**Executive Board Meeting 20-22**

**Thursday, January 28, 2021 @ 9:30am**

**Remote Meeting, Microsoft Teams**

**This meeting was done remotely through Microsoft Teams, due to unusual circumstance laid out by the response to COVID19**

**Called to Order 9:34am**

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| --- | --- |
| **Present** | Anderson, Au-Yeung, Da-Ré, Fraser, Noble, Singh, Tse |
| **Late** |  |
| **Absent** | Dixit, Nakua |
| **Others Present** | J. McGowan (General Manager), V. Scott (Recording Secretary), M. Wooder (MCD), Christian Barborini (PCC Coordinator), Sara Tamjidi (Diversity Services Director) |

**1. Adopt Agenda**

**Moved** by Anderson, **seconded** by Au-Yeung to adopt the agenda, as presented.

**Motion Passes Unanimously**

**2. Adopt Minutes**

**Moved** by Fraser, **seconded** by Anderson to adopt the minutes from Executive Board meetings 20-20 – January 14, 2021 and 20-21 – January 21, 2020, as circulated.

**Motion Passes**

**3. FCC Report – report circulated**

* Noble summarized the report.

**4. PCC Report – Christian Barborini presented**

* Barborini summarized the report.

**Questions**

* Tse thanked Barborini for their report. They commented on the challenges presented in the report about the QTCC panel, and explained that it took longer than they wanted but cheques are on the way to the moderators. Tse added that they weren’t aware that the panelists wanted a recording of the panel but that can be worked out.
* Wooder addressed concerns brought up about Underground and stated that they would be happy to assist. Wooder stated that when promoting services and events the essential accounts won’t be posting every single event every single week, but will promote the calendar posts. He stated that maybe there was a disconnect from an earlier event, but hoped that this wasn’t the case, but if it was just failing to post anything then he could help with that. Wooder added that the QTCC panel was already on the Advocacy Facebook page, so it might be online.
* Tse stated that they will reach out to the moderators to let them know the panel was online.
* Noble stated that they noticed concerns about hiring, and explained that they sent out an updated hiring schedule on the 21st to all folks involved on hiring panels. They stated that they decided to extend the hiring originally, and the goal was to be accessible as possible. They asked if there were any other concerns about hiring. Barborini responded that it wasn’t an issue of hiring, more of communication. They stated that they would like to know when it’s happening as the PTMs are all full-time students. Noble added that once the HR Generalist was done with the standardized questions a meeting will be scheduled.

**5. Diversity Services – Sara Tamjidi presented**

* Tamjidi summarized the report.

**Questions**

* Da-Ré asked for Tamjidi to elaborate more on the volunteers and events. Tamjidi did so.
* Noble stated that they saw that there was an email between volunteers working towards peer support development with the PCC Coordinator. They asked if there were other emails as they would love to be involved to see where the project was at. Tamjidi responded that the volunteer was the one who sent the email as they put together a committee of those who were interested on working on peer support. They stated that they can follow up with them and make sure Noble was cc’d on the rest of the correspondence.
* Da-Ré stated that the promo looked great.
* Wooder stated that the content that Tamjidi asked to be boosted has been, on Instagram and Facebook. He added that they’re having trouble with the permission settings to have the powerpoint imbedded in the website, but there is a file linked on the service page that is downloadable.
* Tamjidi asked if the file was still viewable as they would like it to be as interactive as possible. Wooder responded that converting powerpoint to HTML was hard, and a few steps need to be taken in order for that to happen and currently it’s giving a prompt to sign in for the viewer box, so it is still being worked on.

**6. EFRT Report – report circulated**

* Noble summarized the report. They added that the flooring renos were still in the air, and that EFRT was planning on using the SLEF money to buy new packs.

**Questions**

* Anderson stated that they have asked for a quote for the floor renovations, and that they’re still striving to get it done this year. They added that with the packs EFRT is able to order a sample but apparently needs to send it back within five business days of receiving it. Anderson stated that for the awards recognition line being used for clothing they will be double-checking the financials on that.

**7. FCC Proposals**

**a) Good Food Box program**

**Moved** by Fraser, **seconded** by Tse that the Executive Board approves the Food Collective Centre's proposal for the operation of the Good Food Box program for the Winter 2021 term, as circulated.

* The Executive Board discussed this proposal. They felt that some items needed to be addressed before they could approve this, such as labour, cost, insurance, drop-off/pick-up in MUSC, and the delivery radius. The suggestion was to postpone the approval of the poroposal until they could hear back from the MSU’s insurance and figure out what’s going on with MUSC during the shutdown. It was also suggested that the FCC investigates long-term delivery, not just for next month, as well as look into gas mileage.

**Moved** by Tse, **seconded** by Fraser to postpone the motion until EB 20-23.

* Tse stated that there are lot of things to decide before approving.

**Vote to Postpone**

**Motion Passes**

**b) Lockers of Love**

**Moved** by Tse, **seconded** by Au-Yeung that the Executive Board approves the Food Collective Centre's proposal for the operation of the Lockers of Love program for the Winter 2021 term, as circulated.

* Da-Ré stated that they currently have a precedent for gift card purchases and this seems safer than pickup. They stated that they would be curious to see the finances if there were any concerns or challenges.
* Anderson stated that a lot of other services have been doing well with this. They explained that the challenge of giving a gc was that FCC usually receives items in bulk so this will be an additional cost. They felt that $25 wouldn’t have much of an impact but it makes sense as it helps those who are in need of the service.
* Da-Ré felt that this would be good because it expands beyond Westdale.
* Scott asked if there was enough money in the budget line to cover this, since most of the items come through donation.
* Anderson explained that FCC hasn’t reached out about finances and wasn’t sure what the tracker was looking like currently. They stated that they can follow up and provide an update in info period next week.

**Vote on Motion**

**Motion Passes**

**8. Hiring Committees**

**a) PCC**

**Moved** by Fraser, **seconded** by Anderson that Executive Board strike a hiring board for the Pride Community Centre (PCC) Director consisting of the Vice-President (Administration), the outgoing Pride Community Centre Coordinator, an Equity and Inclusion Office representative, an Executive Board Member, and an alternate Executive Board member.

* Noble stated that they just need an alt.

**Nominations**

* Fraser

**Vote on Motion**

**Motion Passes**

**b) PCC Assistant Director**

**Moved** by Anderson, **seconded** by Au-Yeung that Executive Board strike a hiring board for the Pride Community Centre (PCC)Assistant Director consisting of the incoming Pride Community Centre Director, the outgoing Pride Community Centre Coordinator, an Executive Board Member, and an alternate Executive Board member.

**Nominations**

* Fraser
* Au-Yeung - alternate

**Vote on Motion**

**Motion Passes**

**c) SHEC Assistant Director**

**Moved** by Fraser, **seconded** by Au-Yeung that Executive Board strike a hiring board for the Student Health Education Centre (SHEC) Assistant Director consisting of the incoming Student Health Education Centre Director, the outgoing Student Health Education Centre Coordinator, an Executive Board Member, and an alternate Executive Board member.

**Nominations**

* Au-Yeung
* Singh - alternate

**Vote on Motion**

**In Favour: 5 Opposed: 0 Abstentions: 2**

**Motion Passes**

**d) WGEN Assistant Director**

**Moved** by Anderson, **seconded** by Au-Yeung that Executive Board strike a hiring board for the Women and Gender Equity Network (WGEN) Assistant Director consisting of incoming Women and Gender Equity Network Director, the outgoing Women and Gender Equity Network Coordinator, an Executive Board Member, and an alternate Executive Board member.

**Nominations**

* Anderson
* Da-Re - alternate

**Vote on Motion**

**In Favour: 6 Opposed: 0 Abstentions: 1**

**Motion Passes**

**e) Maccess Assistant Director**

**Moved** by Anderson, **seconded** by Fraser that Executive Board strike a hiring board for the Maccess Assistant Director consisting of the incoming Maccess Director, the outgoing Maccess Coordinator, an Executive Board Member, and an alternate Executive Board member.

**Nominations**

* Au-Yeung
* Singh - alternate

**Vote on Motion**

**In Favour: 6 Opposed: 0 Abstentions: 1**

**Motion Passes**

**f) Diversity Services Assistant Director**

**Moved** by Anderson, **seconded** by Au-Yeung that Executive Board strike a hiring board for the Diversity Services Assistant Director consisting of the incoming Diversity Services Director, the outgoing Diversity Services Director, an Executive Board Member, and an alternate Executive Board member.

**Nominations**

* Au-Yeung
* Tse - alternate

**Vote on Motion**

**In Favour: 5 Opposed: 0 Abstentions: 2**

**Motion Passes**

**g) Spark Assistant Director**

**Moved** by Au-Yeung, **seconded** by Fraser that Executive Board strike a hiring board for the Spark Assistant Director consisting of the incoming Spark Director, the outgoing Spark Coordinator, an Executive Board Member, and an alternate Executive Board member.

**Nominations**

* Fraser
* Singh - alternate

**Vote on Motion**

**In Favour: 5 Opposed: 0 Abstentions: 2**

**Motion Passes**

**h) EFRT Assistant Director**

**Moved** by Fraser, **seconded** by Singh that Executive Board strike a hiring committee for the EFRT Assistant Director, consisting of the incoming EFRT Director, the outgoing EFRT Director, one (1) Executive Board member, the Medical Director, a rep from Security Services.

**Nominations**

* Dixit
* Au-Yeung

**Vote on Motion**

**In Favour: 6 Opposed: 0 Abstentions: 1**

**Motion Passes**

**i) FCC Assistant Director**

**Moved** by Singh, **seconded** by Fraser that Executive Board strike a hiring board for the Food Collective Centre Assistant Director consisting of the incoming Food Collective Centre Director, the outgoing Food Collective Centre Director, an Executive Board Member, and an alternate Executive Board member.

**Nominations**

* Fraser
* Tse - alternate

**Vote on Motion**

**In Favour: 5 Opposed: 0 Abstentions: 2**

**Motion Passes**

**j) DRO**

**Moved** by Au-Yeung, **seconded** by Singh that Executive Board strike a hiring board for the Deputy Returning Officer (DRO), consisting of the Vice-President (Administration), the incoming CRO, the outgoing DRO, an Executive Board member, and one alternate EB member.

**Nominations**

* Dixit
* Nakua - alternate

**Vote on Motion**

**Motion Passes**

**9. Information and Questions**

* Da-Ré stated that they received an update from McGowan from the Insurance company, for FCC. They stated that any accidents will be covered under the driver’s own insurance due to Ontario law and that the driver has to acknowledge that they are driving voluntarily and at their own risk. Anderson stated that it might just need to be a form that needs to be signed off on that the driver agrees to the terms. Tse stated that this is something that should be done ASAP so that it’s on record. Wooder agreed and explained that it shouldn’t be sent to the Director to pass along to the volunteer, and it should be given directly to the volunteer to explain about liability. He added that they just need to let FCC know that this would be a system solution and to make sure they didn’t think that the service had permission yet.
* Au-Yeung asked if they could have an excel spreadsheet to sign up for hiring next time. Scott responded that this has been done in the past, and can be done again.
* Anderson reported that the second night of Light up the Night was happening tomorrow.
* Tse welcomed Fraser to EB.
* Singh asked about the SRA Solidarity Statement being posted online. Wooder responded that it hasn’t been posted yet as he didn’t have the information. Scott added that the motion or memo wasn’t online on the SRA docs page yet.
* Wooder announced that PTM hiring was happening and that it was awards season. He announced that with the presidential acclamation there has been discussion about the Elections Bylaws.
* Scott asked for SRA members to please promote the MSU Awards.

**10. Adjournment and Time of Next Meeting**

**Time of Next Meeting:**

**Thursday, February 4, 2021**

**9:30am**

**Remote Meeting, Microsoft Teams**

**Moved** by Noble, **seconded** by Fraser that the Executive Board meeting be adjourned.

**Passes Unanimously**

**Adjourned at 11:31am**

/vs