



REPORT

From the office of the...

Internal Governance Committee

TO: Members of the Student Representative Assembly
FROM: Armin Sariaslani – Associate Vice-President (Internal Governance)
SUBJECT: SRA 21P- AVP IG report
DATE: February 22, 2022

PROGRESS

Internal Governance Committee

- The committee has been meeting quite regularly over the year. Unfortunately, two meetings were canceled in the past few months for medical reasons.
- The members of the committee have been extremely engaged in the work of the committee and I have been very pleased with the productivity of the discussions within the committee.

The Status of the Policy Reviews

- The policies that still need to be reviewed and submitted the SRA are the following “Bylaw 6- General Assembly”, “ Appendix A – General Assembly Special Procedures”, “Communications Strategy”, “ Promotion and Advertising”, “MSU Governance and You Committee” and “Employee Conflict of interest”.
- After extensive discussions with Michael Wooder, the “Communications Strategy” OP is fully reviewed. One aspect of the policy that pertains to the residence buildings still needs some consultations. I have reached out to the manager of residence life, Chris Eley to clarify that part of the policy. However, the policy is mostly ready to be submitted to the SRA and after my final consultation it will be brought to the floor of the SRA.
- The “Bylaw 6- General Assembly” has been reviewed within the IG committee. No major issue was identified with the policy. However, some small points were raised about the policy, and I will be consulting with Victoria Scott to address those concerns.
- The next policy that will be reviewed will be “MSU Governance and You Committee”. Consultations for this policy will begin on the first week of March with Victoria Scott and Daniela Stajcer.
- Once the “Communications strategy” OP passes in SRA, the consultations for the “Promotion and Advertising” OP will begin with Michael Wooder.
- Lastly my duties will be ending with consulting with the HR department regarding the “Employee Conflict of interest” policy. This policy will be reviewed

last since it was recently reviewed (5 Years ago) and no major changes are expected.

Projects

- No major update is available to provide regarding the ethical purchasing policy project since my last report. I will be meeting with the president of MSU shortly to discuss the next steps for some of these projects.
- Furthermore, I would like to schedule a meeting with the next president of MSU to ensure that the next administration can continue our efforts in developing some of these policies.
- I have a great deal of concern regarding the lack of knowledge within the student body regarding the details MSU's healthcare plans. I have heard of several anecdotes of student not being aware of our medical coverage. This can add additional mental and financial stress on students.
- I have reached out the AVP-UA to have a discussion regarding improving awareness regarding MSU's medical insurance whether through drafting policies or social media campaigns.

Transition

- As we are approaching the end of this administration, I have contacted the VP Admin regarding initiation the hiring process for the next AVP IG.
- I expect this process to be challenging since there was a small number of applications submitted for this role in the previous years. Therefore, I believe that this process must get started in early March.
- I have started drafting my transition report to ensure a smooth transition process for this role.
- I have to recognize that the role of AVP IG is quite complex since it requires a deep understanding of the functions and structure of MSU. Therefore, I am aiming to ensure that my transition report is comprehensive, and I will be making myself available to the next AVP IG after the termination of my term.
- I am also reviewing the AVP IG's job description to reflect upon my own experiences to evaluate if the job description was an accurate reflection of my duties over the past few months.

CURRENT CHALLENGES

- The main challenge of this position is the requirement for extensive consultations with multiple people for each policy. Sometimes I have had to go through multiple emails to finally find the appropriate person to consult with. However, I must express my gratitude to Victoria Scott and Daniela Stajcer for assisting me throughout all my consultations.

VOLUNTEERS

- The members of the committee have been incredible so far. I am currently looking for ways to show my appreciation to them.

Sincerely,

Armin Sariaslani
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