



Operating Policy – Child Care Centre Advisory Committee

1. Purpose

- 1.1 To act as an Advisory body to the Child Care Centre and allow for consultative management of the Service.

2. Membership

- 2.1 Voting members shall be:
 - 2.1.1 The Director (chairperson);
 - 2.1.2 Vice-President (Finance);
 - 2.1.3 Two (2) MSU/SRA members;
 - 2.1.4 Three (3) parents of the children at the Centre;
 - 2.1.5 One (1) Teacher in the Centre.
 - 2.1.6 MSU General Manager
- 2.2 Quorum shall be 50% of the membership.

3. Duties of the Committee

- 3.1 The Child Care Centre Advisory Committee shall:
 - 3.1.1 Recommend to the Director the allocation of monies garnered through fundraising;
 - 3.1.2 Undertake efforts to promote the interests of the Child Care Centre;
 - 3.1.3 Review practices of the Centre from time to time, making recommendations to the SRA for its continued improvement.
- 3.2 The Child Care Centre Advisory Committee members' term of office shall be:
 - 3.2.1 From September 1 until August 31 for non-MSU members;
 - 3.2.2 From their election until March 31 for MSU members.

4. Subcommittees

- 4.1 The Church Liaison Committee shall:

Approved 94R
Revised 96Q, 98N, 08O, EB 16-16

- 4.1.1 Consist of the Director and the MSU General Manager;
- 4.1.2 Discuss and resolve any issues between the Church and the Child Care Centre Advisory Committee;
- 4.1.3 Review the lease agreement.

4.2 The Personnel Committee shall:

- 4.2.1 Consist of the Director of the Child Care Centre, one (1) member of the Board of Directors, and one (1) parent member;
- 4.2.2 Assist with the hiring of staff;
- 4.2.3 Address parent's concerns.

4.3 The Social Committee shall:

- 4.3.1 Initiate, organize, and carry through on social events for the children, parents, and staff of the Child Care Centre;
- 4.3.2 Be composed of any interested parents, staff, or MSU members.

4.4 The Fundraising Committee shall:

- 4.4.1 Consist of one (1) member of the Advisory Committee, the Child Care Director and interested parents;
- 4.4.2 Be responsible for organizing fundraising events.