**Executive Board Meeting 20-05**

**Friday, July 24, 2020 @ 12:00pm**

**Remote Meeting, Microsoft Teams**

**This meeting was done remotely through Microsoft Teams, due to unusual circumstance laid out by the response to COVID19**

**Called to Order 12:05pm**

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| **Present** | Anderson, Da-Ré, Dixit, Isah, Mesic, Nakua, Spasov, Singh |
| **Late** | Au-Yeung |
| **Absent** |  |
| **Others Present** | J. McGowan (General Manager), V. Scott (Recording Secretary), M. Wooder (MCD), Martino Salciccioli (AVP (Services)), Hannan Minhas (FFC Director), Hemantika Mahesh (Maroons Coordinator), Yimeng Wang (WGEN Coordinator) |

**1. Adopt Agenda**

**Moved** by Spasov, **seconded** by Anderson to adopt the agenda, as presented.

**Motion Passes by General Consent**

**Au-Yeung arrived at 12:06pm**

**2. Adopt Minutes**

**Moved** by Spasov, **seconded** by Isah to adopt the minutes from Executive Board meeting 20-03 – June 26, 2020, as circulated.

**Motion Passes by General Consent**

**3. FCC Report – Hannan Minhas presented**

* Minhas summarized the report.

**4. Maroons Report – Hemantika Mahesh presented**

* Mahesh summarized the report.

**Questions**

* Singh asked about the Welcome Week event and how it would work. They asked how it would look like and if it would be structured with times or a drop-in. Mahesh responded that it would be a teams call and then each service would take up one channel, and it would be an interactive event. They explained that Spark could run a mini-session or FCC run a quarantine cooking event and then students would get a taste of what these services offer. Mahesh explained that they would still have to communicate with the PTMs but if it was a timed program then it will get figured out.
* Anderson asked if there was more progress on the charity aspect of the Maroons. Mahesh responded that they had a meeting about that they would set up an online platform where e-transfers could be made directly to Empowerment Squared or have one set up for the Maroons first and then transfer to them.
* Spasov stated that timeslots have been allotted for these programs during Welcome Week and that students will have access to the registration system set up.
* Au-Yeung asked if the students would know what would be going on in the different channels for the coffeehouse so that they could be prepared. Mahesh responded that once they reach out to the PTMs about programming and there was an idea on what it would look like, this would be something to discuss. They stated that they’re hoping that there would be some promo that students could access and have a list of items if needed.

**5. WGEN Report – Yimeng Wang presented**

* Wang summarized the report.

**Questions**

* Da-Ré stated that the report was fantastic and well-detailed.
* Spasov was wondering if Wang would like to see more guidelines for peer support. Wang responded that it may be better after the first cluster meeting as everything feels up in the air still.
* Da-Ré stated that the projects look awesome.

**6. Wage Review – Assistant Clubs Admin.**

**Moved** by Anderson, **seconded** by Mesic that the Executive Board approve the wage review of the Assistant Clubs Administrator put forth by the wage review committee, as circulated.

* Anderson went over the memo with the Board. They explained that Maddison, Amylia, and they had met earlier in the week to go over the job questionnaire. They added that the group suggested that the Clubs Administrator encourages the Assistant to track their hours to ensure that this would be enough.
* Mesic stated that it was important that they do the assessment in the future to see if the job actually falls within the 6-8 hours a week that was assigned.

**Vote on Motion**

**Motion Passes**

**7. Open one (1) SRA seat on WW Awards Committee**

**Moved** by Spasov, **seconded** by Anderson that the Executive Board open one (1) SRA Seat on the Welcome Week Awards Committee, on behalf of the SRA

* Spasov explained that the SRA member dropped their seat and they need someone to fill it.

**Vote on Motion**

**Motion Passes**

**8. Close one (1) SRA seat on WW Awards Committee**

**Moved** by Anderson, **seconded** by Spasov that the Executive Board close one (1) SRA Seat on the Welcome Week Awards Committee, on behalf of the SRA

**Nominations**

* Singh

**Vote on Motion**

**Motion Passes**

**9. First Semester Planning Update**

* McGowan stated that they’re working on service delivery and what that would look like, as well as physical space guidelines. He stated that the Board and Full-Time staff have been looking at what September would look like and that they are working on a plan to bring to EB and then the University on what things would look like. McGowan stated that the Grind will be open Monday to Friday 8-4 with all proper shielding and PPE in place and that they’re looking into limited hours for the front desk to be open Tuesday to Thursdays for those who would like to meet with staff or go to accounting. He added that others can come by appointment and those who have card access are allowed in the office, but with a maximum of five people at a time. He stated that they will look at slowly increasing by guidelines. McGowan asked Anderson to go over the HSR savings.
* Anderson stated that the MSU has been in discussions with the HSR and University and have currently secured a reimbursement for all students for April to June. They added that they will be suspending service operations with the fall bus pass while still ensuring that students will have access to reduced transit passes for those in Hamilton. Anderson stated that Mohawk College was doing the same and it was nice to see that the MSU’s counterparts were pushing for something similar. Anderson added that the conversations have been slow and hasn’t moved as far forward as they would like.
* McGowan stated that currently the only service open fully was the Child Care Centre. He added that they’re continuing to brainstorm what to do with Compass. McGowan stated that they will be bringing forward a more detailed list in the future and has been impressed with the creative ideas people have had during this time. McGowan stated that it would be good to let students know what the MSU was doing and making sure students are being supported.
* Wooder stated that the comms team have had good conversations with Union Market and TwelvEighty about messaging. He stated that there are thousands of views on Anderson’s update video.
* Da-Ré thanked everyone for the updates and added that they will check in with the comms team before filming the next video. Da-Ré thanked Dixit for editing.

**10. Information and Questions**

* Spasov stated that the EFRT Advisory Committee is still to meet so they will have the update at the next EB meeting.

**11. Adjournment and Time of Next Meeting**

**Time of Next Meeting:**

**August 7, 2020**

**12:00pm**

**Remote Meeting, Microsoft Teams**

**Moved** by Anderson, **seconded** by Spasov that the Executive Board meeting be adjourned.

**Passes Unanimously**

**Adjourned at 12:59pm**

/vs