the 2-week orientation process, and 14 were finally selected after long debate. We are also in the process of sending feedback to candidate who were not successful.

### *Projects & Events: Rookie/Soph Training (Upcoming)*

One of the most important legal aspects of EFRT's operations is our professional response training. This year we have still not been able to pass the PRI position forward, meaning that EFRT will be fronting ~\$30,000 for training our responders- \$11,000 more than would be paid with an in-hour trainer. At this time, we have scheduled Rookie First Responder Training, Soph Emergency Medical Responder Training, Rookie Emergency Medical Responder Training, and Applied Suicide Intervention Skills Training. These trainings take place over 2 weekends each and require responders to write and pass an exam, as well as respond to and pass 2 evaluation practical scenarios.

### *Projects & Events: October Team Training (Upcoming)*

On October 28, EFRT will be holding its monthly team training. This month, we will be discussing topics surrounding basic life support and trauma scenarios. This typically involves responders reviewing the core function of our team- to maintain life in critical emergencies.

### *Projects & Events: Halloween Bonding (Upcoming)*

EFRT will be holding its own buddy-line pumpkin carving competition to decorate the office and allow the new Rookies to bond with more senior members on the team.

### *Projects & Events: EFRT 40<sup>th</sup> Reunion (Upcoming)*

November 12 is EFRT's 40<sup>th</sup> reunion. We will have Dr. Eddy Wasser and Dr. Morgan Hillier come to give speeches, as well as a speech on my behalf to the team, alumni, and to discuss EFRT's new Bursary whose description acknowledges the Late EFRT Responder Satyam Choudhuri

## **Outreach & Promotions**

### *Summary*

EFRT PR has slowed down a bit this month due to the team's redirected focus on the hiring process. That said, we are still participating in as many PR events as possible, have booked multiple for ourselves, and will even be including an AirPods giveaway to increase the number of people who have our number in their phone.

### *Promotional Materials*



EFRT's main PR for this month was to recruit actors for our orientation scenarios. The EFRT alumni package is being sent out soon to introduce our rookies and it is a great way to reengage our alumni from many years prior.

### *Social Media Engagement since the Previous Report*

Instagram Followers have risen from 1258 to 1284  
Few Facebook interactions have been noted

## Finances

### *Budget Summary*

So far, EFRT has spent ~37% of its budget. This has largely been attributed to equipment purchases that should hopefully plateau off during the year. The next very large expense for EFRT is training of the team – we will have 14 rookies running through 3 professional trainings, and 12 Soph responders running 2 professional trainings. This Totals in the ballpark of ~\$30,000 which is a significant portion of EFRT’s remaining budget.

<b>ACCOUNT CODE</b>	<b>ITEM</b>	<b>BUDGET / COST</b>
	Office Snack Order	120.00
	Office Food	100.00
	Printer	553.69
	Team Appreciation	236.00
	Trolley for Walk-On Calls & Trainer equipment	830.35
	N95s	746.55
	Stethoscopes	215.98
	Orientation Food	848.00
	Gloves	870.98
	Gowns	903.95
6300-0107	Pumpkin Carving Bonding	75.00
Summer Funding	TOTAL SPENT IN LINE	28712.85
	REMAINING IN LINE	11287.15
	Pulse Oximeters	79.80
	Bike Lights	169.40
	MMI Food	140.00
	O2 Order	252.50
	Large Amazon Order	1805.32
5315-0107	Radio Lapels	1022.11
Supplies	TOTAL SPENT IN LINE	8276.87
	REMAINING IN LINE	9723.13
	Amazon Order	300.00
Office supplies	TOTAL SPENT IN LINE	300.00
	REMAINING IN LINE	300.00
6415-0107	Orientation Alumni Gifts	800.00
Recognition	TOTAL SPENT IN LINE	1100.00

	REMAINING IN LINE	1900.00
6501-0107	Pens and Stickers	861.00
Adv & Promo	TOTAL SPENT IN LINE	1693.50
	REMAINING IN LINE	1806.50
<b>TOTALS</b>		
<b>TOTAL BUDGETED DISCRETIONARY SPENDING</b>		111200.00
<b>TOTAL ACTUAL DISCRETIONARY SPENDING</b>		53083.22
<b>REMAINING DISCRETIONARY SPENDING</b>		64116.78

### **Executives & Volunteers**

The team is incredible excited to have hired our new rookies and finish the Orientation Process. The weekends were full of excitement and brought back memories of EFRT's history. It does, despite COVID still existing, feel much more normal within the team. Our responders have also been benefiting greatly from the additional time off, and have spent that time seeing friends/family and studying. They seem mostly well-rested which is a first for this year! 😊

### **Successes**

Hiring new Rookies is the biggest hurdle to overcome each year! It is fantastic to have successfully completed the process. In discussion with Glenn DeCaire, he acknowledged that this has been the most successful deployment and smoothest organization of EFRT operations since he began working here at McMaster.

### **Current Challenges**

There are no big challenges we are facing at the current time – I do anticipate however, that our equipment budget will become somewhat scarce over the course of this semester with the number of calls we are receiving.