

Executive Board Meeting 21-08
Thursday, September 22, 2021 @ 2:00pm
Remote Meeting, Microsoft Teams

This meeting was done remotely through Microsoft Teams, due to unusual circumstance laid out by the response to COVID19

Called to Order 3:36pm

Present Baig, Chui, Della-Vedova, Devarapalli, Jayachandran, McCauley, Teel

Late Dhiloon, Fleming

Absent

Others Present V. Scott (Recording Secretary), M. Wooder (MCD)

1. Adopt Agenda

Moved by Baig, **seconded** by Chui to adopt the agenda, as presented.

Amendment

- Devarapalli – Add “PCC Space Renovation Proposal with COVID Protocols”

Moved by Baig, **seconded** by Chui to adopt the agenda, as amended.

Motion Passes

Dhiloon arrived at 3:37pm

2. Adopt Minutes

Moved by Baig, **seconded** by Della-Vedova to adopt the minutes from Executive Board meeting 21-07 – September 2, 2021, as circulated.

Motion Passes

Fleming arrived at 3:39pm

3. PCC Space Renovation Proposal with Covid Protocols

- Devarapalli circulated the proposal from PCC, and quickly went over the scope of what was to be done. They added that it was being brought here for approval due to them being in the space for longer than a day with more than one person.
- Baig stated that they felt it was important for PCC to get into their space and have the chance to revamp it.

- Scott stated that McGowan texted to say that it would be nice for the space to have a refresh and that the service would just need to ensure social distancing, as well as making sure they were using the correct products for no odour. She added that McGowan also would like to ensure that Health and Safety be consulted and if that any furniture needed to be moved that it didn't create issues.
- Wooder stated that if paint hasn't been bought yet the service should go and make sure that it's low VOC due to no ventilation in the space. He added that the space was painted just a few years ago, and while he appreciated the comments of the space being too bright stimulating the paints should be neutral so that they didn't run into this problem again.

Moved by Devarapalli, **seconded** by Teel that the Executive Board approve the PCC Space proposal, as circulated.

- Devarapalli stated that they've been over everything, let's approve it.

Vote on Motion

Motion Passes

4. Information and Questions

- Devarapalli stated that EFRT is back to running at full capacity this year.
- Scott reminded everyone that the Health and Dental opt-out was on until September 30.
- Wooder announced that everything from the Comms side of things was going well and that he was very impressed with his team. He reported that there's a new feature on social media, the service spotlight sections, with reoccurring service content from the MSU. Wooder explained that Devarapalli and Singh were the inspiration on how the MSU can feature services outside of just service content. He announced that there was an email blast earlier this month and the open email rate was more than half, with Health and Dental and Jobs being the most sought-after hits. Wooder stated that the MSU launched a fun 10,000 follower giveaway on Instagram by giving away two sets of airpods, by having the students follow the MSU account as well as the MSU Advocacy account. MSU Advocacy has quadrupled their followers.
- Teel reminded everyone that they're hiring for OUSA GA delegates.

5. Adjournment and Time of Next Meeting

Time of Next Meeting:

**Wednesday, September 29, 2021
3:30pm**

Remote Meeting, Microsoft Teams

Moved by Teel, **seconded** by Chui that the Executive Board meeting be adjourned.

Motion Passes

Adjourned at 3:59pm

/vs