**Executive Board Meeting 20-25**

**Thursday, February 25, 2021 @ 9:30am**

**Remote Meeting, Microsoft Teams**

**This meeting was done remotely through Microsoft Teams, due to unusual circumstance laid out by the response to COVID19**

**Called to Order 9:32am**

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| **Present** | Anderson, Da-Ré, Dixit, Fraser, Noble, Singh, Tse |
| **Late** | Au-Yeung, Chui |
| **Absent** |  |
| **Others Present** | J. McGowan (General Manager), V. Scott (Recording Secretary), M. Wooder (MCD), M. Salciccioli (AVP (Services)), Yimeng Wang (WGEN Coordinator) |

**1. Adopt Agenda**

**Moved** by Noble, **seconded** by Dixit to adopt the agenda, as presented.

**Motion Passes Unanimously**

**2. WGEN Report – Yimeng Wang presented**

* Wang summarized the report. As of yesterday, 65 requests were received for the Collective Care program. They added that one of the events for Bodies are Dope went well yesterday and that they were excited for upcoming events.

**Chui arrived at 9:37am**

**Questions**

* Da-Ré thanked Wang for their report. They stated that they saw everything happening online with Bodies are Dope and was excited for Making Waves. Da-Ré addressed the challenges Wang wrote about and stated that this was something that they have heard from Multiple PTMs. They stated that they take responsibility for EB if they haven’t been acknowledging all the work the PTMs put in, as they do see everything that is being done. Da-Ré thanked Wang for their hard work, and while this doesn’t absolve the challenges hoped that everyone can continue the conversations about this.
* Noble thanked Wang for the report. Noble also addressed the hard work being put in by the PTMs and acknowledged the lack of communication on their end with updates, etc. Noble stated that they were excited to see the research being done to further the changes and experiences for trans and non-binary students, and that EIO was doing their own metrics for inclusion and it would be nice to incorporate all of that into a broader framework. Noble stated that they would love to have a conversation offline about items brought up in the challenges section.
* Noble stated that they received the impression that the execs are working on items beyond their scope or that Wang was working on items beyond the scope of hours for the service. They asked if this was the case. Wang responded that there is a general understanding that if there was a task that was necessary to do and the volunteers can’t do it, then it gets put on the PTM. They explained that this wasn’t what the execs have done, but the PTM has done this to themselves. Wang stated that due to the dynamic of one being paid and the others not, it wasn’t fair to add more of a burden to those who were struggling with full course loads. Wang stated that they would just like some recognition.
* Da-Ré stated that they didn’t think this was unique to peer support services and spoke to the example of them being the CLAY Coordinator a few years ago. They explained that while they can’t understand from WGEN’s standpoint they could from being a PTM. Da-Ré added that they’re hoping that with the changes of adding Assistant Directors it will help with everything.
* Noble added that the most critical thing will be transition for PTMs but also the next VP Admin, and hoped that the MSU can make this clear from the get-go and structure relationships with the VP Admin, EB, and exec teams. Noble asked which Committees was Wang unsure if they would be able to sit on during transitional times. Wang responded that they sit on PACBIC and is the co-convener for Gender and Equality. They explained that these two committees will go into the summer. Noble clarified the new transition period with Wang.
* Da-Ré stated that everything brought forward was valid, and that they all saw long standing concerns exacerbated this year, and many changes being brought forward. They added that they can also understand that there are certain dynamics and cultures in a service and it’s hard for EB to see within that bubble. Da-Ré apologized for not being able to express as best they can how grateful they are for services. They stated that they will work with their successor to touch on EB to value services.

**Au-Yeung arrived at 9:54am**

**3. Diversity Services Report – report not circulated**

**4. EFRT Report – report circulated**

* Noble went over the report with the Board. They stated they had some updated not in the report, the contractor has gone into the EFRT space to check out flooring changes and to give a quote. Noble stated that there was an EFRT Advisory meeting, radios will be purchased soon, Spring and Summer terms will be online so no responding from EFRT again, but there might be potential to deliver some in-person training sessions during the summer. Noble added that if in-person training came to fruition they would like to have responders stay on campus, and will have to email Kevin Beattie about rooms.

**Questions**

* Da-Ré stated that in regard to the flooring, please keep McGowan and them in the loop in case it needs to go through MUSC BoM. Anderson stated that this was allocated in the Capital Budget, but they looped in Lori Diamond as they have Facility Services coming in.
* Da-Ré stated that they would like to know if there was a relationship between Nursing and Housing and Conference Services. They stated that they knew there was space for workers but not sure for students. Noble stated that they didn’t know, and it was something they could investigate.

**5. Campus Events – Promotions & Marketing Coordinator Job Description**

**Moved** by Anderson, **seconded** by Au-Yeung that the Executive Board approve the changes to the Campus Events Promotions & Marketing Coordinator, effective May 1, 2021, as circulated.

* Anderson went over the memo with the Board. They explained that they met up with the Campus Events Director and went over their concerns.
* Au-Yeung stated that it was great to see more details.
* McGowan stated that one of key items was that sponsorship was in conjunction with the Director as it’s hard to do within a role that turns over each year.

**Vote on Motion**

**Motion Passes**

**6. Capital Request – Campus Events**

**a) Allocation**

**Moved** by Anderson, **seconded** by Tse that the Executive Board approve the Capital allocation of $2,400 to Campus Events/Avtek to purchase a new laptop, as circulated.

* Anderson went over the memo with the Board. They explained that this was based off of the Technical Director’s recommendations. Anderson informed the Board that this wasn’t on the original capital budget in April, which is why it was brought forward as two separate motions.
* Tse stated that the rationale was sound.

**Vote on Motion**

**Motion Passes**

**b) Expenditure**

**Moved** by Anderson, **seconded** by Tse that EB approve the Capital expenditure of $2,400 to Campus Events/Avtek to purchase a new laptop, as circulated.

* Anderson stated that it was time to expend the funds.
* Tse stated that they read the memo and it was reasonable.

**Vote on Motion**

**Motion Passes**

**7. Closed Session**

**Moved** by Noble, **seconded** by Singh that Executive Board move into Closed Session

**Motion Passes**

**8. Return to Open Session**

**Information and Questions**

* Wooder announced that General Assembly will be taking place on March 15, please share with constituents. SRA nominations close on March 1.

**9. Adjournment and Time of Next Meeting**

**Time of Next Meeting:**

**Thursday, March 4, 2021**

**9:30am**

**Remote Meeting, Microsoft Teams**

**Moved** by Noble, **seconded** by Da-Ré that the Executive Board meeting be adjourned.

**Passes Unanimously**

**Adjourned at 11:32am**

/vs