



# REPORT

*From the office of the...*

## MSU SWHAT Coordinator

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TO: Members of the Executive Board  
FROM: Kavya Patel  
SUBJECT: MSU SWHAT Report #2  
DATE: Monday November 8<sup>th</sup>, 2021

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### **Yearplan Update**

SWHAT is currently working on hiring executive members as well as volunteers. The executive position postings were closed on October 31<sup>st</sup>, 2021. The volunteer posting for walkers and dispatchers are set to close on November 11<sup>th</sup>, 2021. I am currently preparing to interview candidates for the executive positions and hope to have them hired by the beginning of the week of November 15<sup>th</sup>, 2021.

### **Events, Projects, & Activities**

#### *Projects & Events: Executive Team Hiring (On-Going)*

The executive position postings are closed, and the interviews are scheduled for November 10<sup>th</sup>, 11<sup>th</sup>, and 13<sup>th</sup>. I am interviewing 11 candidates for 6 positions. Interview questions were approved by Christina (VP Admin) and Victoria. (Administration Coordinator)

#### *Projects & Events: Volunteer (Walkers & Dispatchers) Hiring (Ongoing)*

The walker and dispatchers' positions are currently posted on the website and are closing on November 11<sup>th</sup>, 2021, at 11:59 PM. I have currently received only 6 responses, so I am working on promoting through asking other service accounts to share the post as well as posting in various student groups.

#### *Projects & Events: SWHAT Opening (Ongoing)*

I am in touch with Karen (MAPS Executive Director) as well as Lori (MUSC Administrative Director) regarding protocols that need to be in place when accessing the MAPS office and MUSC. I am looking into purchasing masks, disinfecting wipes, and sanitizer for use on shifts.

### **Outreach & Promotions**

### Summary

Since the last EB report, I have promoted Executive Team Hiring as well as Walker and Dispatcher Hiring. Posts were made on Instagram, Facebook, and Twitter.

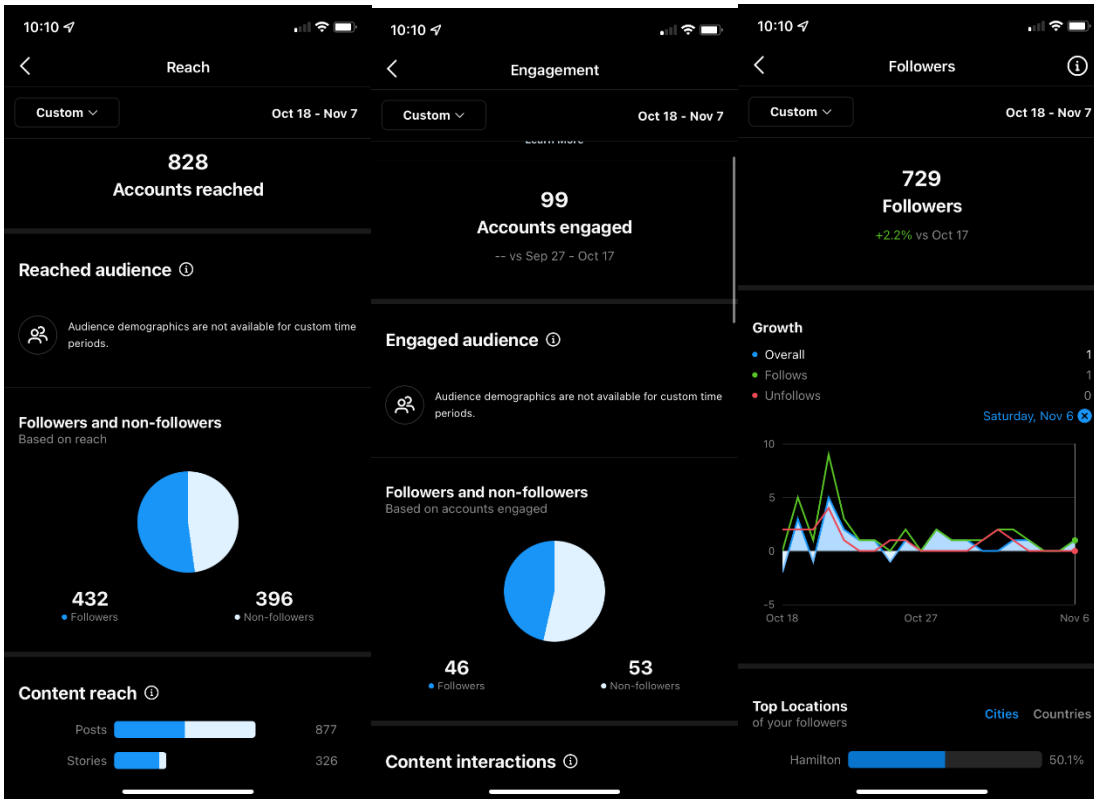
### Promotional Materials

Promotional materials for executive and volunteer hiring were created by MSU Underground and shared on our social media platforms.

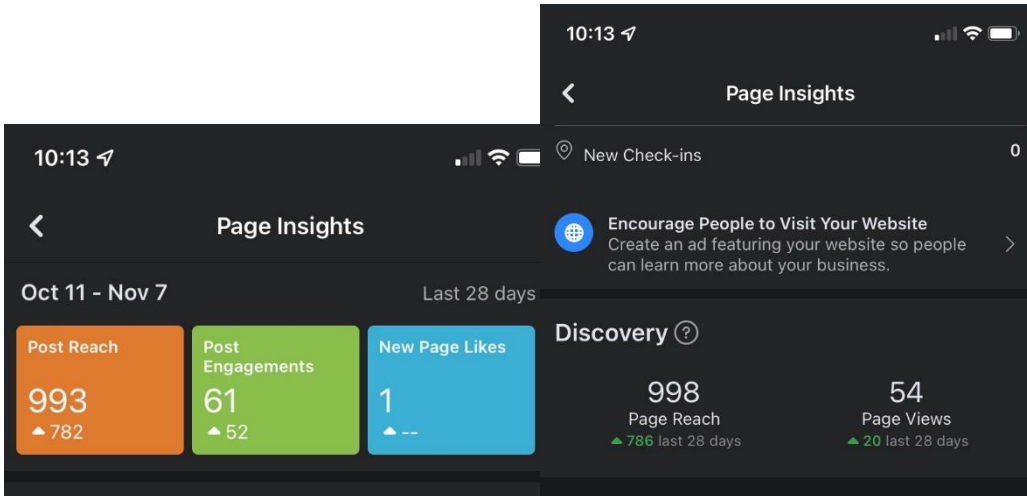


### Social Media Engagement since the Previous Report

#### Instagram



## Facebook



## Finances

### *Budget Summary*

As of now, I have not spent money on any items. However, I plan on spending money on graphics created by MSU Underground for promoting executive and volunteer hiring.

<b>ACCOUNT CODE</b>	<b>ITEM</b>	<b>BUDGET / COST</b>
6501-0117-0200	MSU Underground Social Media Package	\$125.00
<b>SUPPLIES</b>	<b>TOTAL SPENT IN LINE</b>	<b>\$125.00</b>
	<b>REMAINING IN LINE</b>	<b>\$875.00</b>
<b>TOTALS</b>		
<b>TOTAL BUDGETED DISCRETIONARY SPENDING</b>		<b>\$3050.00</b>
<b>TOTAL ACTUAL DISCRETIONARY SPENDING</b>		<b>\$125.00</b>
<b>REMAINING DISCRETIONARY SPENDING</b>		<b>\$2925.00</b>

### **Successes**

We had 11 candidates apply for 6 positions on the executive team. I am looking forward to interviewing them!

### **Current Challenges**

My biggest challenge is to ensure that we have enough applicants for walkers and dispatchers. I am hoping to hire between 50-60 volunteers and would need at least 80 applicants to ensure that volunteers follow through the hiring process. I would appreciate any help with promoting volunteer hiring!