**Executive Board Meeting 20-01**

**Friday, June 5, 2020 @ 11:45am**

**Remote Meeting, Microsoft Teams**

**This meeting was done remotely through Microsoft Teams, due to unusual circumstance laid out by the response to COVID19**

**Called to Order 12:15pm**

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| **Present** | Anderson, Au-Yeung, Birch, Da-Re, Isah, Mesic, Patel, Singh, Spasov |
| **Late** |  |
| **Absent** |  |
| **Others Present** | J. McGowan (General Manager), V. Scott (Recording Secretary), M. Wooder (MCD), Martino Salciccioli (AVP (Services)), Christian Barborini (PCC Coordinator) |

**1. Adopt Agenda**

**Moved** by Mesic, **seconded** by Patel to adopt the agenda, as presented.

**Amendments**

* Spasov – Move PCC Job Descriptions to be first

**Moved** by Mesic, **seconded** by Patel to adopt the agenda, as amended.

**Motion Passes by General Consent**

**2. Adopt Minutes**

Moved by Singh, seconded by Spasov to adopt the minutes from Executive Board meetings 19-30 – April, and 19-31 – April, as circulated.

**Motion Passes by General Consent**

**3. PCC Proposed Job Descriptions**

**a) Events and Advocacy Volunteer Job Description**

**Moved** by Spasov, **seconded** by Birch that the Executive Board approve the proposed Events & Advocacy Volunteer job description for the Pride Community Centre.

* Barborini spoke to the job descriptions.

**Vote on Motion**

**Motion Passes by General Consent**

**b) Amended PCC Job Descriptions**

**Moved** by Spasov, **seconded** by Anderson that the Executive Board approve the proposed changes to the following job descriptions for the Pride Community Centre:

* Volunteer Coordinator
* Peer Support Volunteer
* Barborini spoke to the job descriptions

**Vote on Motion**

**Motion Passes by General Consent**

**4. Open EB/MSU Seats on Committees**

**Moved** by Singh, **seconded** by Spasov to move motions 4.a-4.f omnibus

**Motion Passes by General Consent**

**Moved** by Anderson, **seconded** by Patel that the Executive Board open nominations for two (2) Executive Board members on the Space Audit Committee.

**Moved** by Anderson, **seconded** by Patel that the Executive Board open nominations for one (1) Executive Board member on the Sponsorship and Donations Committee.

**Moved** by Anderson, **seconded** by Patel that the Executive Board open nominations for one (1) MSU member on the Sponsorship and Donations Committee.

**Moved** by Anderson, **seconded** by Patel that the Executive Board open nominations for one (1) Executive Board member on the Silhouette Board of Publications.

**Moved** by Anderson, **seconded** by Patel that the Executive Board Open Nominations for one (1) Executive Board member on the EFRT Advisory Committee.

**Moved** by Anderson, **seconded** by Patel that the Executive Board open nominations for one (1) Executive Board member on the Wage Review Committee.

**Motion Passes by General Consent**

**5. Close EB Seats on Committees**

**a) Space Audit Committee**

**Moved** by Isah, **seconded** by Anderson that the Executive Board close nominations for two (2) seats on the Space Audit Committee

**Nominations**

* Birch
* Au-Yeung

**Vote to Close**

**Motion Passes by General Consent**

**b) Sponsorship & Donations Committee**

**Moved** by Anderson, **seconded** by Isah that the Executive Board close nominations for one (1) Executive Board member on the Sponsorship and Donations Committee

**Nominations**

* Patel

**Vote to Close**

**Motion Passes by General Consent**

**c) Silhouette Board of Publications**

**Moved** by Anderson, **seconded** by Patel that the Executive Board close nominations for one (1) Executive Board member on the Silhouette Board of Publications

**Nominations**

* Singh

**Vote to Close**

**In Favour: 8 Opposed: 0 Abstentions: 1**

**Motion Passes**

**d) EFRT Advisory Committee**

**Moved** by Spasov, **seconded** by Anderson that the Executive Board close Nominations for one (1) Executive Board member on the EFRT Advisory Committee

**Nominations**

* Mesic

**Vote to Close**

**Motion Passes by General Consent**

**e) Wage Review Committee**

**Moved** by Patel, **seconded** by Spasov that the Executive Board close nominations for one (1) Executive Board member on the Wage Review Committee.

**Nominations**

* Mesic

**Vote to Close**

**Motion Passes by General Consent**

**6. Students of Distinction Awards**

**Moved** by Singh, **seconded** by Birch that the Executive Board open nominations for the MSU Students of Distinction Awards

**Vote on Motion**

**Motion Passes by General Consent**

**7. Ratification of Pass Around Motion**

**Moved** by Anderson, **seconded** by Birch that the Executive Board ratify the results of the following pass-around motions:

**Moved** by Anderson, **seconded** by Da-Ré that Executive Board approve the 2019-20 President’s Transition Report, as circulated.

**In Favour: 8 Opposed: 0 Abstentions: 1**

**Motion Passes**

**Moved** by Anderson, **seconded** by Da-Ré that Executive Board approve the 2019-20 Vice-President (Administration) Transition Report, as circulated.

**In Favour: 8 Opposed: 0 Abstentions: 1**

**Motion Passes**

**Moved** by Anderson, **seconded** by Da-Ré that Executive Board approve the 2019-20 Vice-President (Education) Transition Report, as circulated.

**In Favour: 8 Opposed: 0 Abstentions: 1**

**Motion Passes**

**Moved** by Anderson, **seconded** by Da-Ré that Executive Board approve the 2019-20 Vice-President (Finance) Transition Report, as circulated.

**In Favour: 8 Opposed: 0 Abstentions: 1**

**Motion Passes**

* Anderson thanked everyone for responding so quickly to the emails and stated that the previous BoD appreciated it.

**Vote on Motion**

**Motion Passes by General Consent**

**8. Strike Hiring Committees**

**a) CRO**

**Moved** by Spasov, **seconded** by Anderson that the Executive Board strike a hiring committee for the Chief Returning Officer comprised of the Vice-President (Administration), the Administrative Services Coordinator, and one (1) Executive Board member.

* Spasov stated that they still needed to hire the CRO, and if anyone was interested to help hire and was familiar with elections that would be great.

**Nominations**

* Mesic

**Vote on Motion**

**Motion Passes by General Consent**

**b) DRO**

**Moved** by Spasov, **seconded** by Anderson that the Executive Board strike a hiring committee for the Deputy Returning Officer comprised of the Vice-President (Administration), the incoming Chief Returning Officer, the outgoing Deputy Returning Officer, and one (1) Executive Board member.

* Spasov stated that they also need to hire the DRO for the elections department, and interviews will happen after the CRO has been hired.

**Nominations**

* Singh

**Vote on Motion**

**Motion Passes by General Consent**

**9. Closed Session**

**Moved** by Patel, **seconded** by Spasov that Executive Board move into Closed Session.

**Motion Passes by General Consent**

**Return to Open Session**

**Rise and Report**

* Spasov stated that Executive Board moved into Closed Session to discuss SWHAT’s operations for the upcoming year. They explained that the Board has decided to pause operations until the school has been opened again due to the Operating Policy stating that the service was dependant on in-person operations. They added that the service won’t be able to transition into online services. Spasov added that due to this decision and given that there won’t be work for the SWHAT Coordinator to fulfill their role, a temporary layoff has been suggested.

**a) SWHAT Operations**

**Moved** by Spasov, **seconded** by Anderson that Executive Board suspend the operations of SWHAT until January 2021 or until McMaster University re-opens in-person classes.

**Motion Passes by General Consent**

**b) SWHAT Coordinator Layoff**

**Moved** by Spasov, **seconded** by Anderson that Executive Board approves a temporary lay-off for the 2020/2021 SWHAT Coordinator until SWHAT Operations can resume

**Motion Passes by General Consent**

**10. Information and Question Period**

* Singh asked Isah about OUSA General Assembly. Isah responded that OUSA hasn’t made any decisions yet but the summer conferences are online, so they are making the assumption GA will also be on Zoom.
* Singh stated that they have emailed Kate Whalen about sustainability and had cc’d Au-Yeung. They explained that they wanted to see if there was any way to put a greater emphasis on sustainability in courses for science and engineering. They stated that they were hoping to secure funding from the Dean so that students may create projects about sustainability. Singh added that they will be putting together a waste initiative with Au-Yeung and has spoken to Da-Ré about this but will be in contact with Da-Ré and Isah soon about this.

**11. Adjournment and Time of Next Meeting**

**Time of Next Meeting:**

**June 12, 2020**

**12:00pm**

**Remote Meeting, Microsoft Teams**

**Moved** by Patel, **seconded** by Isah that the Executive Board meeting be adjourned.

**Motion Passes by General Consent**

**Adjourned at 1:34pm**

/vs