



MEMO

From the office of the...
FCC Director

TO: Members of the Executive Board
FROM: Chitrini Tandon
SUBJECT: Proposal for a New Food Collective Centre Exec Role: Community Fridge Liaison
DATE: July 6th, 2022

Dear Executive Board,

I am proposing the creation of the Community Fridge Liaison (CFL) executive role which I believe will be a valuable and crucial addition to our team. The inclusion of this role would solidify the involvement of the MSU and its members (i.e., The Food Collective Centre) with the Community Fridge. This role would be an extension of the hard work that last year's Director, Morghen, has put into the execution of the Community Fridge and would play a role in the long-term success of the fridge.

I believe that the creation of this role is important for a few reasons. This role will allow the FCC to continue to provide our insight, advice, platform, and labor to the Community Fridge. Additionally, creating the CFL role will ensure that there is student representation when making decisions regarding the fridge. This is crucial because the fridge is for the entire McMaster community, including students and this role will allow student needs to be heard. Moreover, this is a meaningful way for the MSU to continue to contribute to food security on campus. I have worked with Morghen and VP Admin to work on the job description to ensure that it accurately represent the needs of the fridge so we can continue to provide meaningful support. I have included a summary of the key parts of the job description below and reasons for why they are important.

Overview the Job Description

The job description has been built off the responsibilities that Morghen took on last year working with the fridge. These are encompassed in the general duties description. The role of CFL will be in collaboration with the Student Wellness Centre (SWC) and the Academic Sustainability Program (ASP) who have also put in effort to create the Community Fridge. Active stakeholders involved in the Community Fridge from both the SWC and ASP have reviewed the CFL job description and provided their agreement of the duties outlined. This ensures that the expectations of the CFL are clearly communicated between all parties involved (MSU, SWC, ASP). With various stakeholders involved, it will be ensured that the

CFL continues to be managed by the FCC Director (as indicated in the JD) and not the SWC or ASP.

There are five main categories of responsibilities which have been based on the work that Morghen did as well as through communications with the SWC and ASP. This ensures that from the start all included parties are on the same page and there are clear expectations. This also ensures that FCC will continue to have a voice in decisions being made for the fridge. In communications with the SWC and ASP, it has been ensured that through the creation of the CFL role, the MSU will continue to have an 'equal seat at the table'.

The addition of the Community Fridge Liaison role would not only strengthen and add longevity to the relationship between FCC and the Community Fridge but would also be a valuable and *guaranteed* student voice to the Community Fridge. As stated on the MSU website, the MSU is the "largest group on campus representing approximately 27,000 undergraduate students at McMaster University," and by supporting the addition of the Community Fridge Liaison role you would not only support food security and the relationship between the FCC and the community fridge but also the larger relationship between the MSU, the SWC, and the ASP showcasing that the MSU is working towards enhancing student life and your continued support of increasing food security on our campus.

Thank you for your continued support.

Best,



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