**Executive Board Meeting 20-14**

**Thursday, October 29, 2020 @ 1:00pm**

**Remote Meeting, Microsoft Teams**

**This meeting was done remotely through Microsoft Teams, due to unusual circumstance laid out by the response to COVID19**

**Called to Order 1:03pm**

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| **Present** | Anderson, Au-Yeung, Dixit, Nakua, Noble, Singh |
| **Late** |  |
| **Absent** | Da-Ré (Conference), Mesic (Conference), Tse (Conference) |
| **Others Present** | J. McGowan (General Manager), V. Scott (Recording Secretary), Calvin Prowse (Maccess Coordinator), Hannan Minhas (FCC Director), Catherine Hu (Macademics Coordinator) |

**1. Adopt Agenda**

**Moved** by Singh, **seconded** by Anderson to adopt the agenda, as presented.

**Motion Passes Unanimously**

**2. Adopt Minutes**

**Moved** by Anderson, **seconded** by Dixit to adopt the minutes from Executive Board meeting 20-12 – October 8, 2020, as circulated.

**Motion Passes**

**3. FCC Report – Hannan Minhas presented**

* Minhas summarized the report.

**Questions**

* Noble thought that the report was very good. They asked how the promo code collection was going, and wanted to know more about the partnership status with OPIRG. Minhas responded that they’re still looking to set up a meeting with OPIRG and that there hasn’t been much discussion at this point. They added that with the promo codes they’re setting up a meeting with Wooder next week on that.
* Noble asked Minhas to touch upon the volunteer projects. They stated that it was cool acknowledging the different dynamics and trying to get the volunteers involved in advocacy and projects. Noble added that the collection for Trick or Eat seems to be coming along nice, as there were a few donations dropped off in front of the MSU office. They asked what FCC did for promo for the campaign. Minhas responded that they circulated a couple on campus but wanted the majority of the promotions to be in Westdale. They stated that distribution was good and that it didn’t take too long as three of their exec helped. Minhas explained that they were all wearing masks and gloves and were done within an hour.
* Noble asked about volunteers doing training on avenue. Minhas responded that they told their volunteers to fill it out but doesn’t have access to see who has completed it. They added that they sent out reminders for sessions and made it clear that it needed ot be done.
* Singh thanked Minhas for the report. They asked who the panelists were for the Food Insecurity event, and how long it would run for. Minhas responded that they didn’t know the names off the top of their head, but the webinar will be an hour and then there will be a question and answer period. They stated that the symposium was part of a week-long campaign.
* Noble suggested collaborating with TwelvEighty as they have been focusing on more plant-based recipes. Anderson added that Stu was always down to help, same with Kornelia. Minhas stated that they will reach out and thanked them for the suggestion.

**4. Macademics Report – Catherine Hu presented**

* Hu summarized the report.

**Questions**

* Noble stated that this was a great report and was really excited about a lot of the projects coming from Macademics. They suggested having a discussion with the VP Finance about the plaque distribution from last year. They also asked about discussions for TA training. Hu stated that they have a meeting today with Jess. They added that TA training wasn’t included in the report as they had just discussed it.
* Noble was glad everything was coming to fruition. They asked that Hu put an update about the plaques in the next report. Noble asked for clarification on the situation with the Teaching Awards Committee. Scott stated that the Committee that is elected each year is responsible for selecting the winners for the teaching awards, and that any volunteers can help. Hu stated that the past couple of years it has been the exec who selected and did the ratings. They suggested having a conversation about the committee’s role and potential on taking application-based awards instead.
* Noble asked what MAC Halo does. Hu responded that it was a new club, and it focuses on Health and Well-Being. They explained that it was being run by last year’s Macademics Coordinator and that they came with an idea to do potential peer support and mental health and wellness events with Macademics. They stated that they weren’t comfortable with doing anything with mental wellness as the team aren’t trained. Hu stated that the idea was to have an open discussion with the exec and MAC Halo and then have students chat amongst themselves of how their year was going instead of giving peer advice. Noble stated that this was something that they might want to talk about outside of this meeting given the parameters of Macademics.
* Noble suggested meeting up with the AVP (University Affairs) and VP Education to touch based on the MacPherson collaboration and getting profs sending TAs for training. They also suggested reaching out to CUPE as well. Hu stated that they will send an email. They explained that the idea was to integrate it into teaching awards and explained to profs that if they facilitated a good course, and tutorials, students would enjoy the course more and then might nominate the prof for something.
* Noble suggested reaching out to MacPherson and maybe SSC to collaborate on this. Hu stated that they will reach out to MacPherson first.

**5. Maccess Report – Calvin Prowse presented**

* Prowse summarized the report. Hoping to open space next week. Had one volunteer resigned. Anticipated that some might do that before end of semester. 53 volunteers which 8 are exec.

**Questions**

* Noble thanked Prowse for the report. They stated that it was outstanding and that they appreciated the time that Prowse took to develop it. Noble apologized about not giving advance notice of reading week. They stated that they are working on the system for summer approved hours, and on the hour tracking system for now. They explained that they are accepting feedback along the way and will be sending out another email on expectations. Noble stated that they understood that being a PTM wasn’t an enviable position, and everyone is currently facing struggles. They reassured Prowse that they have been having discussions with other PTMs on the workload and what it looks like from a sustainability perspective, and dealing with it in a more tangible way. Noble stated that if anyone needs more support that it’s okay.
* Noble asked Prowse if they would be okay with looking over the accessibility policy for this year and providing feedback. They offered for exec to give feedback as well. Prowse responded that it was important to make time for that. They explained that they have asked their execs about it as they weren’t too sure what was happening, but knows that some would be interested in helping. Noble thanked Prowse and explained that the policy will be sent over within the next couple of weeks.

**6. WWFC Job Description**

**Moved** by Noble, **seconded** by Anderson that the Executive Board approve the proposed changes to the Welcome Week Faculty Societies Coordinator job description, as circulated

* Noble went over the memo and proposed changes.
* Anderson stated that the changes seem to make a lot of sense and that the changes in hours allocated makes more sense now.
* Noble stated that this will likely be revisited within the next two years due to the central Welcome Week board. They stated that the hours allocated and wage will be subjected to a wage review process.
* Anderson asked if the summer hours will be tracked or paid on a weekly basis.
* Noble responded that the hours will be allocated out.

**Vote on Motion**

**Motion Passes**

**7. Closed Session**

**Moved** by Anderson, **seconded** by Dixit that Executive Board move into Closed Session.

**Motion Passes**

**Return to Open Session**

**Rise and Report**

* Noble stated that unfortunately, due to the nature of COVID-19 and the notice that the University will not be holding classes on campus in the winter term, the MSU was obligated to move forward with terminating the SWHAT Coordinator position. They thanked the Coordinator for their dedication to the service and their interest.

**Moved** by Noble, **seconded** by Singh that the Executive Board terminate the 2020/2021 SWHAT Coordinator based on the restrictions placed on campus for the winter term due to COVID19.

**In Favour: 5 Opposed: 0 Abstentions: 1**

**Motion Passes**

**8. Information and Questions**

* McGowan asked for feedback on the bus pass. He explained that the MSU has asked to rescind the winter bus pass, and while students won’t be charged, they wouldn’t have access to the service either. McGowan stated that they will be going to the council later in November, but in the last discussion with the rep from HSR a concept was brought up about having a lower fee and asked if the MSU would be amenable to that. He stated that Anderson, Da-Re, and he felt that it would be more appropriate to get consultation on that before going back to HSR.
* Anderson stated that this will be brought up at Sunday’s meeting and will be doing a straw poll to see where everyone was at. They stated that this would be saving students some money, around 80 dollars. The Board discussed the possible options for the winter HSR bus pass, while being told to keep in mind that the proposal was time sensitive.
* Anderson reported that Clubs budgeting and allocation for funding was almost done. They announced that the Grind will be closed as of today. They explained that out of the business units it was struggling the most. Anderson stated that coffee is being moved back to UM, and pastries will be there as well. They explained that notice was given out to staff.
* McGowan announced that Gustavo from Underground has moved on to the school board, and that trhey won’t be posting the position until they get a better understanding of how things are going.
* Scott announced that the Health and Dental opt-out reimbursements will be out soon.
* Anderson announced that the MSU has also hired the new Digital Media specialist role, and will be starting on Monday.
* Singh shared information from the University Committee on Sustainability. They stated that they will be working with profs to go through courses and how to introduce the sustainability course content. Singh asked if the Science Caucus could do polls in their courses and share the info on Sunday. Anderson stated that they could.
* Au-Yeung asked if there could be a discussion on limiting the amount of surplus to carry forward for the Bylaw 5 groups. The Board quickly discussed this and how it would work.
* Noble announced that questionnaires have been sent out for the space audit. They stated that job descriptions will be incoming in the next couple of weeks. Noble announced that they will be having a meeting with the Spark Coordinator and former Horizons coordinator about the future of Horizons.

**9. Adjournment and Time of Next Meeting**

**Time of Next Meeting:**

**Thursday, November 5, 2020**

**1:00pm**

**Remote Meeting, Microsoft Teams**

**Moved** by Anderson, **seconded** by Singh that the Executive Board meeting be adjourned.

**Passes Unanimously**

**Adjourned at 2:57pm**

/vs