

**Executive Board Meeting 21-27
Tuesday, March 15, 2022 @ 1:30pm
Remote Meeting, Microsoft Teams**

This meeting was done remotely through Microsoft Teams, due to unusual circumstance laid out by the response to COVID19

Called to Order 1:37pm

Present Baig, Della-Vedova, Devarapalli, Dhiloon, Fleming, Jayachandran, McCauley, Teel

Late

Absent S. Chui

Others Present J. McGowan (GM), V. Scott (Recording Secretary), M. Wooder (MCD), Kavya Patel (SWHAT Coordinator), Anika Anand (SHEC Director), Mitchell German (Spark Director)

1. Adopt Agenda

Moved by Jayachandran, **seconded** by Baig to adopt the agenda, as presented.

Amendments

- Jayachandran – add Sponsorship & Donations Committee Recommendations
- Devarapalli – strike PCC and WGEN Reports

Moved by Jayachandran, **seconded** by Baig to adopt the agenda, as amended.

Vote on Motion

Motion Passes

2. Adopt Minutes

Moved by Baig, **seconded** by Fleming to adopt the minutes from Executive Board meeting 21-26 – March 8, 2022, as circulated.

Motion Passes

3. SHEC Report – Anika Anand presented

- Anand summarized the report.

Questions

- Jayachandran thanked Anand for the report. They suggested trying another website while accounting figures out the issue with the first gift cards website. Anand stated that SHEC does use giftcards.ca but Shopper's Drugmart isn't on there.
- Devarapalli stated that there was a miscommunication between all parties with hiring and explained that the Director of HR and they were scheduling interviews for the end of this week, and it should leave room. They added that PTM training is April 13 and so they're hoping to have all PTMs hired before that day. Devarapalli apologized for the delay. Anand asked how everything will be scheduled as they haven't been asked for their availability. Devarapalli responded that they could use the general availabilities but will follow up.
- Wooder thanked Anand for their report and stated that the content coming out of SHEC this year was phenomenal. He added that they are an example for other services.

4. Spark Report- Mitchell German presented

- German summarized the report.

Questions

- Scott explained that contracts were extended until the end of April for transition. Devarapalli added that they will send over a more detailed update.
- Wooder thanked German for doing such an awesome job this year. German thanked Wooder.

5. SWHAT Report – Kavya Patel presented

- Patel summarized the report.

Questions

- McGowan stated that this was a great report, and it was good to see SWHAT back in operation step by step. He added that if Patel needed help with additional radios to please let him know.
- Baig stated that they used SWHAT for the first time last week and that it was an awesome experience. Patel said that they were glad to hear that.
- Wooder stated that Patel has done a lot with so little this year. He stated that they revitalized a service that was offline for 18 months and all the work has paid off.

6. Spon and Don Recommendations

Moved by Jayachandran, **seconded** by Baig that the Executive Board approve the following recommendations from the Sponsorship & Donations Committee, as circulated:

- \$150 sponsorship to the McMaster Social Sciences Society (MSSS) for the year-end formal

- \$300 sponsorship to the McMaster Muslim Student Association (MSSA) for a magazine launch event
- \$250 donation to Elle Klaasen for an Arts & Science Program Art Show
- Jayachandran went over the memo with the Board.
- Baig stated that they seemed to be important causes.

Vote on Motion

Motion Passes

7. Closed Session

Moved by Baig, **seconded** by Jayachandran to move into Closed Session.

Motion Passes

8. Return to Open Session

Information and Questions

- Scott reminded the Board that fines night is tonight for the remainder of the seats for SRA Generals.
- Baig asked when Assistant Director hiring would start. Devarapalli responded that they should get started soon depending on the service.
- McGowan stated that they're following up with the Food and Beverage agreement and that , Della-Vedova, and Jayachandran have a meeting with legal on Wednesday for the last drafts. McGowan thanked everyone for their commitment to EB.
- Wooder announced that General Assembly is March 23 with registration being online. He stated that there is a Finance Insta takeover this week and great programming will be coming out. He stated that there will be community safety content all this week leading up to St. Patrick's Day, and Maroons will be on campus tomorrow with literature. Wooder announced that VP Elections will be held in early April and they are currently working on content and assets.
- Baig stated that they heard that EFRT was expanding their service to the surrounding area for St. Patrick's Day. They asked if there was any information about that. This prompted a discussion about EFRT as most were not aware that this was going to happen.

9. Adjournment and Time of Next Meeting

Time of Next Meeting:

**Tuesday, March 22, 2022
1:30pm**

Remote Meeting, Microsoft Teams

Moved by Baig, **seconded** by Fleming that the Executive Board meeting be adjourned.

Motion Passes

Adjourned at 2:34pm

/vs

DRAFT