**Executive Board Meeting 20-08**

**Friday, August 28, 2020 @ 12:00pm**

**Remote Meeting, Microsoft Teams**

**This meeting was done remotely through Microsoft Teams, due to unusual circumstance laid out by the response to COVID19**

**Called to Order 12:03pm**

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| **Present** | Anderson, Au-Yeung, Da-Ré, Nakua, Noble, Singh |
| **Late** | Isah |
| **Absent** | Dixit, Mesic |
| **Others Present** | J. McGowan (General Manager), V. Scott (Recording Secretary), M. Wooder (MCD), Sydney Cumming (SHEC Coordinator), Baila Lovejoy (Spark Coordinator), Yimeng Wang (WGEN Coordinator) |

**1. Adopt Agenda**

**Moved** by Anderson, **seconded** by Singh to adopt the agenda, as presented.

**Motion Passes by General Consent**

**2. SHEC Report – Sydney Cumming presented**

* Cumming summarized the report.

**Questions**

* Scott asked what kind of archives they were looking for from PSL. Cumming responded that they were looking for anything.
* Noble asked what sort of items they needed in terms of a warm-line, digital software or procedural items. Cumming responded that they are booking requests for video or audio and it will be sent to Teams if they don’t want to be anonymous.
* Da-Re asked if the warm line was new this year. Cumming responded that this would be a peer support line with SHEC volunteers doing it. They explained that it was in their yearplan.
* Anderson asked if this was a drop-in based support chat. Cumming responded that talk2 has a platform that can assign shifts and that the volunteers can play games with each other while waiting.
* Noble asked if there was anything put in place for volunteers to make sure there wasn’t burnout, and what supports and resources were needed to expand training. Cumming stated that they needed time to answer this.
* Da-Ré stated that this was something that they could meet about later.

**3. Spark Report – Baila Lovejoy presented**

* Lovejoy summarized the report.

**Questions**

* Da-Ré asked about the $1000 to Underground. They asked if it was a placeholder. Lovejoy confirmed that it was a standing order.
* Noble asked if everything was online and good to go. Lovejoy responded that it was, and that they were working with Campus Events to get things up and going.
* Singh asked about the standing order with Underground and the tshirts. Lovejoy responded that they haven’t heard back from the Underground Manager yet, but budgeted $600 for shirts this year as last year’s cost $500.

**4. WGEN Report – Yimeng Wang presented**

* Wang summarized the report.

**Questions**

* Da-Ré thanked Wang for their report. They stated that it’s not easy being a PTM during the summer any given year but couldn’t imagine what it would be like with executives having MCATS, LSATS, etc. They stated that they should work together throughout the fall to figure out the work/life balance as well.
* Noble asked if the training situation had been resolved and if this was still a major concern for hours. Wang responded that with the timing they would have liked the information two weeks ago as the Volunteer Coordinator and themselves had already sat down to figure things out. They felt that the asynchronous training will be helpful.

**5. Waiving Bylaw 15 – Welcome Week Awards**

**Moved** by Noble, **seconded** by Singh that the Executive Board, on behalf of the Student Representative Assembly, waive **Bylaw 15 - Welcome Week Awards** for the 2020/2021 academic year.

* Noble went over the memo with the Board. They explained that there have been a lot of complications with Welcome Week and that the scoring process was never ironed out. They stated that there were only so many things that could be transferred from the in-person methods to be online. Noble stated that the Committee met and agreed that it would probably be best to not have the faculty cup this year given the timeline and workload.

**Vote on Motion**

**Motion Passes**

**6. Open nominations for Vice-President (Education) by-election**

**Moved** by Da-Ré, **seconded** by Noble that the Executive Board open nominations for the Vice-President (Education) by-election, on behalf of the SRA.

* Da-Ré stated that they needed nominations for the September 13 meeting.

**Vote on Motion**

**Motion Passes**

**7. Open one (1) MSU seat on the Internal Governance Standing Committee**

**Moved** by Singh, **seconded** by Anderson that the Executive Board open one (1) MSU Seat on the Internal Governance Committee, on behalf of the SRA.

* Singh stated that the AVP Internal Governance just informed the committee that an MSU member had dropped their seat.

**Vote on Motion**

**Motion Passes**

**8. Information and Question Period**

* Singh asked what the timeline was for Isah leaving. Isah responded that they will be here until September 4, but it will be okay as Da-Ré will be there to support the AVPs.
* Scott asked for everyone’s class schedules.
* Wooder reported that the MSU sent out the latest email blast and to please check inboxes to see if they have received it. He stated that the click-rate was up by 100% and that students were engaging with the survey response. Wooder added that operation updates were on the website and that the SAP and Health and Dental will be up soon.

**9. Adjournment and Time of Next Meeting**

**Time of Next Meeting:**

**Thursday, September 17, 2020**

**1:00pm**

**Remote Meeting, Microsoft Teams**

**Moved** by Singh, **seconded** by Au-Yeung that the Executive Board meeting be adjourned.

**Passes Unanimously**

**Adjourned at 12:46pm**

/vs