



Student Representative Assembly Meeting 21J
Sunday, October 31, 2021 at 5:00pm (EDT)
Remote Meeting, Microsoft Teams

This meeting was done remotely through Microsoft Teams, due to the unusual circumstance laid out by the response to COVID-19.

Called to Order at 5:06pm

Call of the Roll

Present: Behravan, Chan, Chen, Choi, S. Chui, U. Chui, Devarapalli, Fernandes, Fleming, He, Jayachandran, A. Khan, Haya Khan, Liu, Matsuba, McCauley, Sheikh, Song, Wong
Absent Excused: Baig (Conference), Della-Vedova (Conference), Haider Khan (Conference), Mehta (Conference), Teel (Conference)
Absent: Chelverajah, Laing
Late: Pereira, Sharia
Others Present: V. Scott (Recording Secretary)
Chair: Zoe Tsai

Territory Recognition

- The SRA would like to recognize today that we are situated on traditional Haudenosaunee and Anishinaabe territories through the 'Dish with One Spoon Wampum Treaty'.

Adoption of Agenda

Moved by Pereira, **seconded** by S. Chui that the Assembly adopt the agenda, as presented.

Amendment

Moved by Jayachandran, **seconded** by S. Chui to amend the agenda to add 'Vice-President (Finance) Report' to Report Period.

- Jayachandran stated that they would like to add the report as they missed the last meeting and didn't circulate their report.

Vote on Amendment

Motion Passes by General Consent

Amendment

Moved by S. Chui, **seconded** by Devarapalli to amend the agenda and add the following motions to Business:

- **Moved** by ____, **seconded** by ____ that the Assembly extend the deadline of having MSU Board of Directors post the Job Descriptions for all MSU employees (full-time and part-time) on the MSU website (www.msumcmaster.ca) in a publicly accessible and objectively obvious location (determined by the Executive Board) by December 31st, 2021 at 11:59 pm.
- **Moved** by ____, **seconded** by ____ that the Assembly extend the deadline of having the MSU Board of Directors hire one (1) additional Human Resources permanent full-time staff member with a CHRP certification to December 31st, 2021 at 11:59 pm.
- **Moved** by ____, **seconded** by ____ that the Assembly extend the deadline of having MSU Board of Directors post the MSU full-time staff wage grade associated with each Job Description and MSU full-time

staff wage chart/grid on the MSU website (www.msumcmaster.ca) in a publicly accessible and objectively obvious location (determined by the Executive Board) to December 31st, 2021 at 11:59 pm.

- S. Chui stated that this was something the Assembly voted on last year and Della-Vedova has been working hard to meet the deadlines.
- Devarapalli stated that it would be nice to see through these motions.

Vote on Amendment

Motion Passes by General Consent

Vote to Adopt

Moved by Pereira, **seconded** by S. Chui that the Assembly adopt the agenda, as amended.

Motion Passes by General Consent

Adoption of Minutes

Moved by McCauley, **seconded** by Chen that the Assembly adopt the minutes of SRA meeting 21H – September 26, 2021, as circulated.

Motion Passes by General Consent

Announcements from the Chair

- The Chair welcomed everyone to meeting 21J and wished them a Happy Hallowe'en. The Chair reminded everyone of proper procedures for an online meeting and asked that observers please sign the Observer's List. They added that they've been noticing that quite a few reports have been delayed or not submitted and reminded the Assembly that members were responsible for submitting their reports on time and presenting at meetings. The Chair welcomed the new SRA members in Engineering; Ursula Chui and Abrar Khan, Social Sciences; Haya Khan, and Science; Zahrah Talawala. They stated that the rest of the nominations had been extended until this coming Friday.

Report Period

1. First Year Council – report circulated

- Halle Lawson presented the report.

2. Arts and Sciences Caucus – report circulated

3. Business Caucus – report not submitted

- The Business Caucus did not provide a report.

4. Engineering Caucus – McCauley presented

- McCauley apologized for not circulating the report. They stated that there has been progress on the OER survey and so far there have been over 100 responses from the student side. They added that they had 28 responses on the instructor side. McCauley stated that there should be great data. They reported that over the next few months the caucus's priority will be to up their social media game and create an Instagram account to get information out to their constituents.

5. Internal Governance Committee – report circulated

6. Services Committee – report circulated

- Simranjeet Singh presented the report.

7. Executive Board – report circulated

- Fleming presented the report.

8. Vice-President (Education) – report circulated

- The Vice-President (Education) was not present (OUSA General Assembly).

9. Vice-President (Finance) – report circulated

- Jayachandran presented the report.

Information Period

- No information was presented.

Question Period

- No questions were asked.

Business Arising from the Minutes

1. Close one (1) SRA seat on Internal Governance Standing Committee

Moved by Chan, **seconded** by Devarapalli that the Assembly close one (1) SRA seat on the Internal Governance Committee.

Nominations

- Talawala

Vote on Motion

Motion Passes by General Consent

- Talawala won the seat on the Internal Governance Committee by acclamation.

2. Close one (1) SRA seat on the Clubs Advisory Council

Moved by Pereira, **seconded** by Chan that the Assembly close one (1) SRA seat on the Clubs Advisory Council.

- Pereira stated that the meetings ran bi-weekly and the Council reviewed club ratifications.

Nominations

- Haya Khan

Vote on Motion

Motion Passes by General Consent

- Haya Khan won the SRA seat on the Clubs Advisory Committee by acclamation.

Business

1. Job Descriptions

Moved by Pereira, **seconded** by Talawala that the Assembly extend the deadline of having MSU Board of Directors post the Job Descriptions for all MSU employees (full-time and part-time) on the MSU website (www.msumcmaster.ca) in a publicly accessible and objectively obvious location (determined by the Executive Board) by December 31st, 2021 at 11:59 pm.

- Pereira stated that this was Della-Vedova's original motion and was hoping that they would be able to speak to it.
- Devarapalli stated that everything was circulated in the email. They explained that a couple of items needed to be done before reaching the conclusion of this and it would be great if the deadline could be extended.

Vote on Motion

Motion Passes by General Consent

2. HR Hiring

Moved by Devarapalli, **seconded** by S. Chui that the Assembly extend the deadline of having the MSU Board of Directors hire one (1) additional Human Resources permanent full-time staff member with a CHRP certification to December 31st, 2021, at 11:59 pm.

- Devarapalli stated that they need an extension on getting a second member for the HR department.

Vote on Motion

Motion Passes by General Consent

3. Wage Chart/Grid

Moved by S. Chui, **seconded** by Haya Khan that the Assembly extend the deadline of having MSU Board of Directors post the MSU full-time staff wage grade associated with each Job Description and MSU full-time staff wage chart/grid on the MSU website (www.msumcmaster.ca) in a publicly accessible and objectively obvious location (determined by the Executive Board) to December 31st, 2021, at 11:59 pm.

- S. Chui stated that this was suggested by the SRA last year, and was hoping that this would be up on the website to be transparent for the pay equity act.

Vote on Motion

In Favour: 15 Opposed: 0 Abstentions: 1
Abstained: Jayachandran
Motion Passes

Time of Next Meeting

November 14, 2021
5:00pm (EST)
Remote Meeting, Microsoft Teams

Call of the Roll

Present: Behravan, Chan, Chen, Choi, S. Chui, U. Chui, Devarapalli, Fernandes, Fleming, He, Jayachandran, A. Khan, Haya Khan, Liu, Matsuba, McCauley, Pereira, Sharia, Sheikh, Song, Wong
Absent Excused: Baig (Conference), Della-Vedova (Conference), Haider Khan (Conference), Mehta (Conference), Teel (Conference)
Absent: Chelverajah, Laing, McCauley
Late:
Others Present: V. Scott (Recording Secretary)
Chair: Zoe Tsai

Adjournment

Moved by Dhiloon, **seconded** by S. Chui that the meeting be adjourned.

Motion Passes by General Consent

Adjourned at 6:00pm

/vs