**Executive Board Meeting 20-16**

**Thursday, November 12, 2020 @ 1:00pm**

**Remote Meeting, Microsoft Teams**

**This meeting was done remotely through Microsoft Teams, due to unusual circumstance laid out by the response to COVID19**

**Called to Order 1:04pm**

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| **Present** | Anderson, Au-Yeung, Da-Ré, Dixit, Mesic, Nakua, Noble, Tse |
| **Late** | Singh |
| **Absent** |  |
| **Others Present** | J. McGowan (General Manager), V. Scott (Recording Secretary), M. Wooder (MCD), Martino Salciccioli (AVP (Services)), Baila Lovejoy (Spark Coordinator), Yimeng Wang (WGEN Coordinator) |

**1. Adopt Agenda**

**Moved** by Mesic, **seconded** by Anderson to adopt the agenda, as presented.

**Motion Passes Unanimously**

**2. Diversity Services – report circulated**

* Noble went over the report.

**Questions**

* Da-Ré asked if there was an update on the budget. Noble responded that they believed money was spent on the promo side. Anderson added that they knew a standing order was put through with Underground.

**Singh arrived at 1:07pm**

* Tse asked if there was an update on Interfaith Council meetings. Anderson responded that the meeting went well, but they were hoping for more reps to come. Anderson added that the Director will be reaching out to the different clubs again to get more reps at the next meeting. They stated that the group would like to plan an online social as a de-stressor, Will from EIO and the rep from the Chaplaincy Centre discussed interfaith and sexual violence on campus, and there will another meeting next month.
* Wooder stated that they were copied on a message from a student rep about having a shoutout at the next SRA meeting. Wooder updated everyone on the ‘Zine. He stated that there will be a meeting with the Director to finalize the parameters to aid so that people can create content in certain ways.

**3. Spark Report – Baila Lovejoy presented**

* Lovejoy summarized the report.

**Questions**

* Da-Ré stated that it was great to see five to six sessions each week. Da-Ré asked Lovejoy to go over the background of the ambassador program. They also encouraged Lovejoy to look into the MS Teams breakout rooms for training. Lovejoy responded that they tried the breakout rooms this week and the TLs got a lot of engagement. They stated that they are hoping to try big groups of training and then splitting into two groups if each session is larger than 10 people. Lovejoy went over the ambassador program with the Board.
* Noble recommended that Lovejoy speak to Anderson about mailing options and solutions. Noble informed Lovejoy about the requirements of hosting movie nights and EOHSS. Noble recommended a course through Avenue for TL training for training that can be utilized and recycled each year. They stated that they’re looking forward to hearing feedback about the delivery of first year formal.

**4. WGEN Report – Yimeng Wang presented**

* Wang summarized the report.

**Questions**

* Da-Ré stated that it was understandable that this year was a bit different and that it’s hard to not keep traditions going.
* Noble congratulated Wang on the space opening. They asked that Wang makes sure that they’re not making up for those execs who can’t do the on-call hours. Noble stated that it was okay to not fulfill the items and pushing the start dates of times. Noble asked if the sexual violence training was for everyone or just volunteers. Wang appreciated the concern about the exec on-call hours and explained that most of their exec have stepped up. They stated that being on-call just required their phones not being on silent and minimal effort. Wang stated that the training was for the general McMaster community and public.
* Noble asked if Wang was still comfortable with getting the feedback in for the service review updates within the next couple of days. They added that they’ve been hearing a lot about Transforming Mac and looking forward to it coming to fruition. Wang responded that they have been speaking with the SHEC Coordinator about this and they would prefer to have more time to address the feedback. Noble stated that they will send out an email to everyone and go through everything then.
* McGowan passed along his thanks for Wang sharing their challenges and acknowledged that it’s difficult to express frustrations in a new environment. He added that so many of the MSU’s services are having similar issues.

**5. Closed Session**

**Moved** by Singh, **seconded** by Noble that Executive Board move into Closed Session.

**Passes Unanimously**

**6. Return to Open Session**

**Information and Questions**

* Scott announced that the opt-out reimbursements have been sent out.
* Noble stated that there will be an update on EFRT and Security Services in the next coming meetings, as there was a request for them to use EFRT’s defibrillators while EFRT was off call.
* Tse announced that they will be at lobby con next week and the week after with Da-Ré. They explained that they don’t have the schedules yet and might miss EB meetings.
* Noble stated that the Part-Time Issues Committee is recruiting for members. As of right now there is one person interested.
* Anderson stated that the MSU closure will be December 22 to January 4, but TwelvEighty and business units opening up the following week. They stated that there was still conversations when second term will start.
* Wooder updated EB about the issues that PCC Coordinator was having with promo assets; a meeting was had with all members and there was a minor perception in communications. He stated that assets are now out and circulating. Wooder reported that Queer History week is next week.
* Tse stated that both OUSA and UCRU were running surveys, and asked the Board to help promote.
* Anderson reported that they, Wooder, and Dixit have been working on a survey for TwelvEighty. They hoped to get more insight on the issues they’re having. They added that it will be open end of day today.

**7. Adjournment and Time of Next Meeting**

**Time of Next Meeting:**

**Thursday, November 19, 2020**

**1:00pm**

**Remote Meeting, Microsoft Teams**

**Moved** by Singh, **seconded** by Noble that the Executive Board meeting be adjourned.

**Passes Unanimously**

**Adjourned at 2:31pm**

/vs