**Executive Board Meeting 20-23**

**Thursday, February 4, 2021 @ 9:30am**

**Remote Meeting, Microsoft Teams**

**This meeting was done remotely through Microsoft Teams, due to unusual circumstance laid out by the response to COVID19**

**Called to Order 9:32am**

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| **Present** | Anderson, Au-Yeung, Da-Ré, Dixit, Fraser, Noble, Tse |
| **Late** | Singh |
| **Absent** |  |
| **Others Present** | J. McGowan (General Manager), V. Scott (Recording Secretary), M. Wooder (MCD), M. Salciccioli (AVP (Services)), Hemantika Mahesh (Maroons Coordinator), Calvin Prowse (Maccess Coordinator), Catherine Hu (Macademics Coordinator) |

**1. Adopt Agenda**

**Moved** by Noble, **seconded** by Fraser to adopt the agenda, as presented.

**Motion Passes Unanimously**

**2. Maroons Report – Hemantika Mahesh presented**

* Mahesh summarized the report. They added that the Athletic Coordinators have been running virtual workouts.

**Singh arrived at 9:37am**

**Questions**

* Noble stated that this was a great report and loved hearing a lot of great things coming from the Maroons this term. Noble added that they have hired the incoming Coordinator will be having a meeting with Hem and Sophia soon.
* Mahesh stated that Sophia was one of the Athletic Coordinators this year, and that they are super excited to have Sophia in the role.

**3. Macademics Report – Catherine Hu presented**

* Hu summarized the report.

**Questions**

* Noble stated that they were happy to hear that things were coming along. They asked if Hu got a solution about the promo assets. Hu responded that they were going email today.
* Noble stated that they could try and solve it now. Hu explained that they had assets converted to a different colour and was charged a design fee and wasn’t sure why as they thought if they were just changing a colour they wouldn’t be charged. Wooder explained that if it was just one piece and changing the colour or date, then it would take around 10 minutes, but if it were a whole promotion strategy then it would take longer and then would be charged the hourly rate. Wooder added that if Hu were to email Underground to feel free to put him on that communication as well.
* Hu asked if there was a decision on the delivery for awards. Anderson responded that at the last BoD meeting they agreed to cover the costs for all volunteer recognition per service, but also for the teaching awards.

**4. Maccess Report – Calvin Prowse presented**

* Prowse summarized the report.

**Questions**

* Da-Ré stated that Prowse was doing an awesome job.
* Noble was happy to see an increase in engagement. They stated that they saw Prowse’s email about hiring and will take that info into consideration when moving forward. They stated that talking about accommodations is something that needs to be discussed moving forward when getting feedback. Noble asked about Winter space programming and if everything was ok with that. Prowse responded that it wasn’t the busiest, but they had a fair amount of people dropping into the space. They explained that they were open about two hours each day, but people appreciate the space to talk through some complicated feelings about the holidays and this past year. Prowse added that they knew of students who were literally spending the holidays alone and that it hits differently when not allowed to leave the hours.
* Noble asked what the magnitude of the Zine creation project compared to Diversity Services. Prowse responded that they knew that Diversity was doing something but didn’t know the scope. They felt that that engagement won’t be high as everything was online. They stated that it would be nice to create the Zine as they have been thinking a lot about leaving evidence behind and history about this time. Prowse added that they were hoping to provide those who contribute a small honorarium as well.
* Da-Ré stated that they loved the concept of communities through time.
* Wooder explained what Diversity Services was doing with their Zine in comparison.
* Anderson asked if there could be an opportunity to host a creative/art night event in advance and then encourage those attending to submit their work if they feel comfortable.

**5. FCC Proposal – Good Food Box**

**Moved** by Noble, **seconded** by Fraser that the Executive Board approves the Food Collective Centre's proposal for the operation of the Good Food Box program for the Winter 2021 term, as circulated.

* Noble stated that they confirmed that the Good Food Box Coordinator would be doing all the driving.
* Da-Ré stated that EB should have something so that they know that the Coordinator wasn’t being coerced.
* Anderson stated that the Coordinator needs to be followed-up with and sign off on an agreement to waive liability.
* Wooder stated that there was point made last week about not having someone else do the driving and that the Coordinator was volunteering for this. He asked what remuneration of milage was.
* Noble stated that they will follow-up.
* Da-Ré stated that they could workshop something to make sure everything was included in the email.
* McGowan stated that they could help with that.
* Scott pointed out that the MSU has a policy about business expenses that does include how much gets paid out for mileage.
* The Executive Board discussed the proposal and decided that since they still didn’t have everything confirmed yet, that they would like to postpone this until the next meeting. The next steps were to ensure that the Coordinator knew the risks and that the FCC should be continuing to do research into local delivery options for the future.

**Moved** by Tse, **seconded** by Noble to postpone the motion until EB 20-24

**Vote on Motion**

**Motion Passes**

**6. Open EB seat on EFRT Advisory**

**Moved** by Fraser, **seconded** by Noble that the Executive Board open one (1) EB seat on the EFRT Advisory Committee.

* Noble stated that this needs to open since Mesic dropped their seat.

**Vote on Motion**

**Motion Passes**

**7.** **Close EB seat on EFRT Advisory**

**Moved** by Anderson, **seconded** by Da-Ré that the Executive Board close one (1) EB seat on the EFRT Advisory Committee.

* Noble went over the committee requirements.

**Nominations**

* Fraser nominated themself.

**Vote on Motion**

**In Favour: 6 Opposed: 0 Abstentions: 1**

**Motion Passes**

**8. Sponsorship & Donations Committee Recommendations**

**Moved** by Anderson, **seconded** by Fraser that Executive Board accept the following recommendations as proposed by the Sponsorship and Donations Committee:

* $100 sponsorship to the DeGroote Interprofessional Health Leadership Conference,
* $500 sponsorship to Moscars
* $500 sponsorship to HOSA McMaster.
* Anderson went over the memo with the Board.
* Da-Ré asked about requirements for sponsorships to have an impact, based on the DeGroote conference.
* Anderson responded that they have criteria outlined in the operating policy. They stated that for sponsorships they look at social engagement that reaches out to the MSU community or within the demographic. They explained that this group specifically wanted a sponsorship, and it came out to be the same amount as a community donation.
* Wooder agreed with Anderson and added that the policy was sparse in its language but it clearly outlines the difference between a sponsorship and donation. He stated that this was unique as they felt that sponsorship wasn’t appropriate and would have originally declined it, but the group happened to give promotion value for the same amount as a maximum donation.

**Vote on Motion**

**Motion Passes**

**9. Information and Questions**

* Noble stated that they were waiting on a formal proposal about creation for non-PTM work contract for 2SLGBQTIA+ training, they stated that since it would be two staff members it would be separate from current contracts.
* Scott stated that contracts need to be discussed in closed session if they were working more than seven hours a week, so that an exception could be made.
* Wooder stated that Da-Ré created a lot of content about the presidential acclamation. Wooder reported that Valedictorian and MSU Awards promo continue, as well as Your City survey. Wooder stated that the Municipal Affairs Committee will be presenting to City Council on Monday about the budget. Wooder reported that the MSU now has an anonymous feedback tool on the website. He added that Pride week will be next week, and to please share content widely. Wooder reported that the SRA Solidarity Statement is also online, and PTM hiring continues. Light up the Night at Home is this coming Friday.
* Da-Ré stated that OUSA hiring is happening.
* Noble asked about PTM special project funding and if that comes to EB. Anderson stated that it goes to the AVP (Services) and them for discussion.
* Tse reported that the client survey by EIO will be coming out soon. They explained that there will be a survey on perceptions of services on campus, as well as a census to gather demographic info of students. Tse stated that they will make sure that it will be communicated to the SRA in many forms. Tse reported that there was a comment on the SRA post on the solidarity statement saying that it was unfriendly to those of Chinses background at McMaster.
* Da-Ré asked if Student Recognition Night was still being planned for the last day of March. Noble responded that it will be March 31.
* Noble stated that they have been working on training development, including SRA training. They stated that they will be asking a lot of folks and AVPs to be involved in training development and that the more the MSU moves into an asynchronous platform the better.
* Tse asked about Bylaw 7/A – Electoral Procedures and if something was coming out of the IG meeting. Noble responded that they were hoping for a final verdict on the first round of changes soon.
* Noble provided an update on Service Reviews and presentations, Macademics and EFRT should be done and ready for February 23.
* Tse reported that Da-Ré and they were at a meeting on Tuesday with University Admin to discuss potential scenarios about return to campus in the fall. They stated that there are a lot of considerations and if anyone has thoughts to please let them know.

**10. Adjournment and Time of Next Meeting**

**Time of Next Meeting:**

**Thursday, February 11, 2021**

**9:30am**

**Remote Meeting, Microsoft Teams**

**Moved** by Noble, **seconded** by Fraser that the Executive Board meeting be adjourned.

**Passes Unanimously**

**Adjourned at 10:53am**

/vs