

**Executive Board Meeting 21-11**  
**Thursday, October 20, 2021 @ 3:30pm**  
**Remote Meeting, Microsoft Teams**

**This meeting was done remotely through Microsoft Teams, due to unusual circumstance laid out by the response to COVID19**

**Called to Order 3:35pm**

**Present** Della-Vedova, Dhiloon, Devarapalli, Fleming, Jayachandran, McCauley, Teel

**Late**

**Absent** Baig, Chui

**Others Present** J. McGowan (GM), V. Scott (Recording Secretary), M. Wooder (MCD), Anika Anand (SHEC Director), Neha Shah (WGEN Director), Kavya Patel (SWHAT Coordinator), Morghen Jael (FCC Director)

**1. Adopt Agenda**

**Moved** by Della-Vedova, **seconded** by Dhiloon to adopt the agenda, as presented.

**Amendment**

- Devarapalli – add WGEN Space Proposal

**Moved** by Della-Vedova, **seconded** by Dhiloon to adopt the agenda, as amended.

**Motion Passes**

**2. Adopt Minutes**

**Moved** by Devarpalli, **seconded** by McCauley to adopt the minutes from Executive Board meeting 21-10 – October 6, 2021, as circulated.

**Motion Passes**

**3. SHEC Report – Anika Anand presented**

- Anand summarized the report.

**Questions**

- McGowan thanked Anand for the detailed report and feedback. He asked how much was SHEC looking to generate above their budget. Anand responded that the services ran collective care last year for three months and it was about \$3,000. They stated that their estimate would be \$8-10,000 for the entire year and that they're reaching out to as many external pathways as possible.

- Devarapalli thanked Anand for the report. They apologized for any issues the volunteers experienced for signing up for training. They explained that the majority all signed up for the later dates with slots filling up quickly. Devarapalli added that this will be something they will keep in mind for next year and they're working with EIO to come up with catch-up dates. Anand thanked Devarapalli for that update. They stated that they have a lot of volunteers who cannot access the svpro training as all the slots were filled. Devarapalli stated that they will connect with Will about that.
- Jayachandran addressed and explained the difference between the Services Special projects fund and the MSU Special Projects fund. They also stated that SLEF applications were opening tomorrow and that SHEC should look into submitting a proposal.

#### 4. **SWHAT Report – Kavya Patel presented**

- Patel summarized the report.

#### 5. **WGEN Report – Neha Shah presented**

- Shah summarized the report

#### **Questions**

- Devarapalli thanked Shah for the feedback. They added that they are coordinating the AOP training with Khadija and that will be communicated to everyone soon. They added that as for recordings of the SVPro training with Will the requests will be on a case by case basis as Will wasn't comfortable with uploading the session with the conversations on Avenue2Learn.

#### 6. **Lockers of Love Proposal**

**Moved** by Jayachandran, **seconded** by Devarapalli that the Executive Board approve the transfer of \$1,500 to the Food Collective Centre's (FCC) budget line 6603-0318 from the Operating Fund, to continue their Lockers of Love Program, as circulated.

- Jayachandran ceded their time to Morghen Jael. Jael summarized the proposal that was circulated.
- Jayachandran stated that they believed that FCC needs the funding, and would love to support them.
- Devarapalli agreed that this would be a great way to support the service moving forward.
- Teel asked if FCC has reached out to other partners around Hamilton, or other foodbanks. They suggested looking into the resources available and look into the model. Jael responded that with every message FCC sends out a resource list, recommending Hamilton Food Share as well as other foodbanks with hours and locations.

- Jael stated that they know that Lockers of Love can't be someone's full support. They added that there is a continuous relationship with Living Rock Hamilton and they send students there as well.
- Della-Vedova asked about the sustainability of the gift cards.
- Jael responded that it was necessary during the pandemic and it's very helpful when students can't come to campus. They stated that ideally people would be on campus enough to benefit from those services but gift cards are more accessible and convenient.
- Jayachandran stated that it would be nice to look into this possibly continuing in the future.
- Teel asked if Jael has reached out to other universities to see what they've been up to. Jael responded that it was interesting that Teel asked that as some other universities have reached out to them.
- Jael explained that at the moment there was more than enough on their plate but will look into in the future.

#### **Vote on Motion**

#### **Motion Passes**

#### **7. WGEN Space Proposal**

**Moved** by Devarapalli, seconded by Della-Vedova that the Executive Board approves WGEN's Physical Space Proposal, as circulated.

- Devarapalli ceded their time to Neha Shah. Shah went over the proposal with the Board.
- Devarapalli stated that they agreed with this proposal.
- Wooder stated that the proposal was well written. He asked that WGEN utilize MS Forms and not Google, and that he would be happy to look over everything and can add it to the webpage too.
- Shah thanked Wooder for the suggestions.
- McGowan stated that it was exciting to seeing services develop plans to be back on campus. He felt that this was exactly what the MSU and the service needs to do in a safe manner.

#### **Vote on Motion**

#### **Motion Passes**

#### **8. Information and Questions**

- Scott let everyone know that the Health and Dental Plans are no active and opt-out reimbursements will happen in mid-November. She also mentioned that SRA October By-Elections nominations are open and will be closing on Friday.
- Della-Vedova asked if there will be an insta takeover for the by-elections. Scott responded that they weren't sure. Wooder responded that sharing content was first and foremost and if anyone wanted to help he would be happy to help coordinate.

## 9. **Adjournment and Time of Next Meeting**

### **Time of Next Meeting:**

**Wednesday, October 27, 2021  
3:30pm  
Remote Meeting, Microsoft Teams**

**Moved** by Dhiloon, **seconded** by Della-Vedova that the Executive Board meeting be adjourned.

**Motion Passes**

**Adjourned at 4:30pm**

/vs