



REPORT

From the office of the...

Associate Vice-President: Services

TO:	Members of the Executive Board
FROM:	Martino Salciccioli, AVP Services
SUBJECT:	SRA 20F Report
DATE:	September 13, 2020

PROGRESS ON YEAR PLAN

I have been working hard on the goals I have set out in my year plan. Everything has been progressing smoothly to release all the surveys at once for the service reviews this year. I feel that this new approach to surveys will help speed up the review process and help to get more reports completed by the end of the year. The services being reviewed this year (in order) are: EFRT, Macademics, WGEN, Horizons, SHEC, and SWHAT! In addition, I have been able to coordinate and host multiple cluster meetings with PTMs which I have been enjoying thus far and look forward to continuing in the future. With everything being online I am still working out ways to progress on other goals set out in my year plan, but so far everything has been running smoothly and should stay on track!

PAST EVENTS, PROJECTS & ACTIVITIES

Since starting in my role I have helped the Spark Coordinator, Baila, with Executive team hiring through multiple interviews sessions which took place back in the beginning of July! I also hosted EOHSS and Event Planning training for PTMs and the PCC Exec team in June and July! In addition, I have been able to host 4 PTM cluster meetings on a variety of topics ranging from service delivery on online formats to managing volunteers and executive teams. These took place throughout the summer and will continue into the school year. All of these initiatives ran smoothly and the cluster meetings have been very successful, it has been so great getting to chat with PTMs on a regular basis to see how they are doing and ways I can support them. I also held the first services committee meeting recently which was a great opportunity to talk with my committee members about the upcoming service reviews and how we will function as a group throughout the year.

UPCOMING EVENTS, PROJECTS & ACTIVITIES

By the end of the month I am hoping to host another cluster meeting with the PTMs about marketing and sponsorship/donation collection. This will be a space for PTMs to

talk about ideas and strategies with one another and a way for me to address any questions they have. Furthermore, one of the biggest things I hope to have done by the end of the month is SURVEYS!!!! We are on track to publish survey questions and have them released by September 29! I am looking forward to having all of this completed and ready to go so that the review process can be done more efficiently.

CURRENT CHALLENGES

With the school year starting up it has been quite busy for PTMs, committee members, and myself; one challenge has definitely been finding a time where majority of people are available to have meetings so that I can have the conversations I want to during cluster and committee meetings. In addition, (not so much a challenge at all) but there is now an open MSU seat on my committee which would be so amazing to have filled at the next SRA meeting!!!!!!!!!!

VOLUNTEERS

Currently, I am working with the committee to figure out dates that work best for everyone to meet. When having meetings, my goal is to use them as a space for committee members to complete committee work in a collaborative space.

SUCSESSES

I am most happy that survey creation is on track with the schedule Graeme and I planned back in the summer! I look forward to having these surveys released and having all of you wonderful people help with promoting these surveys! I hope that we can get as many students as possible to fill these surveys out so that the information used can help to improve our services! I am also super excited to begin this school year and work more closely with all of you!

Best wishes,

A handwritten signature in black ink that reads "Martino Saliccioli". The signature is written in a cursive, flowing style.

Martino Saliccioli

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