



**Student Representative Assembly Meeting 21F**  
**Sunday, July 18, 2021 at 12:00pm**  
**Remote Meeting, Microsoft Teams**

**This meeting was done remotely through Microsoft Teams, due to the unusual circumstance laid out by the response to COVID-19.**

**Called to Order at 12:05pm**

**CALL OF THE ROLL**

Present: Baig, Balassone, Chan, Chen, Della-Vedova, Devarapalli, Dhiloon, Fleming, Jayachandran, Khan, Laing, Liu, Matsuba, McCauley, Pereira, Sajid, Sharia, Sheikh, Song, Teel

Absent Excused:

Absent: Agaiby, Behravan (LOA), Chelverajah (LOA), Choi (LOA), Chui (LOA), Fernandes (LOA), He (LOA), Mehta (LOA)

Late:

Others Present: Hargun Kaur (AVP UA), D. Stajcer (Recording Secretary)

Chair: Zoe Tsai

**Territory Recognition**

- The SRA would like to recognize today that we are situated on traditional Haudenosaunee and Anishinaabe territories through the 'Dish with One Spoon Wampum Treaty'.

**Adoption of Agenda**

**Moved** by Chan, **seconded** by Jayachandran that the Assembly adopt the agenda, as presented.

**Amendment**

**Moved** by Della Vedova, **seconded** by Baig that the assembly amend the agenda as follows:

- Strike the following items:
  - **Moved** by \_\_\_\_, **seconded** by \_\_\_\_ that the Assembly open one (1) SRA seat on Campus Media Ad-Hoc Committee.
  - **Moved** by \_\_\_\_, **seconded** by \_\_\_\_ that the Assembly close one (1) SRA seat on Campus Media Ad-Hoc Committee.
- Add the following items to Business:
  - **Moved** by \_\_\_\_, **seconded** by \_\_\_\_ that the MSU Board of Directors must post the Job Descriptions for all MSU employees (full-time and part-time) on the MSU website (www.msumcmaster.ca) in a publicly accessible and objectively obvious location (determined by the Executive Board) by November 1st, 2021 at 11:59 pm.
  - **Moved** by \_\_\_\_, **seconded** by \_\_\_\_ that the MSU Board of Directors must hire one (1) additional Human Resources permanent full-time staff member with a CHRP certification by November 1st, 2021 at 11:59 pm.
  - **Moved** by \_\_\_\_, **seconded** by \_\_\_\_ that the MSU Board of Directors must post the MSU full-time staff wage grade associated with each Job Description and MSU full-time staff wage chart/grid on the MSU website (www.msumcmaster.ca) in a publicly accessible and objectively obvious location (determined by the Executive Board) by November 1st, 2021 at 11:59 pm.

- **Moved** by \_\_\_\_\_, **seconded** by \_\_\_\_\_, that the Assembly task the Campus Media Ad-Hoc Committee to present their findings to the SRA by the November 14th, 2021 SRA meeting.
- Della-Vedova noted the Campus Adhoc Committee seat would be selected at Executive Board, not SRA. They added that the three following motions were passed at a prior SRA meeting with deadlines, but they didn't believe the deadlines would be made, so they wanted to have a discussion around extending deadlines. They added that they would like to discuss extending the deadline for the Campus Media Ad-Hoc Committee as conversations were fruitful but felt more time would be needed for the committee to present their findings.

**Vote on Motion**

**Motion Passes by General Consent**

**Amendment**

**Moved** by Baig, **seconded** by Dhiloon that the Assembly add the Executive Board report to the agenda.

- Baig noted Executive Board had done some great things and would like to inform Assembly members.

**Vote on Motion**

**Motion Passes by General Consent**

**Vote to Adopt**

**Moved** by Chan, **seconded** by Jayachandran that the assembly adopt the agenda for SRA 21F, as amended.

**Motion Passes by General Consent**

**Adoption of Minutes**

**Moved** by Baig, **seconded** by Chan that the Assembly adopt the minutes of SRA meeting 21E – June 13, 2021, as circulated.

**Vote on Motion**

**Motion Passes by General Consent**

**Announcements from the Chair**

- The Speaker welcomed everyone to SRA meeting 21F. They reminded Assembly members to mute themselves if they were not speaking and to turn on their video if they were speaking for the sake of the live stream. The Speaker reminded all non-Assembly members to fill out the Observer's List.

**Report Period**

1. **Vice-President (Administration) – report circulated**
  - Devarapalli summarized the report.
2. **Vice-President (Finance) – report circulated**

- Jayachandran summarized the report.

**3. Vice-President (Education) – Teel presented**

- Teel summarized the report.

**4. President – Della-Vedova presented**

- Della-Vedova summarized the report.

**5. Executive Board – report circulated**

- Baig summarized the report.

**6. Advocacy Policy Selection (Fall) – Teel presented**

- Teel summarized the report.

**INFORMATION PERIOD**

- Della-Vedova informed that they had not heard back from all parties involved with the BDS statement and had not been able to reconnect with SPHR and Hillel to receive feedback on a draft. They added that they were a bit behind but that this would be brought forth in September.

**QUESTION PERIOD**

- No questions were asked.

**BUSINESS ARISING FROM THE MINUTES**

**1. Close Nominations for MSU members to other Committees**

**Moved** by Baig, **seconded** by Della-Vedova that the Assembly close nominations for MSU members to Other Committees as listed:

- University Book Store Committee (3 MSU/SRA)
- Baig advised they would like to get the seat filled.

**Nominations:**

- Fleming nominated their self.
- Hargun Kaur nominated their self.
- Teel nominated their self.

**Vote on Motion**

**Motion Passes by General Consent**

**BUSINESS**

**1. Board of Directors Year Plans**

**Moved** by Baig, **seconded** by Teel that the Assembly approve the following Board of Directors year plans, as circulated:

- President
- Vice-President (Administration)
- Vice-President (Education)
- Vice-President (Finance)
  
- Baig said all the year plans looked amazing and would like to approve them.

**Vote on Motion**

**Motion Passes by General Consent**

## 2. Caucus Year Plans

**Moved** by Della-Vedova, **seconded** by Dhiloon that the Assembly approve the following Caucus year plans, as circulated:

- Arts & Science
- Business
- Engineering
- Health Sciences
- Humanities
- Kinesiology
- Nursing
- Science
- Social Sciences
  
- Della-Vedova said the year plans should be approved.
- Dhiloon said they knew everyone had worked very hard on their year plans so they should be approved.

**Vote on Motion**

**Motion Passes by General Consent**

## 3. Open one (1) SRA seat on the Sponsorship and Donations Committee

**Moved** by Baig, **seconded** by Della-Vedova that the Assembly open nominations for one (1) SRA seat on the Sponsorship and Donations Committee.

- Baig noted it was an important committee and wanted to get the seat filled.

**Vote on Motion**

**Motion Passes by General Consent**

**Nominations:**

- Callista Liu

## 3. Close one (1) SRA seat on the Sponsorship and Donations Committee

**Moved** by Della-Vedova, **seconded** by Baig that the Assembly close nominations for one (1) SRA seat on the Sponsorship and Donations Committee.

- Della-Vedova was happy that someone nominated themselves.

- Baig noted Liu would do a great job on the committee.

**Vote on Motion**

**Motion Passes by General Consent**

**4. Job Descriptions**

**Moved** by Della-Vedova, **seconded** by Chan that the MSU Board of Directors must post the Job Descriptions for all MSU employees (full-time and part-time) on the MSU website ([www.msumcmaster.ca](http://www.msumcmaster.ca)) in a publicly accessible and objectively obvious location (determined by the Executive Board) by November 1st, 2021 at 11:59 pm.

- Della-Vedova said this motion came out of SRA 20Q last year to aim for more transparency. They added that there was already a motion in place asking for this to be done by the end of August. They added that the idea was to hire additional HR support before doing this and therefore definitely wanted to extend the deadline.

**Vote on Motion**

**Motion Passes by General Consent**

**5. HR Support**

**Moved** by Della-Vedova, **seconded** by Chan that the MSU Board of Directors must hire one (1) additional Human Resources permanent full-time staff member with a CHRP certification by November 1st, 2021 at 11:59 pm.

- Della-Vedova explained that they had not yet hired this additional HR support role and therefore wanted to extend the deadline.

**Vote on Motion**

**Motion Passes by General Consent**

**6. Wage Chart/Grid**

**Moved** by Della-Vedova, **seconded** by Baig that the MSU Board of Directors must post the MSU full-time staff wage grade associated with each Job Description and MSU full-time staff wage chart/grid on the MSU website ([www.msumcmaster.ca](http://www.msumcmaster.ca)) in a publicly accessible and objectively obvious location (determined by the Executive Board) by November 1st, 2021 at 11:59 pm.

- Della-Vedova explained that similar to the other motions, the idea was to wait until they had the HR role filled before completing this.
- Baig agreed with the direction to have consistent transparency amongst MSU members.

**Vote on Motion**

**Motion Passes by General Consent**

**7. Campus Media Ad-Hoc Committee**

**Moved** by Baig, **seconded** by Della-Vedova that the Assembly task the Campus Media Ad-Hoc Committee to present their findings to the SRA by the November 14th, 2021, SRA meeting.

- Baig advised the committee was doing amazing work but just needed a bit more time to fine tune everything and get good quality work completed.

- Della-Vedova noted members on the committee were worried about the timeline being short and therefore they felt November was a fair timeline to extend to cover all necessary items for the committee.

**Vote on Motion**

**Motion Passes by General Consent**

**CALL OF THE ROLL**

Present: Baig, Balassone, Chan, Chen, Della-Vedova, Devarapalli, Dhiloon, Fleming, Jayachandran, Khan, Laing, Liu, Matsuba, McCauley, Pereira, Sharia, Sheikh, Song, Teel

Absent Excused:  
Absent: Agaiby, Behravan (LOA), Chelverajah (LOA), Choi (LOA), Chui (LOA), Fernandes (LOA), He (LOA), Mehta (LOA), Sajid

Late:  
Others Present: Hargun Kaur (AVP UA), D. Stajcer (Recording Secretary)  
Chair: Zoe Tsai

**ADJOURNMENT**

**Moved** by Baig, **seconded** by Della-Vedova that the Assembly adjourn.

**Motion Passes by General Consent**

**Adjourned at 1:18pm**

/ds