



Year Plan

Maccess Director
Phoebe Wang
2022–2023



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Introduction

I am honored to be the Maccess Director for the 2022-2023 school year! Fostering school spirit, advocating about health and wellbeing, and increasing disability awareness and justice has been an integral part of my undergraduate journey. I am excited to use my skills to fulfill goals that my preceding directors and I envision for Maccess. With the support of the AD, our strong and diverse executive team, I hope Maccess can make a positive and lasting impact on members of the disabled community and make McMaster more welcoming and inclusive!

Warmly,
Phoebe Wang

I am greatly looking forward to taking on the role of Assistant Director for Maccess during the 2022-2023 academic year, as being a Maccess peer support volunteer and space user for the previous two years has been a pivotal part of my undergraduate experience. Being part of the space with other community members, volunteers, executives, and the previous directors has helped me form a sense of belonging at Mac within the disabled community and allowed me to make connections with so many incredible people. In addition to being part of the peer support in the drop-in space, I had the privilege of co-facilitating one of the Maccess community groups throughout the year, which grew my understanding of peer support in various ways. With each shift and Maccess event, I have also become increasingly passionate about disability justice and plan on helping continue the efforts that Maccess contributes to intersectional advocacy alongside the community.

One of my goals for peer support this year is to help make the Maccess service more accessible to the amazing volunteers and execs who help run the service. A focus of mine in advocacy this year will be promoting disability pride by highlighting and celebrating the various voices of our community. Another goal is that I am committed to provide more skill-based and leadership opportunities for volunteers and executives as an extension of our appreciation for their work. Altogether, I am prepared to uphold the pillars of peer support, advocacy, and community alongside the Maccess community as Assistant Director and am beyond excited for both the consistency and changes that will come with Maccess this year.



Kind regards,
Bianca Magdalinis

Vision for Maccess

Last year, Maccess ran fully online. Although the university is planning on entirely in-person learning during the 22/23 school year, we feel that it is pivotal to maintain our online services, especially for immunocompromised, disabled, and racialized folks who face barriers in accessing in-person peer support. We would like to therefore implement a hybrid model of in-person and online peer support.

In addition, I hope to use the past Maccess Director's year plan as a guide. We hope to continue to execute and expand on their goals, while also implementing new ones. To assist in determining if projects are within the overall vision of Maccess I have developed six main goals for the upcoming year.

Goal	1. Focus on disability pride AND inclusion.
Description	<p>The past Maccess Director indicated in their plan: "In the past, Maccess has worked hard to make the disabled student experience visible on campus and to be included in various other projects and services. I believe that Maccess should move past this base-level goal and push for an understanding of disability as a positive factor people can be proud of as opposed to a deficit that needs to be accommodated."</p> <p>I completely support this goal and would like to expand on it this year. In addition to focusing on disability pride, I want to promote disability inclusion.</p> <p>Actions:</p> <ul style="list-style-type: none"> • For Disability Pride and Mad Pride Week + other events -Emphasize in our promotional material and reiterate at the start of events who is welcome at our events to mitigate any barriers. • Having folks (especially racialized folks) speak about their experiences with peer support at Maccess through a video series might also increase levels of comfort in engaging with Maccess (Idea)
Benefits	Many folks (those with undiagnosed disability or mental illness, those who are racialized and experience discomfort with disability peer support spaces feeling like white spaces, those who feel uncomfortable disclosing their disability and/or mental illness) are uncomfortable

	participating in Maccess peer support services or events. I would like to increase comfort levels among these groups.
Year 1 Goals (2022/23)	Increase Maccess outreach on social media and increase registration numbers during our events and community groups. Launch Disability Visibility Week + History Week and continue Disability and Mad Pride Week.
Future Years Goals	Continue to increase outreach on social media and increase registration numbers during our events and community groups. Continue running Disability Visibility Week + History Week and continue Disability and Mad Pride Week.
Partners	Other MSU services if they are interested in collaborating during Disability Visibility Week + History Week, Disability and Mad Pride Week, and other events. Diversity + Equity Network – Great collaboration potential
How can VP Admin support you?	Promotions of events.

Goal	2. Increased focus on intersectionality within the disability community, specifically around BIPOC, Queer, and low-income disabled students.
Description	<p>In all the years Maccess has run, our directors have been white. This summer and for this school year, POC directors were hired. I hope to ensure an increased focus on intersectionality within the disability community, especially around racialized students. Continuing the work of the last Maccess Director, I want to focus on the low-income and queer disabled student experience. I hope to further center marginalized disabled experiences while doing our best to hold Maccess accountable for its limited representation of BIPOC/ racialized identities in the past.</p> <p>Quoting the last Maccess Director: “Maccess, along with other disability and mental health related services on campus, sometimes prioritizes the needs of some students over others, creating something of a disability hierarchy. I feel as though in the past few years, the needs of Mad students, specifically those who experience highly stigmatized mental health concerns such as psychosis, have been neglected in program creation. I hope to recenter these identities and experiences that are often deprioritized in disability spaces.”</p>

Benefits	<ul style="list-style-type: none"> • Increased participation in events and community groups • Increased inclusiveness and acceptance in disability community • Increased feelings of support and comfort for BIPOC, Queer, and low-income students.
Year 1 Goals (2022/23)	<p>Hire a diverse executive team and volunteers, confront missteps from past years, include questions about these topics in interviews, explicitly discuss through training, focus on developing/acquiring resources from these perspectives, collaborating with other MSU services.</p> <p>Doing video series/written blog articles (that can be anonymous) of folks with intersecting disabled identities speaking about their experiences as well as their relations to Maccess. I hope that we can bring to light the diverse array of identities that might intersect with disabled identity and increase comfort around engaging with Maccess as a person with multiple marginalized identities.</p> <p>Launch Disability Visibility and History Week Continue Disability and Mad Pride Week.</p>
Future Years Goals	Increased participation in Maccess from BIPOC, Queer, and low-income communities, utilizing the same action plan as in the previous year.
Partners	DEN, PCC, BSA
How can VP Admin support you?	Promotions of events.

Goal	3. Stronger advocacies focus alongside peer-support and community building.
Description	Quoting the last Maccess Director: “Maccess began through strong disabled student advocacy but since it has become an MSU service, the focus on advocacy has somewhat fallen off our plate”. I hope to work towards continuing higher-impact advocacy work while not sacrificing the important focus on providing peer support and opportunities for disability community building.”
Benefits	Tangible change occurring on campus for folks who experience barriers with inaccessibility.
Year 1 Goals (2022/23)	Hire executives who are passionate about advocacy, begin brainstorming collective concerns for action, connect with other offices

	<p>and groups on campus to work toward advocacy goals, invest in relationship with PACBIC to make progress on goals.</p> <p>I want to increase Maccess' advocacy efforts this year, specifically through social media campaigns. Additionally, continue pushing for a Disability Studies minor to increase the presence of disabled voices and perspectives in academia.</p> <p>Continue being a voice for the concerns of disabled, immunocompromised, and racialized students who are not comfortable with McMaster's Back to Mac plan. Furthermore, I would like to create an accessibility guide/resource for professors in different faculties, to increase accessibility for in-person learning, as this has been a main concern for students in the transition back to in-person.</p> <p>I hope to initiate monthly surveys/feedback forms ("Accessibility Concerns at Mac Microsoft Form") to our Maccess community so that they can suggest areas of concern at McMaster that they would like addressed. Hopefully these concerns can shape our advocacy efforts for the year and address the main concerns that disabled students are facing on campus.</p>
Future Years Goals	2-3 advocacy projects during the year, led by passionate executive members. Continuing the efforts of the previous year.
Partners	PACBIC, MSU Advocacy Department, SAS Kate Brown from EIO
How can VP Admin support you?	Promotions of events, bringing advocacy points to the SRA and MSU.

Goal	4. Increased communication between and across various Maccess community members.
Description	<p>In past years, community members have complained that they did not feel as if they knew who was in charge and making decisions for Maccess. Last year, the Maccess Director introduced volunteer bubbles (groups of volunteers assigned to each exec member to develop smaller community), to increase feelings of community and connectedness within Maccess, especially since Maccess was online. This had some success in building community, so I would like to continue this in the next year. I will ask for feedback from former volunteers on how we can improve volunteer bubbles. Since we are planning to do a hybrid model of in-person and online peer support, having in-person groups and online volunteer bubbles would be valuable.</p>

Benefits	Increased inclusiveness and community building among Maccess members.
Year 1 Goals (2022/23)	<ul style="list-style-type: none"> • Continuing volunteer bubbles (groups of volunteers assigned to each exec member to develop smaller community) • Continuing bi-annual general executive meetings open to the whole community • Provide opportunity for volunteers and community members to work with the executive team on skill-sharing workshops • Continuation of 1:1 check-ins with volunteers mid-semester • Increase usage of social media to communicate Maccess goals (as opposed to only events). • Adding anonymous feedback forms for volunteers and executives to ensure that we can address any issues or concerns the Maccess community has throughout the year.
Future Years Goals	Continuing volunteer bubbles, open exec meetings, workshops, volunteer check-ins, and anonymous feedback forms to facilitate community building and connection within the Maccess community.
Partners	N/A
How can VP Admin support you?	N/A

Goal	5. Leadership and skill-development opportunities for executives and volunteers.
Description	I hope to continue the last Maccess Director's point: "While being a part of Maccess is a fulfilling and enjoyable experience, I recognize how for volunteers (and especially executive team members) it can also become a large amount of free labour, done specifically by marginalized students. While I don't have the ability to pay Maccess members, I hope to focus more on leadership and skill-development opportunities for the volunteers so that the time commitment is worthwhile, and folks can develop job skills and experience to take into the workforce later.
Benefits	Volunteers and executives would have more developed skills to engage in disability justice work at Maccess.
Year 1 Goals (2022/23)	1:1s asking about opportunities they might want, flexibility within roles to allow people to try a new skill, skill-sharing workshops discussed above, offering reference letters to those involved, setting aside time and resources for executive member passion projects and

	<p>allowing each member to take the lead on a self-conceptualized event or goal for Maccess.’ Look into affordable gifts. Potentially hold raffles for our volunteers. Each 5 hours volunteer work becomes 1 ballot.</p>
Future Years Goals	<p>Having the Maccess members who have learned new skills through our workshops to give back to other members and lead workshops themselves. Continuing to offer reference letters and giving execs time to work on passion projects and events.</p>
Partners	<p>Partnering with MSU services which might be interested (TBD). External partners for raffle donations.</p>
How can VP Admin support you?	<p>Promotions</p>

Goal	<p>6. Increasing disability visibility and introducing educational resources about disability McMaster-wide</p>
Description	<p>Especially since there are so few classes for disability studies, I hope to increase awareness about disability justice and educational resources about disability. Along with celebrating disabled and mad pride, I aim to have 1-2 events and/or advocacy campaigns to raise awareness about issues affecting disabled students at McMaster, important terms within disability studies, and how folks can be more accessible and inclusive. Maccess has such a rich history, so it would also be valuable for the community to learn about Maccess’ origin story. We plan on doing a social media campaign where we highlight Maccess’ unique history as it is an excellent example of disability advocacy on campus.</p>
Benefits	<p>Along with tackling the lack of disability education, this can also help increase our reach to more students, especially first years.</p>
Year 1 Goals (2022/23)	<p>Executive social media campaigns and educate others through lived experiences, personal stories, etc. Doing another round of social media posts about Maccess services and our community might increase folks’ interest in participating in our events, peer support, or community groups.</p>
Future Years Goals	<p>Continuing different types of social media campaigns</p>
Partners	<p>N/A</p>

How can VP Admin support you?	Promotions
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Project/Events Timeline

Spring/Summer Term

May	
Goal/Project/Event (#1):	Executive team and new director hiring promotion Onboard and train AD
Why and how?	N/A
Potential difficulties? How can you overcome them?	Overcome hiring promotion challenges by creating a video series debunking some myths about being Director to get people more comfortable with applying
Who?	Director, Hiring Committee, AD
Priority Level	High Priority Moderate Priority Low Priority

June	
Goal/Project/Event (#1):	Complete hiring of executive team and new director
Why and how?	N/A
Potential difficulties? How can you overcome them?	N/A
Who?	Director, Hiring Committee, AD
Priority Level	High Priority Moderate Priority Low Priority
Goal/Project/Event (#2):	Developing budget for 22-23 year
Why and how?	To plan our expenses for the year Work with the AD to track what we will need and how much it will cost

Potential difficulties? How can you overcome them?	Going over budget (especially for accessibility measures like CART) as we don't have a budget line allocated for this. We hope to mitigate this by asking the MSU for more funding for accessibility technology specifically, so we don't have to tap into other parts of our budget. *Our budget is a hindrance to our goals
Who?	Director and AD
Priority Level	High Priority Moderate Priority Low Priority

NOTE: Vikita's July Goals were pushed to August – Phoebe

August (Phoebe Starts)	
Goal/Project/Event (#1):	Developing training materials for execs and volunteers Getting executives trained
Why and how?	To ensure that our execs and volunteers are adequately trained to work for Maccess and feel comfortable with providing peer support.
Potential difficulties? How can you overcome them?	Getting guest speakers on board. Planning in advance will ensure that we will have guest speakers for our trainings. Ensuring that volunteers/execs are trained adequately to the point where they feel comfortable providing peer support. Providing opportunities for them to suggest what training they would like to have might overcome this difficulty.
Who?	Director and AD, T&V Coordinators
Priority Level (highlight one)	High Priority Moderate Priority Low Priority
Goal/Project/Event (#2):	Welcome Week Events: <ul style="list-style-type: none"> • Kinesiology Faculty Event • Archway Movie Night • SAS Welcome Week Toolkit Event • SAS MacStart Who/What/Where Panel Event • Presentation about Maccess for the SSC

Why and how?	To ensure that we are promoting our service to the first years
Potential difficulties? How can you overcome them?	N/A
Who?	Director, AD
Priority Level	High Priority Moderate Priority Low Priority
Goal/Project/Event (#3):	Start hiring process for peer support volunteers and plan exec on-call system
Why and how?	To have our peer support service running in September, we aim to hire all volunteers by the end of August and organize which execs will be on call at what time.
Potential difficulties? How can you overcome them?	Promotions especially through the summer. Spreading the word about volunteer applications through asking other services to repost as well as promoting through Student Services and SAS will hopefully overcome this difficulty
Who?	Director, AD
Priority Level	High Priority Moderate Priority Low Priority

Fall Term

September	
Goal/Project/Event (#1):	Develop relationships with the other Directors and planning events we want to collaborate on. Establish connection with other Ontario university disability student groups
Why and how?	To ensure we are not doubling up on running events, we can collaborate. To ensure that we are learning and growing from the groups around us, as well as collaborating during our events, we

	would like to keep up communications with other Ontario university disability student groups and determine ways we can collaborate.
Potential difficulties? How can you overcome them?	Other services might not have a firm plan of what they would like to run this year (We are also still working on this)
Who?	SHEC, WGEN, PCC, DEN Disability Student Groups, Director, AD
Priority Level	High Priority Moderate Priority Low Priority
Goal/Project/Event (#2):	Set up “Accessibility Concerns at Mac Microsoft Form
Why and how?	To learn and understand McMaster students. This will help us improve our services.
Potential difficulties? How can you overcome them?	N/A
Who?	Director, Promo
Priority Level	High Priority Moderate Priority Low Priority
Goal/Project/Event (#3):	Create Sept – April plans for our social media campaigns about disability related topics (i.e., language use, COVID-19, disability policy in Ontario, etc).
Why and how?	Goal number 3!!! We hope our “Accessibility Concerns at Mac” Microsoft Form guides our advocacy or educational posts. This can also help improve our social presence and connect with students.
Potential difficulties? How can you overcome them?	N/A
Who?	Director, S&P, Promo

Priority Level	High Priority	Moderate Priority	Low Priority
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October	
Goal/Project/Event (#1):	Begin community groups
Why and how?	To discuss about topics our members are interested, to connect our community, etc. Groups meet based on their experiences, (Queer and Disabled, Disability in Colour), disability experience (Mood Disorders, ADHD), or discussion topics (Disability and Dating).
Potential difficulties? How can you overcome them?	Not having enough interest. Promotions will be super important in launching our community groups. Contacting SAS, EIO, etc. will really help with promoting these communities
Who?	AD, T&V
Priority Level	High Priority Moderate Priority Low Priority
Goal/Project/Event (#2):	Executive Passion Project or Project with MSU service
Why and how?	We want our executives to spearhead a project they are passionate about to help them develop skills and enjoy their time with Maccess! Partnerships with MSU services are important in raising awareness across campus.
Potential difficulties? How can you overcome them?	N/A
Who?	Director, AD, Executives, MSU services
Priority Level	High Priority Moderate Priority Low Priority

November	
Goal/Project/Event (#1):	DisVisibility Week and History Week
Why and how?	<ul style="list-style-type: none"> • To shine light on the experiences of disabled individuals/students • To educate others on disability justice issues • To educate others on disability history
Potential difficulties? How can you overcome them?	We will start planning early on in October to prevent and predict difficulties during DisVisibility Week.
Who?	Director, AD, Executive Team
Priority Level	High Priority Moderate Priority Low Priority
Goal/Project/Event (#2):	Accessibility Guidebook (Online, to be distributed through email)
Why and how?	To be sent to professors for implementation in second term
Potential difficulties? How can you overcome them?	Project is still being planned. Can't predict.
Who?	S&P, COCs
Priority Level (highlight one)	High Priority Moderate Priority Low Priority

December	
Goal/Project/Event (#1):	Exam De-Stressor
Why and how?	To help students release some stress during this stressful month of exams
Potential difficulties? How can you overcome them?	Students might find they are too stressed to attend an event or feel like they don't have the time due to exams. Our event can be a drop-in thing that offers snacks, care packages, and the option of staying and relaxing with peers.

	Other MSU services may also want to do care packages. Collaboration will be a great way to reduce expenses and reach more students!
Who?	Director, Executive Team
Priority Level (highlight one)	High Priority Moderate Priority Low Priority
Goal/Project/Event (#2):	Volunteer Appreciation Event
Why and how?	To communicate to our volunteers that we appreciate all their hard and FREE work
Potential difficulties? How can you overcome them?	N/A
Who?	AD, T&V
Priority Level	High Priority Moderate Priority Low Priority

Winter Term

January	
Goal/Project/Event (#1):	Organize volunteers and potentially on-board new volunteers (most likely)
Why and how?	Availabilities change during the year, so more volunteers may be needed
Potential difficulties? How can you overcome them?	N/A
Who?	Director, AD, Promo Executive
Priority Level	High Priority Moderate Priority Low Priority

Goal/Project/Event (#2):	Skill Sharing Workshop
Why and how?	Provide community members and volunteers with the opportunity to get involved in creating a workshop event for the Maccess community where they can teach a skill. We will only host this event if volunteers want this. The goal is to ensure that they feel their time spent with Maccess is worthwhile.
Potential difficulties? How can you overcome them?	Interested community members would fill out a form with their idea, have a 30-minute meeting with an executive to discuss logistics, and then the executive team would determine if it's feasible
Who?	Director, Executive Team
Priority Level	High Priority Moderate Priority Low Priority

February	
Goal/Project/Event (#1):	Disability Discussion (Graduation and Grad School)
Why and how?	<p>There is a lack of McMaster services for graduate students with disabilities, and a lack of awareness of what is currently available. Through a presentation, potentially with Student Success Centre and Macademics, we want to highlight the current McMaster and Hamilton resources for disabled graduate students. We would also want feedback, any ideas on how to improve these current resources, etc.</p> <p>Note that throughout the year with GSA, we will:</p> <ul style="list-style-type: none"> • Host Grad Community Groups – We will reach out to former Maccess volunteers that are now graduate students at McMaster. We will also provide the training resources. • Create online Grad Resource Hub (we already have one for Undergraduates)

Potential difficulties? How can you overcome them?	N/A as this idea is still in talks		
Who?	Director		
Priority Level	High Priority	Moderate Priority	Low Priority
Goal/Project/Event (#2):	Launch our second Social Media Campaign (Weeklong)		
Why and how?	For goals 2 and 6! This is important for advocacy and raising awareness about a disability topic such as language use, Ontario policies surrounding disabilities, etc.		
Potential difficulties? How can you overcome them?	This will involve multiple graphics, we will need to order from the Underground ahead of time		
Who?	Director, S&PA, Promo		
Priority Level	High Priority	Moderate Priority	Low Priority

March	
Goal/Project/Event (#1):	Disability and Mad Pride Week
Why and how?	To advocate for an understanding of disability as a positive factor people can be proud of as opposed to a deficit that needs to be accommodated. Connect with other MSU services, Hamilton organizations, find speakers, plan events, etc.
Potential difficulties? How can you overcome them?	We will start planning mid-January to prevent and predict difficulties during Disability and Mad Pride Week. Launch by early March since end of March can get really busy!
Who?	Director, AD, Executive Team

Priority Level	High Priority Moderate Priority Low Priority
Goal/Project/Event (#2):	Disabled Day of Mourning Event (March 1)
Why and how?	N/A – Details still need to be planned out with the team
Potential difficulties? How can you overcome them?	N/A
Who?	Director, AD, Executive Team
Priority Level	High Priority Moderate Priority Low Priority

April	
Goal/Project/Event (#1):	Volunteer Appreciation Day
Why and how?	We want to show our volunteers that we appreciate all the time and effort they invested into Maccess!
Potential difficulties? How can you overcome them?	Potentially a day of games, food, movies, etc.
Who?	Director, AD
Priority Level	High Priority Moderate Priority Low Priority
Goal/Project/Event (#2):	End of Year Event/ Exam De-stressor/Volunteer Appreciation
Why and how?	To end our Maccess term with a bang!
Potential difficulties? How can you overcome them?	N/A
Who?	Director, AD, Executive Team



Priority Level	High Priority	Moderate Priority	Low Priority
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Increasing **Maccess** Presence

Service Webpage

Location and Hours drop down: Instead of saying that the physical space will be closed, replaced with: For the foreseeable future, we will be operating in a hybrid model, with both online and in-person events and peer support. Our physical space will be open!

Social Media

We aim to increase our social reach by a few hundred for each social media platform. Specifically, there is a need to expand our social presence on Facebook and Twitter. We will heavily promote our events on Instagram as we have the most followers there (1000+).

To increase our social reach, our first step is to heavily promote at our Welcome Week events and Club Fest. At our Welcome Week events, we will use QR codes (for our IG and Linktree) and physical promotional pieces that directs students to our social media platforms. During the year, we will request other services and the MSU page to repost our events, advocacy campaigns, educational post series about disability, etc. We also hope to share stories of folks with lived experience of disability, neurodivergence, chronic illness, and mental illness to connect with the community on a deeper level.

Merchandise & Apparel

We ordered t-shirts for our executive team so they can be recognized as part of the Maccess team at events. For our Welcome Week promotions and events, we ordered stickers and rave cards. For future/upcoming networking events such as Club Fest, we will order swag if our budget allows.

Physical Promotions

Aside from Welcome Week and Club Fest, we predict we won't require physical promotional pieces. Only our online platforms will be used for our advocacy campaigns and event promotions. As this is our first year operating in hybrid mode, this plan can change.

Master Timeline

Month	Tasks
May	<ul style="list-style-type: none"> • Executive team and new director hiring promotion • Onboard and train AD • Training and brainstorming Year Plan ideas
June	<ul style="list-style-type: none"> • Budget Plan • Hiring executive team and new director • Promoting and attending events for National Accessibility Week at McMaster • Year Plan
July	<ul style="list-style-type: none"> • Brainstorming online service provision • Begin summer drop-in groups • Begin summer drop-in groups
August	<ul style="list-style-type: none"> • Connect with PACBIC, NEADS, GSA, Community Groups • Create new discord channels and finalize platforms for service provision • Develop executive and volunteer training • First executive meeting + hold team bonding event • Hire peer support volunteers (promotions and grading) • Plan exec on-call system with Logistics • Organize Maccess resources • Submit Year Plan • Train exec team and 1:1 meeting with each member to ease them into their duties + get to know them • Welcome Week Events • Hire peer support volunteers • Plan exec on-call system
September	<ul style="list-style-type: none"> • Build relationships with other PTMs (at like Meet the Services event) • Disability Discussion with EIO • Establish connection with other Ontario university disability student groups • Finalize volunteer hiring + First volunteer social • Organize physical space

	<ul style="list-style-type: none"> • Plan community groups with partner services for the rest of the year • Planning, creating, posting Back to Campus or Return to Ableism? • Set up Volunteer Bubbles • Set up “Accessibility Concerns at Mac Google Form” for accessibility-related issues students encounter to inform our advocacy priorities. Send monthly reminder emails. In this feedback form, we will have an opportunity for students to anonymously write up a confession about a concern they are facing at Maccess to be posted on our social media. This will hopefully increase visibility of McMaster’s student concerns and ensure they don’t feel alone. • Send “Blog and Video Series Google Form” to current Maccess community members about interest in writing a blog article or filming a short video about their experiences at Maccess and being a disabled student at McMaster. • Start planning for DisVisibility Week in November • Social media campaign about a disability-related topic (language use, COVID-19, disability policy in Ontario, etc.) • Volunteer training and on-boarding (includes Suicide Intervention Training with Carly Boyce) • Volunteer Welcome Packages planning, prep, etc. • Helping set up volunteer bubbles • Help monitoring two google forms • Help planning and monitoring community groups • Set up peer support space (Discord + Physical) • Volunteer training and on-boarding
<p>October</p>	<ul style="list-style-type: none"> • Bulk of planning for DisVisibility Week (organizing guest speakers, events (both in-person and online), etc. • Begin volunteer bubbles and community groups • Begin skill-sharing program • Event partnering with another MSU service • Exec 1:1 Check- Ins • General meeting/game night open to community • Social media campaign about a disability-related topic (language use, COVID-19, disability policy in Ontario, etc.) • Work on accessibility guidebook

	<ul style="list-style-type: none"> • Begin community groups • General meeting open to community • Maintain peer support space
November	<ul style="list-style-type: none"> • DisVisibility Week • Ensure Maccess is running smoothly in terms of budget, logistics, hours, etc. • Have accessibility guidebooks finalized to be sent to professors for implementation in second term • Plan for Dec 3rd International Day of Persons with Disabilities (IDPD) – potentially with PACBIC • Plan Winter Wonder Care with SHEC? • Plan collab event with PPC for their campaign week? • Run event with other Ontario disability student groups • Social media campaign about a disability-related topic (language use, COVID-19, disability policy in Ontario, etc.) <ul style="list-style-type: none"> • DisVisibility Week • Maintain peer support space and community groups • 1:1 Meetings with all volunteers to provide feedback
December	<ul style="list-style-type: none"> • Dec 3rd IDPD Day • Exam de-stressor (movie night) • Hire second semester volunteers • Keep an eye out for Mitch’s instructions for director and assistant director hiring and transition! • Volunteer appreciation event (movie night + gift cards?) • Winter break /holiday isolation drop-ins <ul style="list-style-type: none"> • Hire second semester volunteers • Volunteer appreciation event • Winter break / holiday isolation drop-ins
January	<ul style="list-style-type: none"> • Brainstorming how to address concerns from “Accessibility Concerns at Mac Google Form”. Set up goals and advocacy priorities for the next semester • Event partnering with another MSU service? • Hamilton community resources fair? • On-board second semester volunteers + additional training opportunity • Plan for Disability and Mad Pride Week (March) • Skills Sharing Workshop?

	<ul style="list-style-type: none"> • Social media campaign about a disability-related topic (language use, COVID-19, disability policy in Ontario, etc.) • On-board second semester volunteers • Planning for Disability and Mad Pride Week (March) • Maintain peer support space • Welcome back event for volunteers
February	<ul style="list-style-type: none"> • Disability discussion (Graduation and Grad school) • General meeting open to community • Planning for Disability and Mad Pride Week (March) • Social media campaign about a disability-related topic (language use, COVID-19, disability policy in Ontario, etc.) • Resource purchases? • Maintain peer support space • Plan for Disability and Mad Pride Week
March	<ul style="list-style-type: none"> • Disability and Mad Pride Week • Disabled Day of Mourning (March 1) • End of year budget review and purchases • Run event with other Ontario disability student groups? • Social media campaign about a disability-related topic (language use, COVID-19, disability policy in Ontario, etc.) • 1:1 Meetings with all volunteers to provide feedback • Maintain peer support space
April	<ul style="list-style-type: none"> • Debrief year with execs • End of year event / exam de-stressor • Transition service to new Director • Volunteer Appreciation • Hire new Assistant Director • Volunteer Appreciation

Miscellaneous
