**Executive Board Meeting 20-11**

**Thursday, October 1, 2020 @ 1:00pm**

**Remote Meeting, Microsoft Teams**

**This meeting was done remotely through Microsoft Teams, due to unusual circumstance laid out by the response to COVID19**

**Called to Order 1:05pm**

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| **Present** | Anderson, Au-Yeung, Da-Ré, Dixit, Mesic, Nakua, Noble, Singh, Tse |
| **Late** |  |
| **Absent** |  |
| **Others Present** | J. McGowan (General Manager), V. Scott (Recording Secretary), M. Wooder (MCD), Catherine Hu (Macademics Coordinator), Calvin Prowse (Maccess Coordinator) |

**1. Adopt Agenda**

**Moved** by Noble, **seconded** by Dixit to adopt the agenda, as presented.

**Motion Passes Unanimously**

**2. Adopt Minutes**

**Moved** by Singh, **seconded** by Au-Yeung to adopt the minutes from Executive Board meetings 20-10 – September 24, 2020, as circulated.

**Motion Passes Unanimously**

**3. Diversity Services Report – circulated**

* Noble summarized the report.

**4. Macademics Report – Catherine Hu presented**

* Hu summarized the report.

**Questions**

* Da-Ré thanked Hu for their report. They asked if there had been any conversations about the qualifications and criteria for the upcoming awards and how they might change. Hu responded that they had their exec reformat the nomination forms. They added that the criteria for the evaluation page might also be changing.
* Noble stated that it was a great report and that they really enjoyed reading it over. Noble added that they can speak about the plaque processing tomorrow in the one-on-one meeting.

**5. Maccess Report – Calvin Prowse presented**

* Prowse summarized the report.

**Questions**

* Da-Ré stated that Prowse’s reports are always laid out very well. They stated that they were glad that the events were going well and that they were interested in seeing what’s coming out of the report to EIO.
* Noble stated that they loved seeing a high standard for showing evidence of work and laying it out in an accessible format. They stated that they’re in current discussions to set better templates for accessible reports, and would like Maccess’s input. Noble stated that with the quizzes for volunteer training, Maccess can set the passing rate to be 80-90% if the volunteers are having a hard time.

**6. Maroons Report – circulated**

* Noble summarized the report.

**Questions**

* Da-Ré asked if they had figured out how much money the service raised. Noble responded that the PTM circulated an updated report, but it wasn’t in there. Noble added that not everyone used the actual charity for the charitable giving aspect of Welcome Week.
* Da-Ré asked when they will be able to work on how the charitable giving will work. Noble responded that it needs to be edited and can bring it up to the team next time they meet.
* Mesic asked what would be said in the sexual violence statement from the Maroons. Noble responded that it will be posted this week and it is something that has been worked on for a long time. They explained that it’s everything that was in line with the report that was done last year, and doubling down on the training with SVPro and SACHA.

**7. Open and Close EB Committee Seat**

**a) Open**

**Moved** by Noble, **seconded** by Au-Yeung that the Executive Board open nominations for one (1) Executive Board member on the Space Audit Committee.

* Noble stated that the Committee meets every three years. The Committee will be looking at MSU space and how it’s utilized on campus. Currently they will be looking at areas for Ombuds, Diversity Services, and possible cubicle movements, while looking at what’s best for needs and areas. They added that they’re obviously not operating on the timelines set out by the operating policy as the meeting was supposed to happen before October 1 with a final report before December.

**Vote on Motion**

**Passes Unanimously**

**b) Close**

**Moved** by Noble, **seconded** by Singh that the Executive Board close nominations for one (1) Executive Board member on the Space Audit Committee.

**Nominations**

* Da-Ré nominated themselves

**Vote on Motion**

**Passes Unanimously**

**8. Information and Questions**

* Noble stated that they had worked with various colleagues to develop an email to out to the PTMs about hours and job descriptions. Noble explained that in two reports there were comments about hours and accumulation, and that there have been a lot of concerns brought up before their time and since the PTMs started. Noble stated that right now the plan is to develop an approval process for PTMs going over their hours.
* Au-Yeung asked for an update on Clubs. Da-Ré responded that the membership fees were just waived for the upcoming academic year and any changes for the future would have to be separate motions through the SRA. Noble clarified that the membership number minimum was meant to be a pilot and if the SRA sees fit can change it to be a different number by working with the Clubs Admin.
* Singh stated that they heard some backlash on the decision made for Clubs this year. They asked if the MSU will be taking data on the impact of the fee and see if it’s kept up. Da-Ré stated that in the memo that was circulated to the SRA about waiving that fee, it said there will be research done and recommendations will be made by the SRA. Da-Ré explained that the changes were made by last year’s EB acting on behalf of the SRA and in consultation with past clubs, clubs admin, and other club departments across Canada. Da-Ré stated that a lot of transitions into the changes were rockier. They explained that some clubs never had a club fee before. Da-Ré added that if this doesn’t work then it’s up to the Clubs department to suggest changes. They explained that this doesn’t have to be an all or nothing situation and the SRA can take the year to look at the research and analysis.
* Au-Yeung asked who the consultations will be with for the review of the membership fees for clubs. Da-Ré stated that all clubs monies are now being handled by the MSU instead of CIBC or Pace, and with that the MSU will be able to see the impact of membership fees and if clubs are financially struggling. Anderson added that on the new website the MSU can track how many people are signing up for clubs through Eventbrite.
* Da-Ré announced that the MSU has submitted an official letter to city transit earlier today to look at the plans for the winter term. They stated that the official request is to waive the fee and pause for the winter term, as well as create a discounted rate that falls between the seniors’ rate and the secondary school rate. Da-Ré explained that nothing has changed and the MSU can’t justify charging those outside of Hamilton for a bus pass. They added that they’re hoping to get a delegation to City Council soon.
* Noble stated that the surveys for EFRT and Macademic service reviews will be coming out soon.
* Da-Ré asked when the next EFRT Advisory Committee meeting would be. Noble responded that it would be November 3.
* Noble stated that they forgot to the mention that the job description changes are due to them October 26.

**9. Adjournment and Time of Next Meeting**

**Time of Next Meeting:**

**Thursday, October 8, 2020**

**1:00pm**

**Remote Meeting, Microsoft Teams**

**Moved** by Au-Yeung, **seconded** by Singh that the Executive Board meeting be adjourned.

**Passes Unanimously**

**Adjourned at 1:59pm**

/vs