



# REPORT

*From the office of the...*

## Associate Vice President: Services

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**TO:** Members of the Student Representative Assembly  
**FROM:** Simranjeet Singh, Associate Vice President: Services  
**SUBJECT:** SRA 21G Report  
**DATE:** Sunday, September 12th, 2021

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Hello everyone, I hope you are well. In this report I will outline my activities so far and progress that has been made within my role. I will also summarize plans for the upcoming weeks.

Firstly, I have begun the process of communicating with leaders of MSU Services which will be undergoing review in the coming year. The list is not finalized as of yet, but priority will be given to services which have not been reviewed for a greater period of time. Currently, FCC, SWHAT, and the Elections Department are most likely to be reviewed this year, with Maccess and EFRT potentially as well depending on timeframes as well as to what extent each service returns to normal, in-person activities as pandemic restrictions subside.

I have also begun the process of learning about survey design, how survey questions can be asked to ensure high quality answers can be gotten, and have done preliminary background research as to how more statistical analysis tools can be incorporated. I hope to incorporate the statistical analysis tools after surveys are completed to review and analyze results. I hope to incorporate my background in SPSS and RStudio to make use of statistical analysis tools, including but not limited to parametric tests, non-parametric tests, t-tests, chi-square tests, Wilcoxon ranked-sum tests, binomial tests, and others, to improve quality of survey analysis.

In addition, the preliminary planning of survey promotion, how survey response numbers can be improved, and how a large, representative sample of the student body can be collected, is currently being done. I will be reaching out and having meetings with the SRA members on the Services committee in the following week so we can begin planning meetings and they can be incorporated into the above conversations.

So far, I would like to thank VP Administration Christina Carolyn, VP Finance Jeganiyah Jayachandran, Administrative Services Coordinator Victoria Scott, and Communications Coordinator Michael Wooder for their support.

### **PAST EVENTS, PROJECTS & ACTIVITIES + SUCCESSES**

- The Services Special Project Fund was successfully launched, and has so far allocated \$400 of its \$1000 budget of the Services Special Project Fund to support applications by WGEN, PCC, SHEC, Maccess, and Spark.
- \$100 were allocated for Collective Care, a joint activity between WGEN, SHEC, PCC, and Maccess to improve access to healthcare and personal items to students.
- \$100 were allocated for a "Meet the Services" panel. This is a panel in which WGEN, PCC, SHEC, Maccess, and Diversity Services will take part to increase student engagement with the services.
- A further \$200 in funds were allocated to the MSU Spark Achievement in Leadership Award, a student scholarship awarded by Spark.

### **CURRENT CHALLENGES**

No notable challenges exist currently. I look forward to meeting and working with the SRA members of the Services Committee in the coming weeks. I think the collaboration between myself, SRA members, Services Coordinators, and MSU full-time staff can be very fruitful, so I look forward to what we can accomplish.

Best regards,  
Simranjeet Singh, Associate Vice President: Services  
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