

**Executive Board Meeting 21-29
Tuesday, March 29, 2022 @ 1:30pm
Remote Meeting, Microsoft Teams**

This meeting was done remotely through Microsoft Teams, due to unusual circumstance laid out by the response to COVID19

Called to Order 1:34pm

Present Baig, Devarapalli, Della-Vedova, Dhiloon, Fleming, Jayachandran
Late Teel
Absent McCauley
Others Present J. McGowan (GM), V. Scott (Recording Secretary), M. Wooder (MCD),
Simranjeet Singh (AVP (Service)), Neha Shah (WGEN Director),
Sofia Palma Florido (Diversity Services Director)

1. Adopt Agenda

Moved by Baig, **seconded** by Dhiloon to adopt the agenda, as presented.

Motion Passes

2. Adopt Minutes

Moved by Baig, **seconded** by Della-Vedova to adopt the minutes from Executive Board meetings 21-27 – March 15, 2022 and 21-28 – March 22, 2022, as circulated.

Motion Passes

- 3. Diversity Services – report circulated**
- 4. EFRT Report – report not submitted**
- 5. FCC Report – report circulated**
- 6. FYC Coordinator Report – report circulated**
- 7. Macademics Report – report circulated**
- 8. Maccess Report – report circulated**
- 9. Maroons Report – report circulated**
- 10. PCC Report – report not submitted**

11. **SHEC Report – report circulated**
12. **Spark Report – report circulated**
13. **SWHAT Report – report circulated**
14. **WGEN Report – report circulated**
15. **Macademics Student Recognition Awards Job Description**

Moved by Devarapalli, **seconded** by Baig that the Executive Board approve the creation of the Macademics Student Recognition Awards Job Description, as circulated.

- Devarapalli went over the memo with the Board.
- Baig stated that the memo explained everything well.
- Wooder stated that this year went really well with Macademics doing the MSU Awards.
- Della-Vedova saw that it was 4-6 hours per week and asked why it was a volunteer, not a paid position.
- Devarapalli responded that one of the components is that the bulk of the work was setting up the committee and going through the applications. They stated that the workload would vary and that this is an exec role.

Vote on Motion

Motion Passes

16. **WGEN Job Descriptions**
 - a) **Training and Development Coordinator**

Moved by Devarapalli, **seconded** by Baig that the Executive Board approve the creation of the WGEN Training and Development Coordinator Job Description, as circulated.

- Devarapalli went over the memo with the Board.

Vote on Motion

Motion Passes

- b) **Volunteer Coordinator**

Moved by Devarapalli, **seconded** by Baig that the Executive Board approve the changes to the WGEN Volunteer Coordinator Job Description, as circulated.

- Devarapalli went over the memo with the Board.

Vote on Motion

Motion Passes

17. Diversity Services Re-Branding Proposal

Moved by Baig, **seconded** by Teel that the Executive Board accept the Diversity Services re-branding proposal, with logo, as circulated.

- Wooder went over the history of Diversity Services with the Board. He went over the proposal that was circulated.
- Palma Florido stated that they were completely thrilled to be implementing this. They stated that this is compliant with branding standards and was happy that the logo was no longer a circle.
- Baig stated that it was all explained well and it made sense to move forward.
- Teel stated that the logo looked very good and sleek.
- Wooder stated that the Operating Policy and Job Descriptions would have to be slightly modified and that would have to go to the SRA.

Vote on Motion

Motion Passes

18. Budget Presentation

a) Committee of the Whole

Moved by Jayachandran, **seconded** by Baig that the Executive Board move into Committee of the Whole to go over the proposed 2022/23 Budgets.

Motion Passes

Moved by Baig, **seconded** by Della-Vedova that the Executive Board move out of Committee of the Whole and to Rise and Report.

Motion Passes

Rise and Report

- Baig stated that they went through the budget recommendations that the VP (Finance) presented. They stated that there were a few clarification questions about the Silhouette and Campus Events.

b) Recommendation

Moved by Jayachandran, **seconded** by Baig that the Executive Board recommend the 2022/23 Capital and Operating Budgets to the Full Members of MSU and CFMU Incorporated.

- Jayachandran stated that this should be recommended to the Full Members for approval.
- Baig stated that it looked good and thought it was ready to be distributed to the incoming SRA.

Vote on Motion

Motion Passes

19. Wage Review Committee Recommendations

Moved by Baig, **seconded** by Della-Vedova that the Executive Board approve the recommendations from the Wage Review Committee, as circulated.

- Della-Vedova went over the recommendations that were circulated.
- Baig stated that the memo outlined everything, and it all looked good.
- Della-Vedova stated that this was done with careful consideration since there were many changes. They did note that some of the roles may face unrealized challenges and the hours may need more tweaks in the future.

Vote on Motion

Motion Passes

20. Closed Session

Moved by Baig, **seconded** by Dhiloon to move into Closed Session.

Motion Passes

Return to Open Session

Rise and Report

- Baig reported that the AVP (Services) covered the service reviews that came with a set of recommendations that should be approved.

a) Maccess

Moved Baig, **seconded** by Della-Vedova that the Executive Board approve the recommendations from the Services Committee for Maccess, as circulated.

- Singh stated that he would like to amend a recommendation.
- Scott stated that it cannot be done unless a voting member wanted to make an amendment.

Vote on Motion

Motion Passes

b) Spark

Moved by Baig, **seconded** by Della-Vedova that the Executive Board approve the recommendations from the Services Committee for Spark, as circulated.

- Baig stated that this makes sense based on the surveys done.
- Della-Vedova agreed.

Vote on Motion

Motion Passes

21. Information and Questions

- Della-Vedova wanted to recognize the group and thanked everyone. They wished everyone all the best and to reach out if anything was needed.
- Wooder is promoting course feedback from students. He stated that in thanks to feedback from the MSU the University has launched an exam preparedness session, but hasn't released anything on safety protocols. Wooder announced that VP and Speaker Elections were next weekend. Wooder thanked everyone for their time.
- McGowan stated that they have finalized the agreement with Compass Group and it will allow the organization to see more financial stability and more student employment.
- Baig asked if the gym credit was happening for student accounts still. McGowan responded that this was something that he could follow up with Sean Van Koughnett with, and hopefully get a response.

22. Adjournment and Time of Next Meeting

Time of Next Meeting:

TBD

Moved by Dhiloon, **seconded** by Baig that the Executive Board meeting be adjourned.

Motion Passes

Adjourned at 3:35pm

/vs

DRAFT