



Operating Policy – Welcome Week Awards

1. Criteria for Granting Welcome Week Awards

- 1.1 Two awards shall be granted during Welcome Week, the Faculty Cup and the Residence Cup;
 - 1.1.1 The Faculty Cup Award shall be granted in recognition of the faculty or academic division that has demonstrated superior spirit, presence, and participation during Welcome Week.
 - 1.1.2 The Residence Cup Award shall be granted in recognition of the residence or the Society of Off-Campus Students (SOCS) that has demonstrated superior spirit, and participation during Welcome Week.
- 1.2 The Selection Committee shall assess the performance and recognize the exceptional efforts of faculties or academic divisions based on the following criteria:
 - 1.2.1 Campus spirit;
 - 1.2.2 Participation during Welcome Week;
 - 1.2.3 Contribution to Shinerama;
 - 1.2.4 Airbands;
 - 1.2.5 Other criteria as established by the event organizers.

2. Selection Committee

- 2.1 The Selection Committee shall consist of:
 - 2.1.1 A member of the MSU Board of Directors, who shall act as chair;
 - 2.1.2 The Campus Events Programming Coordinator;
 - 2.1.3 The Shinerama Coordinator;
 - 2.1.4 The Welcome Week Faculty Societies Coordinator;
 - 2.1.5 The Residence Orientation Planner
 - 2.1.6 One (1) SRA member, elected by the SRA no later than April 30;
 - 2.1.6.1 SRA member shall not be involved in Welcome Week as a current Faculty Representative, Residence Representative or Residence Community Advisor with Residence Life.

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2.1.6.2 Should no SRA member be found, the SRA member must abstain from the vote of the award that is relevant to their organization/affiliation

2.1.7 One (1) non-SRA MSU member, elected by the SRA no later than April 30.

2.1.7.1 MSU member shall not be involved in Welcome Week as a current Faculty Representative. Residence Representative or Residence Community Advisor with Residence Life.

2.2 Vacancies created through a member's resignation or recall shall be filled by the Board of Directors from the SRA membership.

3. Procedure

3.1 The Selection Committee shall review and approve judgment criteria for each Welcome Week event as proposed by the event organizers before the beginning of Welcome Week.

3.2 The Selection Committee shall judge Welcome Week events as implemented by campus partners.

3.3 The Selection Committee may disqualify any participating group from consideration for any of the following reasons:

3.3.1 Violation of Welcome Week Policy;

3.3.2 Violation of Welcome Week Representative Contracts;

3.3.3 Failing to meet the requirements for judged events;

3.3.4 Failing to meet the safety standards for events as laid out by the Employment and Occupational Health and Safety Service (EOHSS);

3.3.5 Acting in discordance with the Welcome Week strategic priorities;

3.3.6 Failing to follow the instruction of the primary event organizer;

3.3.7 Other causes as determined by the Selection Committee.

3.4 The Selection Committee shall, with concurrence of at least two-thirds (2/3) of the members present, award the Welcome Week Awards to the participating groups that it deems most worthy. The Selection Committee shall hold all its deliberations in closed session.

3.5 The Welcome Week Awards shall be presented at the Welcome Week Closing Ceremonies by the chair of the Selection Committee.