**Operating Policy – President’s Council**

1. Purpose

1.1 To define the membership, duties, and procedures of the President’s Council.

1. Membership
   1. Membership shall comprise of:
      1. The President (Chair);
      2. Presidents or designates of the following academic division societies:
         1. The McMaster Humanities Society;
         2. The McMaster Science Society;
         3. The McMaster Engineering Society;
         4. The McMaster Kinesiology Society;
         5. The Society of Arts and Science Students;
         6. The McMaster University Nursing Society;
         7. The Bachelor of Health Sciences Society;
         8. The DeGroote Commerce Society;
         9. The McMaster Social Sciences Society;
         10. The McMaster Integrated Science Society
      3. The president of the Society of Off-Campus Students;
      4. The Board of Governor’s student representative.
2. Duties and Procedures
   1. The Council shall:
      1. Discuss University issues and policies affecting undergraduate students at McMaster, with an emphasis on policies and issues affecting student life outside of academics;
      2. Advise the MSU President on possible improvements to University policies;
      3. Receive written or verbal reports from members outlining the activities and concerns of their constituencies;
      4. Provide recommendations to other councils, committees or organizations dealing with issues discussed at President’s Council meetings;
      5. Meet a minimum of three (3) times per term:
         1. Terms are: September 1 – December 31; January 1 – April 30
   2. The Council shall be exempt from any quorum requirement.
   3. Attendance records shall be kept by the Chair, and posted on the MSU website.