



Operating Policy – MSU Sustainability Education Committee

1. Purpose

- 1.1 To raise awareness of environmental issues;
- 1.2 To help develop and implement MSU and University environmental policies;
- 1.3 To represent undergraduate student interests on sustainability issues;
- 1.4 To create educational campaigns and resources that foster a more environmentally aware and sustainable campus;
- 1.5 To improve the continuity of environmental sustainability research and project-work within the MSU

2. Members

- 2.1 The Committee will consist of:
 - 2.1.1 The Advocacy Coordinator;
 - 2.1.2 One (1) member of the Board of Directors;
 - 2.1.3 One (1) of either the Associate Vice-President (University Affairs) or the Advocacy & Policy Research Assistant;
 - 2.1.4 Two (2) SRA members;
 - 2.1.5 Two (2) non-SRA MSU members;
 - 2.1.6 One (1) representative from McMaster Outdoor Recreation (ex-officio);
 - 2.1.7 One (1) representative from the Academic Sustainability Programs Office (ex-officio);
 - 2.1.8 One (1) representative from Facility Services (ex-officio).
- 2.2 The Committee Chair shall;
 - 2.2.1 Be elected from the voting members of the Committee;
 - 2.2.2 Be responsible for scheduling committee meetings, booking meeting rooms, assigning action items and distributing meeting minutes;
 - 2.2.3 Serve as the central contact person for the committee.

Approved 15Q
Revised 16I, 18G, 20C

3. Objectives

- 3.1 Consult with various MSU and McMaster bodies, including but not limited to:
 - 3.1.1 The Academic Sustainability Programs Office;
 - 3.1.2 McMaster Outdoor Recreation;
 - 3.1.3 Relevant clubs and services.

- 3.2 Project Work:
 - 3.2.1 The committee shall establish actionable project goal(s) for the year that will advance environmental sustainability within the MSU;
 - 3.2.2 The details and progression of these projects shall be included in the presented and published year-end report.

- 3.3 Conduct research to:
 - 3.3.1 Investigate new alternatives pertaining to environmental sustainability and network with other University Students Unions involved in campus sustainability efforts;
 - 3.3.2 Keep an updated database of community partnership contact information;
 - 3.3.3 Develop a year-end report to reflect the findings of the environmental audit, and suggest recommendations to the SRA for the following year;
 - 3.3.4 Present the results of compiled research and recommendations to the SRA and publish the report in an accessible format, through available communicative channels including campus media;

- 3.4 Engage in lobbying efforts to:
 - 3.4.1 Participate in, and support, efforts to implement the University's environmental policies;
 - 3.4.1.1 A minimum of one (1) member from the MSU Sustainability Education Committee will sit on the University's Sustainability Committee each year.
 - 3.4.2 Communicate concerns about current environmental issues on campus to the University Administration;
 - 3.4.3 Maintain and strengthen relations with the City of Hamilton to continue cooperative programs in the environmental interest of the MSU;
 - 3.4.4 Disseminate information on collaborative initiatives between the MSU, the City of Hamilton, and community organizations.

4. Operating Parameters

- 4.1 One (1) member of the Board of Directors shall organize and call the first meeting;
- 4.2 The committee will elect a chair at the first meeting;
- 4.3 The elected chair will organize and call all meetings following the first meeting;
- 4.4 The committee shall hold at least one (1) meeting per month;
- 4.5 The committee shall either:
 - 4.5.1 Host at least one (1) environmentally oriented campaign or educational event;
 - 4.5.2 Publish at least one (1) environmentally oriented resource per academic term.
- 4.6 Partnership with faculty and researchers, e.g. School of Geography & Earth Science, is strongly encouraged in order to be research and evidence-based;
- 4.7 Success and outcomes will be measured in the context of seeking short-term and long-term solutions to the significance of environmentalism and sustainability on campus.