**Executive Board Meeting 20-18**

**Thursday, November 26, 2020 @ 1:00pm**

**Remote Meeting, Microsoft Teams**

**This meeting was done remotely through Microsoft Teams, due to unusual circumstance laid out by the response to COVID19**

**Called to Order 1:03pm**

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| **Present** | Au-Yeung, Da-Ré, Mesic, Nakua, Noble, Singh, Tse |
| **Late** | Dixit |
| **Absent** | Anderson |
| **Others Present** | J. McGowan (General Manager), V. Scott (Recording Secretary), M. Wooder (MCD), M. Salciccioli (AVP (Services)), Calvin Prowse (Maccess Coordinator), Christian Barborini (PCC Coordinator) |

**1. Adopt Agenda**

**Moved** by Noble, **seconded** by Singh to adopt the agenda, as presented.

**Amendment**

* Noble – Add WGEN and SHEC Distribution plan.

**Moved** by Noble, **seconded** by Singh to adopt the agenda, as amended.

**Motion Passes Unanimously**

**2. Maccess Report – Calvin Prowse presented**

* Prowse summarized the report.

**Questions**

* Noble stated that the peer support services have been giving great reports. They stated that one important thing to remember is that the goals for this term are to pilot the digital drop in spaces for next term, and that with all the spaces open and working it’s fantastic. Noble stated that they’re excited to hear about the social goes. They added that on paper the numbers for the community groups are not the best turnout, but from what they have been hearing the overall vibe of those in attendance is positivity and connecting with peers and community. Noble stated that the smaller numbers will have a positive impact and those will be the members who keep coming back.
* Da-Ré thanked Prowse for their report and wished them a great week.

**3. Maroons Reports – report circulated**

* Noble went over the report with the Board.

**Questions**

* Da-Ré stated that the challenge is similar with all services, which is engagement.

**4. PCC Report – Christian Barborini presented**

* Barborini summarized the report.

**Questions**

* Da-Ré stated that it was nice to see the high attendance of the Ace group. They stated that it was brought up at President’s Council that faculty societies are also struggling with engagement, and that everyone was looking for quality of quantity. Da-Ré added that it was hard to get a tangible note on how resources are being utilized. Da-Ré thanked Barborini for having all the different groups, and agreed with them that the holidays will be more difficult this year.
* Noble thanked Barborini for the great report. They stated that they were floored with the number of groups the service was running, and was glad that the groups don’t have maintenance requirements. Noble stated that not every service was in the same boat and they were happy to see the diversity of the community groups, not factoring in attendance as it wasn’t the most important thing. Noble stated that they have hope for every peer support service for the winter term due to the platforms, and could get some pretty good usage. Noble asked if Barborini was recording events that were being put on, such as History Week. Barborini responded that they weren’t recording events.
* Noble asked if PCC was working with Underground for the handbook, or if it was all through PCC. Barborini responded that the graphics are being taken on from Underground. They stated that they’re hoping it will be solidified and ready in the next month or so.
* Noble stated that for space access, they just need to figure out a plan on how to access it. They explained that generally the limitations are to one person in the space at a time, wherever possible. Noble asked if they normally have a resource inventory. Barborini responded that they have an inventory for books.
* Noble stated that they were creating a new template for reports, and that it would include resources so that the Board has an idea of what services are offering for access and use. Noble asked for an update on the rebrand. Barborini responded that they hadn’t heard back from Underground but Wooder was going to take on the project. Wooder responded that he has been communicating with the Manager of Underground, and is hoping to have the drafts by the end of the week.

**5. WGEN & SHEC Distribution Plan**

**Moved** by Noble, **seconded** by Singh that the Executive Board approve the SHEC & WGEN distribution plan, as circulated – Noble, Singh

* Noble went over the plan with the Board. They explained that they receive the plan in lieu of a previously proposed distribution plan of in-person supplies.
* Da-Ré asked Noble if they could go over the explanation on how this would work for buying the items.
* Noble responded that from their understanding each of these websites will be selling materials that are health related, and within the mandate of the services. They added that WGEN and SHEC will be reviewing the requests before purchasing the items.

**Vote on Motion**

**In Favour: 7 Opposed: 0 Abstentions: 1**

**Motion Passes**

**6. Information and Question Period**

* Tse stated that OUSA and UCRU surveys are still on-going and asked the Board to help promote.
* Wooder announced that the MSU was in the midst of financial transparency week, with content coming from the AVP (Finance) and Clubs Accounting Clerk.
* Noble informed the Board that info has been gathered for the Space Audit Committee and will be doing a rought analysis. Noble added that PCC, WGEN, and SHEC service surveys are still scheduled to go out early next week.
* Scott asked for everyone to please send over their class schedules for the Winter term.
* Dixit announced that the TwelvEighty survey was closing tomorrow, so please share it and let everyone know about it. They stated that they have received over 100 responses so far.

**7. Other Business**

* Singh circulated a document so that the Board could have a discussion about introducing a tab on Avenue for the MSU, for more engagement.
* The Board discussed this and felt that it was a good thing to look into. It was suggested to bring this up at the University Affairs Committee and go from there.

**8. Adjournment and Time of Next Meeting**

**Time of Next Meeting:**

**Thursday, December 3, 2020**

**1:00pm**

**Remote Meeting, Microsoft Teams**

**Moved** by Noble, **seconded** by Singh that the Executive Board meeting be adjourned.

**Passes Unanimously**

**Adjourned at 1:55pm**

/vs