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| MSU-logo-2001. | REPORT*From the office of the…*Internal Governance Committee |
| TO: | Members of the Student Representative Assembly |
| FROM: | Michelle Brown – Associate Vice-President (Internal Governance) |
| SUBJECT: | SRA 20I Report |
| DATE: | November 1st, 2020 |

**Progress On Year Plan**

Objective # 1 – Review 25 Policies

* Reviewing 1 policy every week
* First policy reviewed on Sept 4th
* Have reviewed 6 policies
* Did not meet on the week of Oct 8th, or Reading Week (Oct 12th)
* Reviewed Bylaw 11/F, Bereavement OP, Services OP, Disciplinary Procedures OP, Ancillary Operations OP, and Retail Services OP

**Past Events, Projects & Activities**

Objective #1 – Review 25 Policies

* Reviewed 6 Policies
* Finished changes, wrote up memo, and submitted Bereavement OP

Long-term Planning – Increase Transparency and Accessibility within MSU

* Reorganized policy structure
* Approved policy reorganization

**Upcoming Events, Projects & Activities**

Objective #1: - Review 25 Policies

* Another 19 policies are still to be reviewed
* 1 policy/weekly meeting
* Potentially combining Retail Services OP and Food & Beverage Services OP
	+ More effective and consistent with other services’ organization
* Pass changes for Ancillary Operations Operating Policy
	+ Memo written, changes to be passed by SRA
* Restructure and define MSU Services
	+ Complete overhaul of Services Operating Policy
	+ Very out of date and inconsistent

Role Delegation:

* Each committee member is responsible for leading the review of 4 policies for the year; 2 per semester.

**Current Challenges**

Objective #2 – Non-Functional Changes Overhaul

* Passing these changes quickly and successfully is incredibly difficult
* Memo has to be written for each policy changed

Other Challenges: - Many projects on the go

* Committee gets through many policies, but does not necessarily have time to write up all the changes for the more complicated ones
	+ Those are completed by AVP IG who is currently balancing many other projects

COVID-19 Challenges: - New online world and challenges

* Switching to all online learning brings a long adjustment period where students and staff are working more than usually to accommodate
* Technical issues are prevalent especially during meetings where there can be major connectivity issues

**Volunteers**

Committee – The best committee to ever exist on Earth

* All members are incredibly insightful and passionate
* Full commitment and great communication from members
* Finally have full committee as all 4 SRA and 2 Non-SRA MSU member positions are filled

Interests:

* Some members demonstrate interests in specific categories, others show broader range of interests
* Members use their passions to further their committee work

**Successes**

Committee: Committee as a whole is a huge success, as members are so excellent

Innovation: Set up great communication and documentation strategies for future successes of the MSU

Kind regards,



Michelle Brown

AVP Internal Governance

McMaster Students Union

avpinternal@msu.mcmaster.ca