

## July 31 Meeting 11:00am

Present: Dominic, Zimo, Jessica, Veronica, Grace, Isabel, Justin

Absent:

1. Introductions/icebreakers
2. Year plan rundown
3. Services rundown
  - a. How familiar is everyone with student services (namely Maroons, PCC, SWHAT, Macademics?)
    - i. Grace – Maroons
    - ii. Zimo – FCC
  - b. General mission of each service
  - c. Service structure
  - d. MSU Org Chart
4. Expectations
  - a. For committee
    - i. Confidentiality of survey results, recommendations
    - ii. Attendance
      1. Let AVP know about absences in advance
    - iii. Complete tasks
  - b. For AVP Services
    - i. Consistent meetings
    - ii. Heads up in advance
5. External research document
  - a. October 17<sup>th</sup> deadline
  - b. Instructions at the top
  - c. Feel free to get started over the summer if you are free; otherwise, September-October is fine
  - d. Message AVP if you have any questions
6. Data analysis experience?
7. Questions/concerns?