



**Student Representative Assembly Meeting 21K  
Sunday, November 14, 2021 at 5:00pm (EDT)  
Remote Meeting, Microsoft Teams**

**This meeting was done remotely through Microsoft Teams, due to the unusual circumstance laid out by the response to COVID-19.**

**Called to Order at 5:04pm**

**Call of the Roll**

Present: Baig, Chan, Chelvarajah, Chen, Choi, S. Chui, U. Chui, Della-Vedova, Devarapalli, Dhiloon, Fernandes, Fleming, He, Jayachandran, A. Khan, Haya Khan, Laing, Matsuba, McCauley, Mehta, Pereira, Sharia, Sheikh, Song, Talawala, Teel, Wong

Absent Excused:

Absent: Behravan, Haider Khan, Liu, Schuurman

Late:

Others Present: Sneha Wadhvani (AVP Provincial & Federal Affairs), Nathan Auyeung (AVP Finance), Nicholas Lum (Finance Committee), Mike Cummings (McMaster Marching Band), Nicole Wu (McMaster Marching Band), Eddy Su (McMaster Solar Car), D. Stajcer (Recording Secretary)

Chair: Zoe Tsai

**Territory Recognition**

- The SRA would like to recognize today that we are situated on traditional Haudenosaunee and Anishinaabe territories through the 'Dish with One Spoon Wampum Treaty'.

**Adoption of Agenda**

**Moved** by Baig, **seconded** by Pereira that the Assembly adopt the agenda, as presented.

**Amendment**

**Moved** by Della Vedova, **seconded** by Baig that the Assembly move Business Items #1 and 2 to be right after Delegations from the Floor.

- Denver said they wanted to move it up so that the presenters could go right into Committee of the Whole and not have to wait until after Report Period.
- Baig agreed with Della-Vedova and noted it was mid-term season.

**Vote on Amendment**

**Favour: 25 Opposed: 0 Abstentions: 0  
Motion Passes**

**Moved** by Baig **seconded** by Pereira that the assembly adopt the agenda, as amended.

**Vote to Adopt**

**Favour: 22 Opposed: 0 Abstentions: 0**

## Motion Passes

### Announcements from the Chair

- The Chair welcomed everyone to SRA meeting 21K. They reminded Assembly members to mute themselves if they were not speaking and to turn on their video if they were speaking, for the sake of the live stream. The Chair reminded all non-Assembly members to fill out the Observer's List. The Chair announced that there were several seats open for the November SRA by-election: one for Engineering, two for Business, and one for Kinesiology and encouraged the Assembly to promote these open seats. The Chair summarized how Committee of The Whole would run.

### Delegations From the Floor

#### Set Parameters

**Moved** by Della-Vedova, **seconded** by Teel that the Assembly adopt the following presentation parameters for all Delegations:

- Ten minutes for presentation and five minutes for questions.
- Della-Vedova thought ten minutes would be a fair amount of time.
- Teel agreed with Della-Vedova.

#### Vote on Motion

**Favour: 23 Opposed: 0 Abstentions: 0**  
**Motion Passes**

#### 1. **McMaster Marching Band – Nicole Wu and Mike Cummings presented**

- Wu and Cummings went over the presentation with the Assembly.

#### Questions

- Matsuba asked who approved the finances for their organization. Wu answered their Logistics Director decided what the band needed. Wu added they then looked through their budget to see if it aligned.
- S. Chui asked what instruments were purchased, if the purchases were necessary and how often instruments were replaced. Cummings answered the idea for MMB was for anyone to learn an instrument and to make it very accessible. They informed that with the \$40 membership deposit, students received access to instruments and instruction. Cummings added they were always trying to ensure they had enough instruments available and encouraged proper care. They said MMB had been around for ten years and haven't had to discard any instruments, all were in working order, and were expanding so that everyone who wanted to learn an instrument was able to. Wu answered that in July, the group purchased: two sousaphones, three flutes, three clarinets, one bass clarinet, one alto saxophone, one tenor saxophone and one trombone. Wu added that 3 b flat trumpets were also purchased the week prior.
- Matsuba asked if they ever had issues with students not getting the requested instrument. Cummings answered they do have this issue and suggest having the student learn another instrument.
- Matsuba asked if they could provide details on their leadership structure and how often turnover occurs in the positions. Cummings answered they held yearly elections for executives at the end of the year. They added that the executives hired instructional staff who were not replaced every year, it was typically a contract renewal. They added that other positions included: first year reps (only first years), and section leaders and drum majors who worked under the executives and typically had longer positions.

## 2. **McMaster Solar Car – Eddy Su, Lewis Gross and Aryan Patel presented**

- Su, Gross and Patel went over the presentation with the Assembly.

### **Questions**

- Matsuba asked if they could provide details on their leadership structure and how often turnover occurs in the positions. Su answered they were the current Project Manager and Gross was the Assistant Project Manager. They added that typically the team leads would stay until graduation meaning their retention rate was pretty good. They noted the problem was when the entire generation left therefore requiring new executives. They added they were trying out different structures to house new students to see which would be able to take the role of the previous lead.
- S. Chui asked if they would be purchasing insurance on the unfinished car. Su answered they would not be purchasing insurance but were beginning to ask how insurance works and what type of insurance they would need relating to student manufacturing in the event of injury. They added they were currently on an email chain with MSU representatives to determine exactly what was needed. They noted that if there were a case for insurance needed for students while manufacturing, then they would need to get it.
- Matsuba asked how long the car would be in operation before a new car was constructed. Su answered the current car would not be discarded after the two-year period and after it was raced. They added the car was meant to be constantly upgraded. Su said until they built a new car, the current one would not be scrapped - only if there was no space to store two cars would they have to scrap one.
- S. Chui asked where the parts were typically purchased from. Su answered it depended on the part - electrical parts were purchased from Digikey who has warehouses in Canada and most of its products in the USA and chassis were purchased from VR3, a company in Burlington.
- Talawala asked if they had reached out to community stakeholders to help fund the project. Su answered they had made sponsorship packages but had not yet reach out, as most of the product needed to be made first. They added once the necessary parts were completed, they would then officially begin their sponsorship search.

### **Business**

#### **1. Committee of the Whole – McMaster Marching Band**

**Moved** by Jayachandran, **seconded** by Baig that the Assembly move into Committee of the Whole to discuss the McMaster Marching Band presentation.

- Jayachandran thought it would be beneficial to discuss the presentation.

#### **Vote on Motion**

**Favour: 23 Opposed: 0 Abstentions: 0**  
**Motion Passes**

**Moved** by Della-Vedova **seconded** by Talawala that the Assembly move out of Committee of the Whole and to Rise and Report.

#### **Vote on Motion**

**Favour: 20 Opposed: 0 Abstentions: 0**  
**Motion Passes**

### **Rise and Report**

- Della-Vedova ceded their time to Pereira. Pereira reported that MMB typically had between 25 and 50 performers at a given event pre-pandemic, but they had not done any events since the beginning of the pandemic. Pereira added that they would not be giving refunds on the \$32,000 surplus at the end of the fiscal year as they received their cheque in late March, and it was too late to do anything in that fiscal.

### **2. Committee of the Whole – McMaster Solar Car**

**Moved** by Jayachandran, **seconded** by Teel that the Assembly move into Committee of the Whole to discuss the McMaster Solar Car presentation.

- Jayachandran was interested in hearing answers to questions from Assembly members.
- Teel really liked to hear from the Solar Car team regarding any questions that Assembly members had.

### **Vote on Motion**

**Favour: 23 Opposed: 0 Abstentions: 0**  
**Motion Passes**

**Moved** by Haya Khan, **seconded** by Pereira that the Assembly move out of Committee of the Whole and to Rise and Report.

### **Vote on Motion**

**Favour: 19 Opposed: 0 Abstentions: 0**  
**Motion Passes**

### **Rise and Report**

- Haya Khan reported that a new chassis was required by the MSC as it was a different size and fit more occupants. They added the completion of the car would happen at the end of the 2023 school year. They noted that MSC were currently tackling large purchases and manufacturing materials needed. They said MSC would not be purchasing two motors at the current budget but would if they received sponsorship funding. They mentioned the shift in budget from last year as they required more money since they were actually manufacturing a car this year.

### **Report Period**

#### **1. Business Caucus – report circulated**

- Laing summarized the report.

#### **2. Health Sciences Caucus – Chan and Pereira presented**

- Chan and Pereira summarized the report.

#### **3. Humanities Caucus – S. Chui presented**

- S. Chui summarized the report.

**4. Kinesiology Caucus – report circulated**

- Baig summarized the report.

**5 Provincial & Federal Affairs Committee – report circulated**

- Sneha Wadhvani summarized the report.

**6. Finance Committee – report not circulated**

- The Finance Committee did not provide a report.

**7. Executive Board – report circulated**

- Jayachandran summarized the report.

**8. President – Della-Vedova presented**

- Della-Vedova summarized the report.

**Information Period**

- No information was shared.

**Question Period**

- No questions were asked.

**Time of Next Meeting**

**November 28, 2021  
5:00pm (EDT)  
Remote Meeting, Microsoft Teams**

**Call of the Roll**

Present: Baig, Chan, Chelvarajah, Chen, Choi, S. Chui, U. Chui, Della-Vedova, Devarapalli, Dhiloon, Fernandes, Fleming, He, Jayachandran, Haya Khan, Laing, Matsuba, McCauley, Mehta, Pereira, Sharia, Sheikh, Song, Talawala, Teel, Wong

Absent Excused:

Absent: Behravan, A. Khan, Haider Khan, Liu, Schuurman

Late:

Others Present: D. Stajcer (Recording Secretary)

Chair: Zoe Tsai

**Adjournment**

**Moved** by Della-Vedova, **seconded** by Baig that the meeting be adjourned.

**Vote on Motion**

**Favour: 25 Opposed: 0 Abstentions: 0**

**Motion Passes**

**Adjourned at 6:41pm**

/ds

DRAFT