

Consolidated Financial Statements of

**MCMASTER STUDENTS UNION
INCORPORATED**

Year ended April 30, 2018

MCMMASTER STUDENTS UNION INCORPORATED

Consolidated Financial Statements

Year ended April 30, 2018

	Page
Independent Auditors' Report	1
Consolidated Statement of Financial Position	3
Consolidated Statement of Operations	4
Consolidated Statement of Changes in Net Assets	5
Consolidated Statement of Cash Flows	6
Notes to Consolidated Financial Statements	7
Schedule 1 – Schedule of Operations - Administration	14
Schedule 2 – Schedule of Operations – 1280	15
Schedule 3 – Schedule of Operations – The Silhouette	16
Schedule 4 – Schedule of Operations – Marmor	17
Schedule 5 – Schedule of Operations – CFMU Radio Inc.....	18
Schedule 6 – Schedule of Operations – Child Care	19
Schedule 7 – Schedule of Operations – House of Games	20
Schedule 8 – Schedule of Operations – Underground Media & Design.....	21
Schedule 9 – Schedule of Operations – Union Market.....	22
Schedule 10 – Schedule of Operations – Campus Events.....	23
Schedule 11 – Schedule of Committees and Commissions, MSU Executive and Services Expenses.....	24
Schedule 12 – Schedule of Operations – Student Wellness Centre	27
Schedule 13 – Schedule of Operations – Student Health Insurance Plan Fund	28
Schedule 14 – Schedule of Operations – Student Dental Plan Fund.....	29



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INDEPENDENT AUDITORS' REPORT

To the Student Representative Assembly

We have audited the accompanying consolidated financial statements of McMaster Students Union Incorporated, which comprise the consolidated statement of financial position as at April 30, 2018, the consolidated statements of operations, changes in net assets and cash flows for the year then ended, and notes, comprising a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.



An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Basis for Qualified Opinion

In common with many not-for-profit organizations, McMaster Students Union Incorporated raises revenue from various activities, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the entity and we were not able to determine whether any adjustments might be necessary to revenues, excess of revenues over expenditures, current assets and net assets.

Qualified Opinion

In our opinion, except for the possible effects on the consolidated financial statements of the matter described in the Basis for Qualified Opinion paragraph, the consolidated financial statements present fairly, in all material respects, the consolidated financial position of McMaster Students Union Incorporated as at April 30, 2018, and its consolidated results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

A handwritten signature in black ink that reads 'KPMG LLP'. The signature is written in a cursive, slightly slanted style. Below the signature is a horizontal line that starts under the 'K' and ends under the 'P'.

Chartered Professional Accountants, Licensed Public Accountants

Hamilton, Canada
September 5, 2018

MCMASTER STUDENTS UNION INCORPORATED

Consolidated Statement of Financial Position

As at April 30, 2018, with comparative financial information for 2017

	Operating Fund	Capital Fund	University Student Centre Building Fund	CFMU Radio Inc.	Student Health Insurance Plan Fund	Student Dental Plan Fund	2018	2017
Assets								
Current assets:								
Cash	\$ 1,314,202	\$ -	\$ -	\$ -	\$ 3,276	\$ -	\$ 1,317,478	\$ 840,354
Marketable securities (note 2)	4,305,826	-	-	753,899	1,044,151	-	6,103,876	5,298,283
Accounts receivable (note 3)	607,983	-	-	-	-	-	607,983	1,389,807
Inventories	72,665	-	-	-	-	-	72,665	60,515
Prepaid expenses	96,250	-	-	-	-	-	96,250	108,819
Due from McMaster University Centre- Incorporated (note 9)	-	-	-	-	-	-	-	624,769
	6,396,926	-	-	753,899	1,047,427	-	8,198,252	8,322,547
Capital assets (note 4)	-	578,987	-	65,717	-	-	644,704	630,567
	\$ 6,396,926	\$ 578,987	\$ -	\$ 819,616	\$ 1,047,427	\$ -	\$ 8,842,956	\$ 8,953,114
Liabilities								
Current liabilities:								
Accounts payable and accrued liabilities (note 5)	\$ 841,007	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 841,007	\$ 592,547
Deferred revenue	99,585	-	-	-	889,898	944,826	1,934,309	1,923,585
Due to McMaster University Centre- Incorporated (note 9)	172	-	-	-	-	-	172	-
	940,764	-	-	-	889,898	944,826	2,775,488	2,516,132
Due to (from) other funds	2,680,265	(65,717)	(505,100)	(402,131)	(821,137)	(886,180)	-	-
Net assets (deficit) (note 6)	2,775,897	644,704	505,100	1,221,747	978,666	(58,646)	6,067,468	6,436,982
	\$ 6,396,926	\$ 578,987	\$ -	\$ 819,616	\$ 1,047,427	\$ -	\$ 8,842,956	\$ 8,953,114

See accompanying notes to consolidated financial statements.

On behalf of the Board:

_____ Director

_____ Director

MCMaster Students Union Incorporated

Consolidated Statement of Operations

Year ended April 30, 2018, with comparative financial information for 2017

	Operating Fund	Capital Fund	University Student Centre Building Fund	CFMU Radio Inc.	Student Health Insurance Plan Fund	Student Dental Plan Fund	2018 Total	2017 Total
Revenues:								
Student fees (Schedules 1, 5, 13 and 14)	\$ 2,962,105	\$ -	\$ 411,298	\$ 299,428	\$ 1,978,763	\$ 1,966,597	\$ 7,618,191	\$ 7,134,867
Administration (Schedule 1)	201,966	-	-	-	-	-	201,966	173,468
Investment (loss) income (Schedules 1, 5, and 13)	(126,149)	-	-	(26,275)	2,524	-	(149,900)	660,403
1280 (Schedule 2)	631,664	-	-	-	-	-	631,664	778,861
The Silhouette (Schedule 3)	44,911	-	-	-	-	-	44,911	115,842
Marmor (Schedule 4)	(348)	-	-	-	-	-	(348)	226,488
CFMU Radio Inc. (Schedule 5)	-	-	-	29,020	-	-	29,020	23,049
Child Care (Schedule 6)	742,923	-	-	-	-	-	742,923	714,062
House of Games (Schedule 7)	18,821	-	-	-	-	-	18,821	18,525
Underground Media and Design (Schedule 8)	623,301	-	-	-	-	-	623,301	620,443
Union Market (Schedule 9)	747,786	-	-	-	-	-	747,786	772,501
Campus Events (Schedule 10)	710,920	-	-	-	-	-	710,920	672,266
Committees (Schedule 11)	67,168	-	-	-	-	-	67,168	77,810
Executive (Schedule 11)	3,700	-	-	-	-	-	3,700	37,070
Services (Schedule 11)	1,669,052	-	-	-	-	-	1,669,052	2,099,142
Student Wellness Centre (Schedule 12)	34,014	-	-	-	-	-	34,014	29,628
Total revenues	8,331,834	-	411,298	302,173	1,981,287	1,966,597	12,993,189	14,154,425
Expenditures:								
Administration (Schedule 1)	1,101,459	-	-	-	-	-	1,101,459	1,060,765
1280 (Schedule 2)	907,506	-	-	-	-	-	907,506	956,911
The Silhouette (Schedule 3)	287,639	-	-	-	-	-	287,639	300,232
Marmor (Schedule 4)	117,110	-	-	-	-	-	117,110	146,326
CFMU Radio Inc. (Schedule 5)	-	-	-	368,122	-	-	368,122	338,334
Child Care (Schedule 6)	759,169	-	-	-	-	-	759,169	735,767
House of Games (Schedule 7)	340	-	-	-	-	-	340	340
Underground Media and Design (Schedule 8)	772,196	-	-	-	-	-	772,196	1,046,479
Union Market (Schedule 9)	718,049	-	-	-	-	-	718,049	705,754
Campus Events (Schedule 10)	1,253,820	-	-	-	-	-	1,253,820	1,204,058
Committees (Schedule 11)	407,388	-	-	-	-	-	407,388	375,203
Executive (Schedule 11)	519,144	-	-	-	-	-	519,144	472,001
Services (Schedule 11)	2,186,855	-	-	-	-	-	2,186,855	2,527,332
Student Health Insurance Plan (Schedule 13)	-	-	-	-	1,696,544	-	1,696,544	1,439,491
Student Dental Plan (Schedule 14)	-	-	-	-	-	1,967,432	1,967,432	1,711,213
Building fund occupancy costs	-	-	299,930	-	-	-	299,930	328,238
Total expenditures	9,030,675	-	299,930	368,122	1,696,544	1,967,432	13,362,703	13,348,444
(Deficiency) excess of revenues over expenditures	\$ (698,841)	\$ -	\$ 111,368	\$ (65,949)	\$ 284,743	\$ (835)	\$ (369,514)	\$ 805,981

See accompanying notes to consolidated financial statements.

MCMaster Students Union Incorporated

Consolidated Statement of Changes in Net Assets

Year ended April 30, 2018, with comparative financial information for 2017

April 30, 2018	Operating Fund	Capital Fund	University Student Centre Building Fund	CFMU Radio Inc.	Student Health Insurance Plan Fund	Student Dental Plan Fund	Total
Net assets (deficit), beginning of year	\$ 3,488,875	\$ 630,567	\$ 393,732	\$ 1,287,696	\$ 693,923	\$ (57,811)	\$ 6,436,982
(Deficiency) excess of revenues over expenditures	(698,841)	-	111,368	(65,949)	284,743	(835)	(369,514)
Transfers	(14,137)	14,137	-	-	-	-	-
Net assets (deficit), end of year	\$ 2,775,897	\$ 644,704	\$ 505,100	\$ 1,221,747	\$ 978,666	\$ (58,646)	\$ 6,067,468

April 30, 2017	Operating Fund	Capital Fund	University Student Centre Building Fund	CFMU Radio Inc.	Student Health Insurance Plan Fund	Student Dental Plan Fund	Total
Net assets (deficit), beginning of year	\$ 3,472,871	\$ 531,724	\$ 322,363	\$ 1,249,358	\$ 198,883	\$ (144,198)	\$ 5,631,001
Excess of revenues over expenditures	114,847	-	71,369	38,338	495,040	86,387	805,981
Transfers	(98,843)	98,843	-	-	-	-	-
Net assets (deficit), end of year	\$ 3,488,875	\$ 630,567	\$ 393,732	\$ 1,287,696	\$ 693,923	\$ (57,811)	\$ 6,436,982

See accompanying notes to consolidated financial statements.

MCMMASTER STUDENTS UNION INCORPORATED

Consolidated Statement of Cash Flows

Year ended April 30, 2018, with comparative financial information for 2017

	2018	2017
Operating:		
(Deficiency) excess of revenues over expenditures	\$ (369,514)	\$ 805,981
Items not involving cash:		
Amortization	205,033	197,365
Gain on disposal of capital assets	-	(711)
	(164,481)	1,002,635
Changes in non-cash operating working capital items:		
Accounts receivable	781,824	(489,719)
Due to/from McMaster University Centre Incorporated	624,941	(531,864)
Inventories	(12,150)	(9,612)
Prepaid expenses	12,569	6,745
Accounts payable and accrued liabilities	248,460	(190,246)
Deferred revenue	10,724	214,413
	1,501,887	2,352
Investing:		
Purchase of capital assets	(219,170)	(295,497)
Net change in cash and cash equivalents	1,282,717	(293,145)
Cash and cash equivalents, beginning of year	6,138,637	6,431,782
Cash and cash equivalents, end of year	\$ 7,421,354	\$ 6,138,637
Represented by:		
Cash	\$ 1,317,478	\$ 840,354
Marketable securities	6,103,876	5,298,283
	\$ 7,421,354	\$ 6,138,637

See accompanying notes to consolidated financial statements.

MCMASTER STUDENTS UNION INCORPORATED

Notes to Consolidated Financial Statements

Year ended April 30, 2018

The McMaster Students Union Incorporated ("MSU") is incorporated under the laws of the Province of Ontario as a not-for-profit organization and is an exempt not-for-profit organization under the Income Tax Act. The purpose of MSU is to provide a wide variety of services to the students of McMaster University (the "University").

The CFMU Radio Incorporated ("CFMU Radio Inc.") is a separate not-for-profit organization setup to operate the student run radio station. The CFMU Radio Inc. is setup for the benefit, service and education to the students of McMaster University. The results of CFMU Radio Inc. are reported within these consolidated financial statements of MSU.

1. Significant accounting policies:

The consolidated financial statements have been prepared by management in accordance with Canadian accounting standards for not-for-profit organizations in Part III of the CPA Canada Handbook.

(a) Revenue recognition:

Fee revenue is recorded during the fiscal period. For sales of goods and services, MSU recognizes revenue when persuasive evidence of an arrangement exists, delivery has occurred, the price to the buyer is fixed or determinable and collection is reasonably assured.

(b) Fund accounting:

In order to ensure observance of limitations and restrictions placed on the use of the resources available to MSU, such resources are classified for accounting and reporting purposes into funds according to the activities or objectives specified.

The Operating Fund is used to account for day-to-day operations. Funds are provided from yearly membership fees from students, university grants, interest on funds invested and revenues from various facilities and programs.

The Capital Fund records the capital assets and the related accumulated amortization. Funds are provided from current revenues of the Operating Fund equal to the amortization provision for the year less any capital asset acquisitions funded during the year.

The University Student Centre Building Fund holds restricted capital to underwrite MSU's share of planning, construction, maintenance and associated costs of the McMaster University Student Centre. Funds are provided through the collection of a building fund fee from each MSU member to support future occupancy charges, payable to McMaster University Centre Incorporated ("MUCI").

The CFMU Radio Inc. is funded through the collection of fees from MSU members and from revenue generating activities of the radio station. The fund records operating results and holds restricted capital and capital assets relating to the radio station's operations.

MCMaster Students Union Incorporated

Notes to Consolidated Financial Statements

Year ended April 30, 2018

1. Significant accounting policies (continued):

(b) Fund accounting (continued):

The Student Health Insurance Plan Fund is funded through the collection of fees from MSU members. The MSU services the plan through a third-party insurance underwriter. The plan provides reimbursements to MSU members for qualifying prescription drugs as well as remitting premiums for accidental insurance coverage.

The Student Dental Plan Fund is funded through the collection of fees from MSU members. The MSU services the plan through a third-party insurance underwriter. The plan covers routine dental procedures for all students who choose to pay the annual premium as well as minor surgical procedures and orthodontics.

(c) Cash and cash equivalents:

Cash and cash equivalents include cash on hand and short-term deposits which are highly liquid with original maturities of less than one year.

(d) Inventories:

Inventory consists of food, bar items including alcohol, printing materials and other items for resale. Inventories are stated at the lower of cost (at the average cost method) and net realizable value. The amount of inventory expensed in the year was \$1,166,125 (2017 - \$1,359,303).

(e) Capital assets:

Capital assets are capitalized at cost in the Capital Fund and amortized on a straight line basis over their estimated useful lives as follows:

Asset	Useful Life - Years
Equipment	3 - 10
Leasehold improvements	3 - 10

(f) Contributed goods and services:

A substantial number of volunteers contribute a significant amount of their time each year. Because of the difficulty of determining the fair value, contributed services are not recognized in the consolidated financial statements.

MCMaster Students Union Incorporated

Notes to Consolidated Financial Statements

Year ended April 30, 2018

1. Significant accounting policies (continued):

(g) Financial instruments:

Financial instruments are recorded at fair value on initial recognition. Freestanding derivative instruments that are not in a qualifying hedging relationship and equity instruments that are quoted in an active market are subsequently measured at fair value. All other financial instruments are subsequently recorded at cost or amortized cost, unless management has elected to carry the instruments at fair value. MSU has not elected to carry any such financial instruments at fair value.

Transaction costs incurred on the acquisition of financial instruments measured subsequently at fair value are expensed as incurred. All other financial instruments are adjusted by transaction costs incurred on acquisition and financing costs, which are amortized using the straight-line method.

Financial assets are assessed for impairment on an annual basis at the end of the fiscal year if there are indicators of impairment. If there is an indicator of impairment, the MSU determines if there is a significant adverse change in the expected amount or timing of future cash flows from the financial asset. If there is a significant adverse change in the expected cash flows, the carrying value of the financial asset is reduced to the highest of the present value of the expected cash flows, the amount that could be realized from selling the financial asset or the amount the MSU expects to realize by exercising its right to any collateral. If events and circumstances reverse in a future period, an impairment loss will be reversed to the extent of the improvement, not exceeding the initial carrying value.

(h) Allocation of expenses:

The MSU records a number of its expenses by program. The costs of each program include the costs of personnel, premises and other expenses that are directly related to providing the program. The MSU allocates certain administration and corporate governance expenses from administration program within the Statement of Operations to the individual programs.

(i) Use of estimates:

The preparation of the consolidated financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the year. Significant items subject to such estimates and assumptions include the carrying amount of capital assets, deferred revenue and accrued liabilities. Actual results could differ from those estimates.

MCMaster Students Union Incorporated

Notes to Consolidated Financial Statements

Year ended April 30, 2018

2. Marketable securities:

Investments reported on the consolidated statement of financial position have market values as follows:

	2018	2017
Operating Fund	\$ 4,305,826	\$ 3,642,266
CFMU Radio Inc.	753,899	637,027
Student Health Plan Fund	1,044,151	1,018,990
	\$ 6,103,876	\$ 5,298,283

Marketable securities held by MSU include Cash and short-term investments, Fixed income investments and Equity and mutual funds.

	2018	2017
Cash and short-term investments	\$ 400,818	\$ 48,542
Fixed income investments	3,839,323	3,562,523
Equity and mutual funds	1,863,735	1,687,218
	\$ 6,103,876	\$ 5,298,283

Marketable securities held by MSU can be categorized into Canadian and Foreign investments.

	2018	2017
Canadian	\$ 2,172,928	\$ 1,059,475
Foreign	3,930,948	4,238,808
	\$ 6,103,876	\$ 5,298,283

The MSU's fixed income investments have an effective interest rate of 9.976%, callable June 30, 2019.

3. Accounts receivable:

	2018	2017
Trade receivables	\$ 628,066	\$ 1,411,453
Less allowance for doubtful accounts	(20,083)	(21,646)
	\$ 607,983	\$ 1,389,807

MCMaster Students Union Incorporated

Notes to Consolidated Financial Statements

Year ended April 30, 2018

4. Capital assets:

	2018		
	Cost	Accumulated amortization	Net book value
Equipment	\$ 4,339,457	\$ 4,031,070	\$ 308,387
Leasehold improvements	1,535,915	1,199,598	336,317
	\$ 5,875,372	\$ 5,230,668	\$ 644,704

	2017		
	Cost	Accumulated amortization	Net book value
Equipment	\$ 4,244,381	\$ 3,908,509	\$ 335,872
Leasehold improvements	1,411,821	1,117,126	294,695
	\$ 5,656,202	\$ 5,025,635	\$ 630,567

5. Accounts payable and accrued liabilities:

Included in accounts payable and accrued liabilities are government remittances payable of \$31,669 (2017 - \$70,116), which includes amounts payable for HST and payroll related taxes.

6. Surplus restrictions:

Marmor:

Revenues derived from student fees (specified for the Marmor) and grants are designated solely for operations and capital purchases of the Marmor. Any shortfall in revenues over expenditures is recovered through future period surpluses.

As at April 30, 2018, the balance of the surplus attributed to the Marmor totaled \$277,151 (2017 - \$394,609) and is included in the Operating Fund net assets.

MCMaster Students Union Incorporated

Notes to Consolidated Financial Statements

Year ended April 30, 2018

7. Commitments:

MSU is paying their share of building costs that MUCI incurs for heating, cooling and other costs based on the square footage of the MSU's commercial areas. These costs will not be known until the fiscal year ends; however, based on historical data, costs are expected to be approximately \$350,000 per year.

In 2015, MSU entered into two agreements with Xerox for photocopy equipment for its main offices and the Underground Media and Design. The agreements are for five years whereby MSU will pay fixed fees per photocopy to Xerox along with nominal base monthly lease amounts. Xerox retains ownership of the photocopiers during the full terms and is responsible for the repairs and maintenance of the equipment. The actual costs will not be known until the fiscal year ends; however, based on historical data, costs for the photocopiers are expected to be approximately \$72,500 per year.

8. Financial instruments:

(a) Currency risk:

MSU is exposed to financial risks as a result of exchange rate fluctuations and the volatility of these rates. In the normal course of business, the MSU holds investments in U.S. dollars. MSU does not currently enter into forward contracts to mitigate this risk. There has been no change to the risk exposure from 2017.

(b) Liquidity risk:

Liquidity risk is the risk that MSU will be unable to fulfill its obligations on a timely basis or at a reasonable cost. MSU manages its liquidity risk by monitoring its operating requirements. MSU prepares budget and cash forecasts to ensure it has sufficient funds to fulfill its obligations. There has been no change to the risk exposures from 2017.

(c) Credit risk:

Credit risk refers to the risk that a counterparty may default on its contractual obligations resulting in a financial loss. MSU is exposed to credit risk with respect to the accounts receivable. MSU assesses, on a continuous basis, accounts receivable and provides for any amounts that are not collectible in the allowance for doubtful accounts. There has been no change to the risk exposures from 2017.

(d) Interest rate risk:

MSU is exposed to interest rate risk on its fixed interest rate financial instruments. Further details about the fixed rate investments are included in note 2. There has been no change to the risk exposures from 2017.

MCMASTER STUDENTS UNION INCORPORATED

Notes to Consolidated Financial Statements

Year ended April 30, 2018

9. Related party transactions:

MSU has the ability to significantly influence the operations of McMaster Student Centre Incorporated ("MUCI") through the appointment of the MUCI board members. Included in the consolidated financial statements is a net payable to MUCI of \$172 (2017 – net receivable from MUCI of \$624,769) resulting from charges paid in advance by MUCI to MSU. The MSU administers payment of all expenses incurred by MUCI. Total amount of expenses paid on behalf of MUCI by the MSU are \$1,661,498 (2017 - \$1,083,786).

10. Contingencies:

A claim exists against the MSU. Management believes this claim is not expected to have a material impact on the financial position or operating results of the MSU.

MCMaster STUDENTS UNION INCORPORATED

Schedule 1 - Schedule of Operations - Administration

Year ended April 30, 2018, with comparative financial information for 2017

	2018	2017
Revenues:		
Member fees	\$ 2,962,105	\$ 2,805,727
Fees – WUSC Refugee Fund and Incite	190,424	164,374
Interest and investment income (loss)	(126,149)	504,182
Other income	11,542	9,094
	3,037,922	3,483,377
Expenditures:		
Amortization	14,600	14,050
Computer supplies and maintenance	55,521	61,548
Donation to WUSC Refugee Fund	80,694	75,471
Faculty support disbursement	107,545	86,424
HST and other applicable taxes	2,898	3
Insurance	69,750	69,853
Memberships	1,336	1,268
Miscellaneous	14,621	16,830
Office expense	19,693	19,465
Professional development	7,120	5,615
Professional fees	37,596	41,080
Purchased services	47,496	32,410
Repairs and maintenance	2,033	8,193
Salaries	686,284	650,406
Service (bank) charges	17,258	13,099
Telephone	10,013	13,155
Travel	696	303
	1,175,154	1,109,173
Less expenditures allocated to facilities	69,500	44,500
	1,105,654	1,064,673
Excess of revenues over expenditures before inter-divisional expenditures	1,932,268	2,418,704
Less inter-divisional expenditures:		
Underground	2,437	2,948
AvTEK	1,758	960
	4,195	3,908
Excess of revenues over expenditures	\$ 1,936,463	\$ 2,422,612

MCMMASTER STUDENTS UNION INCORPORATED

Schedule 2 - Schedule of Operations - 1280

Year ended April 30, 2018, with comparative financial information for 2017

	2018	2017
Sales:		
Beer and liquor	\$ 107,233	\$ 206,153
Food	449,060	495,569
	<u>556,293</u>	<u>701,722</u>
Cost of goods sold:		
Beer and liquor	40,645	71,723
Food	202,581	208,574
	<u>243,226</u>	<u>280,297</u>
	<u>313,067</u>	<u>421,425</u>
Other income:		
Admission	42,393	50,739
Rental and other revenue	32,978	26,400
	<u>75,371</u>	<u>77,139</u>
	<u>388,438</u>	<u>498,564</u>
Expenditures:		
Administrative	44,491	45,859
Advertising	14,372	22,081
Amortization	66,074	53,327
Entertainment	82	9,448
Office supplies	975	2,395
Repairs and maintenance	9,462	10,049
Salaries and wages	489,168	492,166
Staff training	1,986	1,675
Supplies	41,769	54,443
Telephone	4,720	4,249
	<u>673,099</u>	<u>695,692</u>
Deficiency of revenues over expenditures before inter-divisional expenditures	<u>(284,661)</u>	<u>(197,128)</u>
Less inter-divisional expenditures:		
Underground	4,237	5,211
AvTEK	82	4,747
Silhouette advertising	4,500	9,120
	<u>8,819</u>	<u>19,078</u>
Deficiency of revenues over expenditures	<u>\$ (275,842)</u>	<u>\$ (178,050)</u>

MCMMASTER STUDENTS UNION INCORPORATED

Schedule 3 - Schedule of Operations – The Silhouette

Year ended April 30, 2018, with comparative financial information for 2017

	2018	2017
Revenue	\$ 88,516	\$ 170,023
Expenditures:		
Advertising	3,230	3,649
Amortization	7,855	8,736
Bad debts	6,882	5,900
General staff costs	33,758	39,310
Graphic ad layout	27,066	25,543
Office supplies	500	685
Printing costs	95,052	89,976
Salaries and benefits	140,816	125,169
Telephone	2,110	2,111
	317,269	301,079
Deficiency of revenues over expenditures before inter-divisional expenditures and revenues	(228,753)	(131,056)
Less inter-divisional revenues and expenditures:		
Underground	29,630	571
AvTek	-	276
Silhouette advertising revenue – H & D	(303)	-
Silhouette advertising revenue – Union Market	(480)	(6,969)
Silhouette advertising revenue – 1280	(4,500)	(9,120)
Silhouette advertising revenue – Underground, Committees and executive	(38,322)	(38,092)
	(13,975)	(53,334)
Deficiency of revenues over expenditures	\$ (242,728)	\$ (184,390)

MCMMASTER STUDENTS UNION INCORPORATED

Schedule 4 - Schedule of Operations - Marmor

Year ended April 30, 2018, with comparative financial information for 2017

	2018	2017
Revenues:		
Student fees	\$ (348)	\$ 202,096
Other recoveries	-	24,392
	(348)	226,488
Expenditures:		
Amortization	-	372
Photographic	25,010	42,307
Postage	44,808	45,000
Printing costs	40,000	55,000
Salaries and benefits	7,292	3,647
	117,110	146,326
(Deficiency) excess of revenues over expenditures	\$ (117,458)	\$ 80,162

MCMMASTER STUDENTS UNION INCORPORATED

Schedule 5 - Schedule of Operations – CFMU Radio Inc.

Year ended April 30, 2018, with comparative financial information for 2017

	2018	2017
Revenues:		
Student fees	\$ 299,428	\$ 283,864
Advertising sales	1,900	-
Investment (loss) income	(26,275)	69,759
Sponsorships	27,120	23,049
	302,173	376,672
Expenditures:		
Administration	26,147	24,782
Amortization	37,652	33,311
Bad debts	-	369
Contractual maintenance services	33,757	32,881
HST and other applicable taxes	-	86
Insurance	3,799	5,380
Memberships and licenses	8,366	7,093
Office supplies	1,316	3,166
Repairs and maintenance	7,141	7,573
Salaries and benefits	242,385	211,048
Telephone	9,469	11,403
Travel and transportation	-	2,266
	370,032	339,358
Excess of revenues over expenditures before inter-divisional expenditures	67,859	37,314
Less inter-divisional expenditures:		
Underground	1,772	981
AvTEK	138	43
	1,910	1,024
Excess of revenues over expenditures	\$ 65,949	\$ 38,338

MCMASTER STUDENTS UNION INCORPORATED

Schedule 6 - Schedule of Operations – Child Care

Year ended April 30, 2018, with comparative financial information for 2017

	2018	2017
Revenues:		
Parents	\$ 421,424	\$ 404,053
Subsidy	149,436	138,239
Provincial grant	143,143	150,425
Miscellaneous	28,920	21,345
	742,923	714,062
Expenditures:		
Amortization	9,499	8,473
Custodial services	17,701	10,683
Food	21,073	19,189
Administration costs	11,683	11,301
Learning materials	6,401	3,332
Office supplies	5,564	3,744
Rent	21,732	21,732
Repairs and maintenance	2,910	8,407
Salaries and benefits	658,662	645,272
Telephone	2,722	2,962
Transportation	1,222	672
	759,169	735,767
Deficiency of revenues over expenditures	\$ (16,246)	\$ (21,705)

MCMASTER STUDENTS UNION INCORPORATED

Schedule 7 - Schedule of Operations - House of Games

Year ended April 30, 2018, with comparative financial information for 2017

	2018	2017
Revenues:		
Rental income	\$ 18,821	\$ 18,525
Expenditures:		
Telephone	340	340
Excess of revenues over expenditures	\$ 18,481	\$ 18,185

MCMASTER STUDENTS UNION INCORPORATED

Schedule 8 - Schedule of Operations - Underground Media & Design

Year ended April 30, 2018, with comparative financial information for 2017

	2018	2017
Revenues	\$ 749,545	\$ 718,409
Cost of goods sold:		
Material purchases	325,517	350,494
Gross profit	424,028	367,915
Expenditures:		
Administration	15,609	13,494
Bad debts	27,661	8,569
Amortization	6,286	7,204
HST and other applicable taxes	8,666	12,770
Office supplies	3,294	3,734
Repairs and maintenance	3,616	4,159
Salaries and wages	376,909	642,412
Telephone	4,638	3,643
	446,679	695,985
Deficiency of revenues over expenditures before inter-divisional expenditures	(22,651)	(328,070)
Less inter-divisional revenues:		
The Silhouette	(29,630)	(571)
Committees, services and campus events	(62,882)	(76,998)
Administration	(2,437)	(2,948)
Union market	(4,481)	(2,109)
1280	(4,237)	(5,211)
Student health plan	(387)	(310)
Student dental plan	(387)	(310)
CFMU Radio Inc.	(1,772)	(981)
Executive	(20,031)	(8,528)
	(126,244)	(97,966)
Deficiency of revenues over expenditures	\$ (148,895)	\$ (426,036)

MCMMASTER STUDENTS UNION INCORPORATED

Schedule 9 - Schedule of Operations - Union Market

Year ended April 30, 2018, with comparative financial information for 2017

	2018	2017
Revenues:		
Sales	\$ 747,786	\$ 772,501
Cost of goods sold:		
Material purchases	463,459	455,923
Gross profit	284,327	316,578
Expenditures:		
Administrative	13,709	14,522
Advertising	4,162	10,178
Amortization	12,409	10,159
Office supplies	946	787
Repairs and maintenance	2,113	1,213
Salaries and wages	223,119	218,930
Supplies	2,041	2,093
Telephone	1,052	1,027
	259,551	258,909
Excess of revenues over expenditures before inter-divisional expenditures	24,776	57,669
Less inter-divisional expenditures:		
Underground	4,481	2,109
Silhouette advertising	480	6,969
	4,961	9,078
Excess of revenues over expenditures	\$ 29,737	\$ 66,747

MCMASTER STUDENTS UNION INCORPORATED

Schedule 10 - Schedule of Operations - Campus Events

Year ended April 30, 2018, with comparative financial information for 2017

	2018			2017		
	Revenues	Expenditures	Total	Revenues	Expenditures	Total
Homecoming	\$ 129,695	\$ 234,716	\$ (105,021)	\$ 172,499	\$ 237,479	\$ (64,980)
Charity ball	51,790	70,192	(18,402)	53,948	52,560	1,388
Golf tournament	17,565	17,565	-	12,270	12,270	-
Recognition & staff events	-	5,021	(5,021)	-	4,416	(4,416)
External events	110,259	45,393	64,866	151,422	112,246	39,176
Orientation/welcome week	259,231	238,187	21,044	182,877	170,622	12,255
Other concerts and programs	109,365	198,385	(89,020)	58,246	119,418	(61,172)
Speakers and sidewalk sale	33,017	4,486	28,531	37,507	34,758	2,749
Travel and administration	-	470,408	(470,408)	-	459,038	(459,038)
AvTEK	13,692	4,891	8,801	22,627	24,906	(2,279)
	724,614	1,289,244	(564,630)	691,396	1,227,713	(536,317)
Less inter-divisional revenues and expenditures:						
Underground	-	35,424	35,424	-	20,655	20,655
Silhouette advertising	-	-	-	-	3,000	3,000
Revenue – 1280	(82)	-	(82)	(4,747)	-	(4,747)
Revenue – CFMU Radio Inc.	(138)	-	(138)	(43)	-	(43)
Revenue – Silhouette	-	-	-	(276)	-	(276)
Revenue – Administration	(1,758)	-	(1,758)	-	-	-
Revenue – Committee, executive, services	(11,716)	-	(11,716)	(14,064)	-	(14,064)
	(13,694)	35,424	21,730	(19,130)	23,655	4,525
	\$ 710,920	\$ 1,253,820	\$ (542,900)	\$ 672,266	\$ 1,204,058	\$ (531,792)

MCMaster Students Union Incorporated

Schedule 11 – Schedule of Committees and Commissions, MSU Executive and Services Expenses

Year ended April 30, 2018, with comparative financial information for 2017

	2018			2017		
	Revenues	Expenditures	Total	Revenues	Expenditures	Total
Committees and Commissions:						
Diversity	\$ 7,506	\$ 41,846	\$ (34,340)	\$ 4,278	\$ 32,650	\$ (28,372)
Election Committee	3,810	27,451	(23,641)	4,754	34,837	(30,083)
MacGreen	-	-	-	-	56	(56)
First Year Council	1,612	9,057	(7,445)	-	10,229	(10,229)
FIT/Shinerama	54,240	63,867	(9,627)	68,778	78,656	(9,878)
MSU Spark	-	17,874	(17,874)	-	12,586	(12,586)
SCSN	-	10,579	(10,579)	-	8,508	(8,508)
Public relations/student life	-	279,923	(279,923)	-	255,405	(255,405)
Teaching awards	-	10,827	(10,827)	-	13,427	(13,427)
	67,168	461,424	(394,256)	77,810	446,354	(368,544)
Less inter-divisional expenditures:						
Underground	-	14,185	14,185	-	30,887	30,887
Silhouette advertising	-	36,402	36,402	-	33,432	33,432
AvTEK	-	3,449	3,449	-	6,832	6,832
	-	54,036	54,036	-	71,151	71,151
	\$ 67,168	\$ 407,388	\$ (340,220)	\$ 77,810	\$ 375,203	\$ (297,393)

MCMaster Students Union Incorporated

Schedule 11 - Schedule of Committees and Commissions, MSU Executive and Services Expenses (continued)

Year ended April 30, 2018, with comparative financial information for 2017

	2018			2017		
	Revenues	Expenditures	Total	Revenues	Expenditures	Total
MSU Executive:						
Administrative	\$ -	\$ 9,287	\$ (9,287)	\$ -	\$ 10,065	\$ (10,065)
Advertising	-	-	-	-	9,000	(9,000)
Donations	-	5,827	(5,827)	-	5,838	(5,838)
Executive expense	-	20,924	(20,924)	-	39,678	(39,678)
Honoraria and awards	-	29,936	(29,936)	-	25,291	(25,291)
Board training	-	8,723	(8,723)	-	3,172	(3,172)
Meetings	-	23,775	(23,775)	-	21,794	(21,794)
Memberships	-	69,787	(69,787)	-	66,360	(66,360)
Miscellaneous	3,700	-	3,700	37,070	-	37,070
Special projects	-	73,779	(73,779)	-	44,755	(44,755)
Salaries and benefits	-	276,994	(276,994)	-	238,090	(238,090)
Travel & conferences	-	28,442	(28,442)	-	21,084	(21,084)
	3,700	547,474	(543,774)	37,070	485,127	(448,057)
Less inter-divisional expenditures:						
Underground	-	20,031	20,031	-	8,528	8,528
AvTEK	-	6,379	6,379	-	4,598	4,598
Silhouette advertising	-	1,920	1,920	-	-	-
	-	28,330	28,330	-	13,126	13,126
	\$ 3,700	\$ 519,144	\$ (515,444)	\$ 37,070	\$ 472,001	\$ (434,931)

MCMaster Students Union Incorporated

Schedule 11 - Schedule of Committees and Commissions, MSU Executive and Services Expenses (continued)

Year ended April 30, 2018, with comparative financial information for 2017

	2018			2017		
	Revenues	Expenditures	Total	Revenues	Expenditures	Total
Services expenses:						
Bread Bin	\$ 307	\$ 21,409	\$ (21,102)	\$ 1,841	\$ 23,714	\$ (21,873)
CLAY Conference	24,666	42,215	(17,549)	24,859	40,791	(15,932)
Clubs administrator	16,003	208,140	(192,137)	11,332	148,638	(137,306)
Emergency First Response Team	84,891	109,144	(24,253)	94,383	113,727	(19,344)
Compass Information Service	1,460,380	1,511,644	(51,264)	1,879,590	1,930,975	(51,385)
Maroons	9,692	27,056	(17,364)	16,127	36,853	(20,726)
MacCycle	14,470	26,667	(12,197)	12,881	19,397	(6,516)
PAC	15,653	33,767	(18,114)	17,920	35,641	(17,721)
MACCESS	-	15,285	(15,285)	-	12,265	(12,265)
QSCC	-	11,690	(11,690)	-	13,474	(13,474)
Horizons	42,990	53,560	(10,570)	40,209	57,717	(17,508)
Ombuds office	-	60,147	(60,147)	-	59,388	(59,388)
Peer Support	-	29,062	(29,062)	-	19,188	(19,188)
Women & Gender Equity	-	19,030	(19,030)	-	12,825	(12,825)
Student Health Education Centre	-	19,432	(19,432)	-	16,978	(16,978)
SWHAT	-	13,767	(13,767)	-	14,551	(14,551)
	1,669,052	2,202,015	(532,963)	2,099,142	2,556,122	(456,980)
Less inter-divisional expenditures:						
Underground	-	700	700	-	25,456	25,456
Silhouette advertising	-	12,573	12,573	-	700	700
AvTEK	-	1,887	1,887	-	2,634	2,634
	-	15,160	15,160	-	28,790	28,790
	\$ 1,669,052	\$ 2,186,855	\$ (517,803)	\$ 2,099,142	\$ 2,527,332	\$ (428,190)

MCMASTER STUDENTS UNION INCORPORATED

Schedule 12 - Schedule of Operations - Student Wellness Centre

Year ended April 30, 2018, with comparative financial information for 2017

	2018	2017
Revenues:		
Student Wellness - Rental income	\$ 34,014	\$ 29,628
Excess of revenues over expenditures	\$ 34,014	\$ 29,628

MCMMASTER STUDENTS UNION INCORPORATED

Schedule 13 - Schedule of Operations – Student Health Insurance Plan Fund

Year ended April 30, 2018, with comparative financial information for 2017

	2018	2017
Revenues:		
Student fees (net of opt-out)	\$ 1,978,763	\$ 1,848,069
Investment income	2,524	86,462
	1,981,287	1,934,531
Expenditures:		
Administration charges	35,000	13,800
Insurance premiums	1,661,137	1,426,001
Advertising	1,097	-
	1,697,234	1,439,801
Excess of revenues over expenditures before inter-divisional expenditures	284,053	494,730
Plus inter-divisional expenditures:		
Underground	387	310
Silhouette advertising	303	-
Excess of revenues over expenditures	\$ 284,743	\$ 495,040

MCMaster Students Union Incorporated

Schedule 14 - Schedule of Operations – Student Dental Plan Fund

Year ended April 30, 2018, with comparative financial information for 2017

	2018	2017
Revenues:		
Student fees (net of opt-out)	\$ 1,966,597	\$ 1,797,600
Expenditures:		
Administration charges	15,000	12,500
Insurance premiums	1,952,819	1,699,023
	1,967,819	1,711,523
(Deficiency) excess of revenues over expenditures before inter-divisional expenditures	(1,222)	86,077
Plus inter-divisional expenditures:		
Underground	387	310
(Deficiency) excess of revenues over expenditures	\$ (835)	\$ 86,387