

Consolidated Financial Statements of

**MCMASTER STUDENTS UNION
INCORPORATED**

Year ended April 30, 2017

MCMMASTER STUDENTS UNION INCORPORATED

Consolidated Financial Statements

Year ended April 30, 2017

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INDEPENDENT AUDITORS' REPORT

To the Student Representative Assembly

We have audited the accompanying consolidated financial statements of McMaster Students Union Incorporated, which comprise the consolidated statement of financial position as at April 30, 2017, the consolidated statements of operations, changes in net assets and cash flows for the year then ended, and notes, comprising a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.



An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Basis for Qualified Opinion

In common with many not-for-profit organizations, McMaster Students Union Incorporated raises revenue from various activities, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the entity and we were not able to determine whether any adjustments might be necessary to revenues, excess of revenues over expenditures, current assets and net assets.

Qualified Opinion

In our opinion, except for the possible effects on the consolidated financial statements of the matter described in the Basis for Qualified Opinion paragraph, the consolidated financial statements present fairly, in all material respects, the consolidated financial position of McMaster Students Union Incorporated as at April 30, 2017, and its consolidated results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

KPMG LLP

Chartered Professional Accountants, Licensed Public Accountants

September 6, 2017
Hamilton, Canada

MCMASTER STUDENTS UNION INCORPORATED

Consolidated Statement of Financial Position

As at April 30, 2017, with comparative financial information for 2016

	Operating Fund	Capital Fund	University Student Centre Building Fund	CFMU Radio Inc.	Student Health Insurance Plan Fund	Student Dental Plan Fund	2017	2016
Assets								
Current assets:								
Cash	\$ 814,411	\$ -	\$ -	\$ 30	\$ 25,913	\$ -	\$ 840,354	\$ 800,029
Marketable securities (note 2)	3,642,266	-	-	637,027	1,018,990	-	5,298,283	5,631,753
Accounts receivable (note 3)	1,389,807	-	-	-	-	-	1,389,807	900,088
Inventories	60,515	-	-	-	-	-	60,515	50,903
Prepaid expenses	108,819	-	-	-	-	-	108,819	115,564
Due from McMaster University Centre Incorporated (note 9)	624,769	-	-	-	-	-	624,769	92,905
	6,640,587	-	-	637,057	1,044,903	-	8,322,547	7,591,242
Capital assets (note 4)	-	549,270	-	81,297	-	-	630,567	531,724
	\$ 6,640,587	\$ 549,270	\$ -	\$ 718,354	\$ 1,044,903	\$ -	\$ 8,953,114	\$ 8,122,966
Liabilities								
Current liabilities:								
Accounts payable and accrued liabilities (note 5)	\$ 592,547	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 592,547	\$ 782,793
Deferred revenue	119,899	-	-	-	900,696	902,990	1,923,585	1,709,172
	712,446	-	-	-	900,696	902,990	2,516,132	2,491,965
Due to (from) other funds	2,439,266	(81,297)	(393,732)	(569,342)	(549,716)	(845,179)	-	-
Net assets (note 6)	3,488,875	630,567	393,732	1,287,696	693,923	(57,811)	6,436,982	5,631,001
	\$ 6,640,587	\$ 549,270	\$ -	\$ 718,354	\$ 1,044,903	\$ -	\$ 8,953,114	\$ 8,122,966

See accompanying notes to consolidated financial statements.

On behalf of the Board:

_____ Director

_____ Director

MCMaster Students Union Incorporated

Consolidated Statement of Operations

Year ended April 30, 2017, with comparative financial information for 2016

	Operating Fund	Capital Fund	University Student Centre Building Fund	CFMU Radio Inc.	Student Health Insurance Plan Fund	Student Dental Plan Fund	2017 Total	2016 Total
Revenues:								
Student fees (Schedules 1, 5, 13 and 14)	\$ 2,805,727	\$ -	\$ 399,607	\$ 283,864	\$ 1,848,069	\$ 1,797,600	\$ 7,134,867	\$ 6,269,897
Administration (Schedule 1)	173,468	-	-	-	-	-	173,468	152,365
Investment income (loss) (Schedules 1, 5, and 13)	504,182	-	-	69,759	86,462	-	660,403	(114,067)
1280 (Schedule 2)	778,861	-	-	-	-	-	778,861	1,024,956
The Silhouette (Schedule 3)	115,842	-	-	-	-	-	115,842	127,909
Marmor (Schedule 4)	226,488	-	-	-	-	-	226,488	196,836
CFMU Radio Inc. (Schedule 5)	-	-	-	23,049	-	-	23,049	27,183
Child Care (Schedule 6)	714,062	-	-	-	-	-	714,062	655,472
House of Games (Schedule 7)	18,525	-	-	-	-	-	18,525	18,220
Underground Media and Design (Schedule 8)	620,443	-	-	-	-	-	620,443	831,210
Union Market (Schedule 9)	772,501	-	-	-	-	-	772,501	774,390
Campus Events (Schedule 10)	672,266	-	-	-	-	-	672,266	562,880
Committees (Schedule 11)	77,810	-	-	-	-	-	77,810	93,117
Executive (Schedule 11)	37,070	-	-	-	-	-	37,070	11,097
Services (Schedule 11)	2,099,142	-	-	-	-	-	2,099,142	2,286,955
Student Wellness Centre (Schedule 12)	29,628	-	-	-	-	-	29,628	29,139
Total revenues	9,646,015	-	399,607	376,672	1,934,531	1,797,600	14,154,425	12,947,559
Expenditures:								
Administration (Schedule 1)	1,060,765	-	-	-	-	-	1,060,765	958,797
1280 (Schedule 2)	956,911	-	-	-	-	-	956,911	1,177,019
The Silhouette (Schedule 3)	300,232	-	-	-	-	-	300,232	295,198
Marmor (Schedule 4)	146,326	-	-	-	-	-	146,326	113,129
CFMU Radio Inc. (Schedule 5)	-	-	-	338,334	-	-	338,334	312,460
Child Care (Schedule 6)	735,767	-	-	-	-	-	735,767	712,648
House of Games (Schedule 7)	340	-	-	-	-	-	340	283
Underground Media and Design (Schedule 8)	1,046,479	-	-	-	-	-	1,046,479	907,314
Union Market (Schedule 9)	705,754	-	-	-	-	-	705,754	705,054
Campus Events (Schedule 10)	1,204,058	-	-	-	-	-	1,204,058	1,256,285
Committees (Schedule 11)	375,203	-	-	-	-	-	375,203	412,165
Executive (Schedule 11)	472,001	-	-	-	-	-	472,001	463,641
Services (Schedule 11)	2,527,332	-	-	-	-	-	2,527,332	2,711,548
Student Health Insurance Plan (Schedule 13)	-	-	-	-	1,439,491	-	1,439,491	1,166,869
Student Dental Plan (Schedule 14)	-	-	-	-	-	1,711,213	1,711,213	1,656,811
Building fund occupancy costs	-	-	328,238	-	-	-	328,238	290,527
Total expenditures	9,531,168	-	328,238	338,334	1,439,491	1,711,213	13,348,444	13,139,748
Excess of revenues over expenditures (expenditures over revenues) \$	114,847	\$ -	\$ 71,369	\$ 38,338	\$ 495,040	\$ 86,387	\$ 805,981	\$ (192,189)

See accompanying notes to consolidated financial statements.

MCMASTER STUDENTS UNION INCORPORATED

Consolidated Statement of Changes in Net Assets

Year ended April 30, 2017, with comparative financial information for 2016

April 30, 2017	Operating Fund	Capital Fund	University Student Centre Building Fund	CFMU Radio Inc.	Student Health Insurance Plan Fund	Student Dental Plan Fund	Total
Net assets, beginning of year	\$ 3,472,871	\$ 531,724	\$ 322,363	\$ 1,249,358	\$ 198,883	\$ (144,198)	\$ 5,631,001
Excess of revenues over expenditures	114,847	-	71,369	38,338	495,040	86,387	805,981
Transfers	(98,843)	98,843	-	-	-	-	-
Net assets, end of year	\$ 3,488,875	\$ 630,567	\$ 393,732	\$ 1,287,696	\$ 693,923	\$ (57,811)	\$ 6,436,982

April 30, 2016	Operating Fund	Capital Fund	University Student Centre Building Fund	CFMU Radio Inc.	Student Health Insurance Plan Fund	Student Dental Plan Fund	Total
Net assets, beginning of year	\$ 3,879,563	\$ 586,148	\$ 242,272	\$ 1,285,154	\$ 33,998	\$ (203,945)	\$ 5,823,190
Excess of (expenditures over revenues) revenues over expenditures	(457,424)	-	80,091	(39,488)	164,885	59,747	(192,189)
Transfers	50,732	(54,424)	-	3,692	-	-	-
Net assets, end of year	\$ 3,472,871	\$ 531,724	\$ 322,363	\$ 1,249,358	\$ 198,883	\$ (144,198)	\$ 5,631,001

See accompanying notes to consolidated financial statements.

MCMMASTER STUDENTS UNION INCORPORATED

Consolidated Statement of Cash Flows

Year ended April 30, 2017, with comparative financial information for 2016

	2017	2016
Operating:		
Excess of revenues over expenditures (expenditures over revenues)	\$ 805,981	\$ (192,189)
Items not involving cash:		
Amortization	197,365	171,396
Gain on disposal of capital assets	(711)	-
	1,002,635	(20,793)
Changes in non-cash operating working capital items:		
Accounts receivable	(489,719)	(383,085)
Due to/from McMaster University Centre Incorporated	(531,864)	(148,934)
Inventories	(9,612)	30,192
Prepaid expenses	6,745	6,933
Accounts payable and accrued liabilities	(190,246)	187,976
Deferred revenue	214,413	403,685
	2,352	75,974
Investing:		
Purchase of capital assets	(295,497)	(116,972)
Net change in cash and cash equivalents	(293,145)	(40,998)
Cash and cash equivalents, beginning of year	6,431,782	6,472,780
Cash and cash equivalents, end of year	\$ 6,138,637	\$ 6,431,782
Represented by:		
Cash	\$ 840,354	\$ 800,029
Marketable securities	5,298,283	5,631,753
	\$ 6,138,637	\$ 6,431,782

See accompanying notes to consolidated financial statements.

MCMASTER STUDENTS UNION INCORPORATED

Notes to Consolidated Financial Statements

Year ended April 30, 2017

The McMaster Students Union Incorporated ("MSU") is incorporated under the laws of the Province of Ontario as a not-for-profit organization and is an exempt not-for-profit organization under the Income Tax Act. The purpose of MSU is to provide a wide variety of services to the students of McMaster University (the "University").

The CFMU Radio Incorporated ("CFMU Radio Inc.") is a separate not-for-profit organization setup to operate the student run radio station. The CFMU Radio Inc. is setup for the benefit, service and education to the students of McMaster University. The results of CFMU Radio Inc. are reported within these consolidated financial statements of MSU.

1. Significant accounting policies:

The consolidated financial statements have been prepared by management in accordance with Canadian accounting standards for not-for-profit organizations in Part III of the CPA Canada Handbook.

(a) Revenue recognition:

Fee revenue is recorded during the fiscal period. For sales of goods and services, MSU recognizes revenue when persuasive evidence of an arrangement exists, delivery has occurred, the price to the buyer is fixed or determinable and collection is reasonably assured.

(b) Fund accounting:

In order to ensure observance of limitations and restrictions placed on the use of the resources available to MSU, such resources are classified for accounting and reporting purposes into funds according to the activities or objectives specified.

The Operating Fund is used to account for day-to-day operations. Funds are provided from yearly membership fees from students, university grants, interest on funds invested and revenues from various facilities and programs.

The Capital Fund records the capital assets and the related accumulated amortization. Funds are provided from current revenues of the Operating Fund equal to the amortization provision for the year less any capital asset acquisitions funded during the year.

The University Student Centre Building Fund holds restricted capital to underwrite MSU's share of planning, construction, maintenance and associated costs of the McMaster University Student Centre. Funds are provided through the collection of a building fund fee from each MSU member to support future occupancy charges, payable to McMaster University Centre Incorporated ("MUCI").

The CFMU Radio Inc. is funded through the collection of fees from MSU members and from revenue generating activities of the radio station. The fund records operating results and holds restricted capital and capital assets relating to the radio station's operations.

MCMaster Students Union Incorporated

Notes to Consolidated Financial Statements

Year ended April 30, 2017

1. Significant accounting policies (continued):

(b) Fund accounting (continued):

The Student Health Insurance Plan Fund is funded through the collection of fees from MSU members. The MSU services the plan through a third-party insurance underwriter. The plan provides reimbursements to MSU members for qualifying prescription drugs as well as remitting premiums for accidental insurance coverage.

The Student Dental Plan Fund is funded through the collection of fees from MSU members. The MSU services the plan through a third-party insurance underwriter. The plan covers routine dental procedures for all students who choose to pay the annual premium as well as minor surgical procedures and orthodontics.

(c) Cash and cash equivalents:

Cash and cash equivalents include cash on hand and short-term deposits which are highly liquid with original maturities of less than one year.

(d) Inventories:

Inventory consists of food, bar items including alcohol, printing materials and other items for resale. Inventories are stated at the lower of cost (at the average cost method) and net realizable value. The amount of inventory expensed in the year was \$1,359,303 (2016 - \$1,650,886).

(e) Capital assets:

Capital assets are capitalized at cost in the Capital Fund and amortized on a straight line basis over their estimated useful lives as follows:

Asset	Useful Life - Years
Equipment	3 - 10
Leasehold improvements	3 - 10

(f) Contributed goods and services:

A substantial number of volunteers contribute a significant amount of their time each year. Because of the difficulty of determining the fair value, contributed services are not recognized in the consolidated financial statements.

MCMaster Students Union Incorporated

Notes to Consolidated Financial Statements

Year ended April 30, 2017

1. Significant accounting policies (continued):

(g) Financial instruments:

Financial instruments are recorded at fair value on initial recognition. Freestanding derivative instruments that are not in a qualifying hedging relationship and equity instruments that are quoted in an active market are subsequently measured at fair value. All other financial instruments are subsequently recorded at cost or amortized cost, unless management has elected to carry the instruments at fair value. MSU has not elected to carry any such financial instruments at fair value.

Transaction costs incurred on the acquisition of financial instruments measured subsequently at fair value are expensed as incurred. All other financial instruments are adjusted by transaction costs incurred on acquisition and financing costs, which are amortized using the straight-line method.

Financial assets are assessed for impairment on an annual basis at the end of the fiscal year if there are indicators of impairment. If there is an indicator of impairment, the MSU determines if there is a significant adverse change in the expected amount or timing of future cash flows from the financial asset. If there is a significant adverse change in the expected cash flows, the carrying value of the financial asset is reduced to the highest of the present value of the expected cash flows, the amount that could be realized from selling the financial asset or the amount the MSU expects to realize by exercising its right to any collateral. If events and circumstances reverse in a future period, an impairment loss will be reversed to the extent of the improvement, not exceeding the initial carrying value.

(h) Allocation of expenses:

The MSU records a number of its expenses by program. The costs of each program include the costs of personnel, premises and other expenses that are directly related to providing the program. The MSU allocates certain administration and corporate governance expenses from administration program within the Statement of Operations to the individual programs.

(i) Use of estimates:

The preparation of the consolidated financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the year. Significant items subject to such estimates and assumptions include the carrying amount of capital assets, deferred revenue and accrued liabilities. Actual results could differ from those estimates.

MCMaster Students Union Incorporated

Notes to Consolidated Financial Statements

Year ended April 30, 2017

2. Marketable securities:

Investments reported on the statement of consolidated financial position have market values as follows:

	2017	2016
Operating Fund	\$ 3,642,266	\$ 3,942,435
CFMU Radio Inc.	637,027	750,231
Student Health Plan Fund	1,018,990	939,087
	<u>\$ 5,298,283</u>	<u>\$ 5,631,753</u>

Marketable securities held by MSU include Cash and short-term investments, Fixed income investments and Equity and mutual funds.

	2017	2016
Cash and short-term investments	\$ 48,542	\$ 146,610
Fixed income investments	3,562,523	4,337,113
Equity and mutual funds	1,687,218	1,148,030
	<u>\$ 5,298,283</u>	<u>\$ 5,631,753</u>

Marketable securities held by MSU can be categorized into Canadian and Foreign investments.

	2017	2016
Canadian	\$ 1,059,475	\$ 958,496
Foreign	4,238,808	4,673,257
	<u>\$ 5,298,283</u>	<u>\$ 5,631,753</u>

The MSU's fixed income investments have an effective interest rate of 9.976%, callable June 30, 2019.

3. Accounts receivable:

	2017	2016
Trade receivables	\$ 1,411,453	\$ 917,306
Less allowance for doubtful accounts	(21,646)	(17,218)
	<u>\$ 1,389,807</u>	<u>\$ 900,088</u>

MCMaster Students Union Incorporated

Notes to Consolidated Financial Statements

Year ended April 30, 2017

4. Capital assets:

	2017		
	Cost	Accumulated amortization	Net book value
Equipment	\$ 4,244,381	\$ 3,908,509	\$ 335,872
Leasehold improvements	1,411,821	1,117,126	294,695
	<u>\$ 5,656,202</u>	<u>\$ 5,025,635</u>	<u>\$ 630,567</u>
	2016		
	Cost	Accumulated amortization	Net book value
Equipment	\$ 4,191,676	\$ 3,874,738	\$ 316,938
Leasehold improvements	1,262,309	1,047,523	214,786
	<u>\$ 5,453,985</u>	<u>\$ 4,922,261</u>	<u>\$ 531,724</u>

5. Accounts payable and accrued liabilities:

Included in accounts payable and accrued liabilities are government remittances payable of \$70,116 (2016 - \$56,713), which includes amounts payable for HST and payroll related taxes.

6. Surplus restrictions:

Marmor:

Revenues derived from student fees (specified for the Marmor) and grants are designated solely for operations and capital purchases of the Marmor. Any shortfall in revenues over expenditures is recovered through future period surpluses.

As at April 30, 2017, the balance of the surplus attributed to the Marmor totaled \$394,609 (2016 - \$314,447) and is included in the Operating Fund net assets.

MCMaster Students Union Incorporated

Notes to Consolidated Financial Statements

Year ended April 30, 2017

7. Commitments:

MSU is paying their share of building costs that MUCI incurs for heating, cooling and other costs based on the square footage of the MSU's commercial areas. These costs will not be known until the fiscal year ends; however, based on historical data, costs are expected to be approximately \$350,000 per year.

During the year, MSU entered into two agreements with Xerox for photocopier equipment for its main offices and the Underground Media and Design. The agreements are for five years whereby MSU will pay fixed fees per photocopy to Xerox along with nominal base monthly lease amounts. Xerox retains ownership of the photocopiers during the full terms and is responsible for the repairs and maintenance of the equipment. The actual costs will not be known until the fiscal year ends; however, based on historical data, costs for the photocopiers are expected to be approximately \$72,500 per year.

8. Financial instruments:

(a) Currency risk:

MSU is exposed to financial risks as a result of exchange rate fluctuations and the volatility of these rates. In the normal course of business, the MSU holds investments in U.S. dollars. MSU does not currently enter into forward contracts to mitigate this risk. There has been no change to the risk exposure from 2016.

(b) Liquidity risk:

Liquidity risk is the risk that MSU will be unable to fulfill its obligations on a timely basis or at a reasonable cost. MSU manages its liquidity risk by monitoring its operating requirements. MSU prepares budget and cash forecasts to ensure it has sufficient funds to fulfill its obligations. There has been no change to the risk exposures from 2016.

(c) Credit risk:

Credit risk refers to the risk that a counterparty may default on its contractual obligations resulting in a financial loss. MSU is exposed to credit risk with respect to the accounts receivable. MSU assesses, on a continuous basis, accounts receivable and provides for any amounts that are not collectible in the allowance for doubtful accounts.

(d) Interest rate risk:

MSU is exposed to interest rate risk on its fixed interest rate financial instruments. Further details about the fixed rate investments are included in note 2.

MCMMASTER STUDENTS UNION INCORPORATED

Notes to Consolidated Financial Statements

Year ended April 30, 2017

9. Related party transactions:

MSU has the ability to significantly influence the operations of McMaster Student Centre Incorporated ("MUCI") through the appointment of the MUCI board members. Included in the consolidated financial statements is a net receivable from MUCI of \$624,769 (2016 - \$92,905) resulting from charges paid in advance by MUCI to MSU. The MSU administers payment of all expenses incurred by MUCI. Total amount of expenses paid on behalf of MUCI by the MSU are \$1,083,786 (2016 - \$914,831).

10. Contingencies:

A claim exists against the MSU. Management believes this claim is not expected to have a material impact on the financial position or operating results of the MSU.

MCMASTER STUDENTS UNION INCORPORATED

Schedule 1 - Schedule of Operations - Administration

Year ended April 30, 2017, with comparative financial information for 2016

	2017	2016
Revenues:		
Member fees	\$ 2,805,727	\$ 2,561,803
Fees – WUSC Refugee Fund and Incite	164,374	148,738
Interest and investment income (loss)	504,182	(70,692)
Other income	9,094	3,627
	3,483,377	2,643,476
Expenditures:		
Amortization	14,050	19,437
Computer supplies and maintenance	61,548	42,351
Donation to WUSC Refugee Fund	75,471	72,086
Faculty support disbursement	86,424	76,394
HST and other applicable taxes	3	116
Insurance	69,853	71,446
Memberships	1,268	2,374
Miscellaneous	16,830	19,716
Office expense	19,465	18,247
Professional development	5,615	6,783
Professional fees	41,080	35,092
Purchased services	32,410	26,960
Repairs and maintenance	8,193	2,978
Salaries	650,406	591,103
Service (bank) charges	13,099	11,422
Telephone	13,155	8,859
Travel	303	198
	1,109,173	1,005,562
Less expenditures allocated to facilities	44,500	44,500
	1,064,673	961,062
Excess of revenues over expenditures before inter-divisional expenditures	2,418,704	1,682,414
Less inter-divisional expenditures:		
Underground	2,948	2,265
AvTEK	960	-
	3,908	2,265
Excess of revenues over expenditures	\$ 2,422,612	\$ 1,684,679

MCMASTER STUDENTS UNION INCORPORATED

Schedule 2 - Schedule of Operations - 1280

Year ended April 30, 2017, with comparative financial information for 2016

	2017	2016
Sales:		
Beer and liquor	\$ 206,153	\$ 298,033
Food	495,569	610,386
	<u>701,722</u>	<u>908,419</u>
Cost of goods sold:		
Beer and liquor	71,723	113,884
Food	208,574	284,669
	<u>280,297</u>	<u>398,553</u>
	<u>421,425</u>	<u>509,866</u>
Other income:		
Admission	50,739	77,322
Rental and other revenue	26,400	39,215
	<u>77,139</u>	<u>116,537</u>
	<u>498,564</u>	<u>626,403</u>
Expenditures:		
Administrative	45,859	59,276
Advertising	22,081	13,708
Amortization	53,327	56,596
Entertainment	9,448	12,225
Office supplies	2,395	2,116
Repairs and maintenance	10,049	13,743
Salaries and wages	492,166	561,010
Staff training	1,675	2,440
Supplies	54,443	73,353
Telephone	4,249	3,864
	<u>695,692</u>	<u>798,331</u>
Excess of expenditures over revenues before inter-divisional expenditures	<u>(197,128)</u>	<u>(171,928)</u>
Less inter-divisional expenditures:		
Underground	5,211	3,354
AvTEK	4,747	8,151
Silhouette advertising	9,120	8,360
	<u>19,078</u>	<u>19,865</u>
Excess of expenditures over revenues	<u>\$ (178,050)</u>	<u>\$ (152,063)</u>

MCMMASTER STUDENTS UNION INCORPORATED

Schedule 3 - Schedule of Operations – The Silhouette

Year ended April 30, 2017, with comparative financial information for 2016

	2017	2016
Revenue	\$ 170,023	\$ 185,415
Expenditures:		
Advertising	3,649	3,364
Amortization	8,736	14,621
Bad debts	5,900	(5,044)
General staff costs	39,310	34,754
Graphic ad layout	25,543	22,704
Office supplies	685	1,104
Printing costs	89,976	112,666
Repairs and maintenance	-	2,973
Salaries and benefits	125,169	125,339
Telephone	2,111	1,839
	301,079	314,320
Excess of expenditures before inter-divisional expenditures and revenues	(131,056)	(128,905)
Less inter-divisional revenues and expenditures:		
Underground	571	19,122
AvTek	276	-
Silhouette advertising revenue – Union Market	(6,969)	(5,500)
Silhouette advertising revenue – 1280	(9,120)	(8,360)
Silhouette advertising revenue – Underground, Committees and executive	(38,092)	(43,646)
	(53,334)	(38,384)
Excess of expenditures over revenues	\$ (184,390)	\$ (167,289)

MCMASTER STUDENTS UNION INCORPORATED

Schedule 4 - Schedule of Operations - Marmor

Year ended April 30, 2017, with comparative financial information for 2016

	2017	2016
Revenues:		
Student fees	\$ 202,096	\$ 192,408
Other recoveries	24,392	4,428
	226,488	196,836
Expenditures:		
Amortization	372	372
Office supplies	-	968
Photographic	42,307	41,789
Postage	45,000	30,000
Printing costs	55,000	40,000
Salaries and benefits	3,647	-
	146,326	113,129
Excess of revenues over expenditures	\$ 80,162	\$ 83,707

MCMASTER STUDENTS UNION INCORPORATED

Schedule 5 - Schedule of Operations – CFMU Radio Inc.

Year ended April 30, 2017, with comparative financial information for 2016

	2017	2016
Revenues:		
Student fees	\$ 283,864	\$ 267,112
Advertising sales	-	2,993
Investment income (loss)	69,759	(21,323)
Sponsorships	23,049	24,190
	376,672	272,972
Expenditures:		
Administration	24,782	29,816
Amortization	33,311	11,535
Bad debts (recovery)	369	(1,250)
Contractual maintenance services	32,881	27,217
HST and other applicable taxes	86	96
Insurance	5,380	5,900
Memberships and licenses	7,093	8,445
Office supplies	3,166	1,605
Repairs and maintenance	7,573	7,864
Salaries and benefits	211,048	211,142
Telephone	11,403	10,980
Travel and transportation	2,266	396
	339,358	313,746
Excess of revenues over expenditures (expenditures over revenues) before inter-divisional expenditures	37,314	(40,774)
Less inter-divisional expenditures:		
Underground	981	552
AvTEK	43	734
	1,024	1,286
Excess of revenues over expenditures (expenditures over revenues)	\$ 38,338	\$ (39,488)

MCMMASTER STUDENTS UNION INCORPORATED

Schedule 6 - Schedule of Operations – Child Care

Year ended April 30, 2017, with comparative financial information for 2016

	2017	2016
Revenues:		
Parents	\$ 404,053	\$ 377,343
Subsidy	138,239	125,134
Provincial grant	150,425	121,893
Miscellaneous	21,345	31,102
	714,062	655,472
Expenditures:		
Amortization	8,473	9,801
Conferences	-	560
Custodial services	10,683	11,068
Food	19,189	18,861
Administration costs	11,301	10,479
Learning materials	3,332	2,581
Office supplies	3,744	4,632
Rent	21,732	22,051
Repairs and maintenance	8,407	1,012
Salaries and benefits	645,272	628,467
Telephone	2,962	3,186
Transportation	672	-
	735,767	712,698
Excess of expenditures over revenues before inter-divisional expenditures	(21,705)	(57,226)
Less inter-divisional expenditures:		
AvTEK	-	50
	-	50
Excess of expenditures over revenues	\$ (21,705)	\$ (57,176)

MCMASTER STUDENTS UNION INCORPORATED

Schedule 7 - Schedule of Operations - House of Games

Year ended April 30, 2017, with comparative financial information for 2016

	2017	2016
Revenues:		
Rental income	\$ 18,525	\$ 18,220
Expenditures:		
Telephone	340	283
Excess of revenues over expenditures	\$ 18,185	\$ 17,937

MCMMASTER STUDENTS UNION INCORPORATED

Schedule 8 - Schedule of Operations - Underground Media & Design

Year ended April 30, 2017, with comparative financial information for 2016

	2017	2016
Revenues	\$ 718,409	\$ 932,811
Cost of goods sold:		
Material purchases	350,494	460,030
Gross profit	367,915	472,781
Expenditures:		
Administration	13,494	12,460
Bad debts (recovery)	8,569	(11,956)
Amortization	7,204	6,494
HST and other applicable taxes	12,770	6,963
Office supplies	3,734	2,012
Repairs and maintenance	4,159	2,743
Salaries and wages	642,412	425,207
Telephone	3,643	3,361
	695,985	447,284
Excess of (expenditures over revenues) revenues over expenditures before inter-divisional expenditures	(328,070)	25,497
Less inter-divisional revenues:		
The Silhouette	(571)	(19,122)
Committees, services and campus events	(76,998)	(60,053)
Administration	(2,948)	(2,265)
Union market	(2,109)	(2,006)
1280	(5,211)	(3,354)
Student health plan	(310)	(506)
Student dental plan	(310)	(506)
CFMU Radio Inc.	(981)	(552)
Executive	(8,528)	(13,237)
	(97,966)	(101,601)
Excess of expenditures over revenues	\$ (426,036)	\$ (76,104)

MCMASTER STUDENTS UNION INCORPORATED

Schedule 9 - Schedule of Operations - Union Market

Year ended April 30, 2017, with comparative financial information for 2016

	2017	2016
Revenues:		
Sales	\$ 772,501	\$ 774,390
Cost of goods sold:		
Material purchases	455,923	461,260
Gross profit	316,578	313,130
Expenditures:		
Administrative	14,522	11,699
Advertising	10,178	7,071
Amortization	10,159	11,764
Office supplies	787	1,160
Repairs and maintenance	1,213	2,560
Salaries and wages	218,930	214,369
Supplies	2,093	1,821
Telephone	1,027	856
	258,909	251,300
Excess of revenues over expenditures before inter-divisional expenditures	57,669	61,830
Less inter-divisional expenditures:		
Underground	2,109	2,006
Silhouette advertising	6,969	5,500
	9,078	7,506
Excess of revenues over expenditures	\$ 66,747	\$ 69,336

MCMASTER STUDENTS UNION INCORPORATED

Schedule 10 - Schedule of Operations - Campus Events

Year ended April 30, 2017, with comparative financial information for 2016

	2017			2016		
	Revenues	Expenditures	Total	Revenues	Expenditures	Total
Homecoming	\$ 172,499	\$ 237,479	\$ (64,980)	\$ 30,782	\$ 47,902	\$ (17,120)
Charity ball	53,948	52,560	1,388	61,705	64,740	(3,035)
Golf tournament	12,270	12,270	-	15,168	15,168	-
Recognition & staff events	-	4,416	(4,416)	-	6,861	(6,861)
External events	151,422	112,246	39,176	199,981	103,472	96,509
Orientation/welcome week	182,877	170,622	12,255	176,455	165,778	10,677
Other concerts and programs	58,246	119,418	(61,172)	40,238	144,476	(104,238)
Speakers and sidewalk sale	37,507	34,758	2,749	37,976	102,828	(64,852)
Travel and administration	-	459,038	(459,038)	-	569,486	(569,486)
AvTEK	22,627	24,906	(2,279)	31,660	47,744	(16,084)
	691,396	1,227,713	(536,317)	593,965	1,268,455	(674,490)
Less inter-divisional revenues and expenditures:						
Underground	-	20,655	20,655	-	12,170	12,170
Silhouette advertising	-	3,000	3,000	-	-	-
Revenue – 1280	(4,747)	-	(4,747)	(8,151)	-	(8,151)
Revenue – CFMU Radio Inc.	(43)	-	(43)	(734)	-	(734)
Revenue - Silhouette	(276)	-	(276)	-	-	-
Revenue – Administration	-	-	-	-	-	-
Revenue – Committee, executive, services	(14,064)	-	(14,064)	(22,150)	-	(22,150)
Revenue – Child Care	-	-	-	(50)	-	(50)
	(19,130)	23,655	4,525	(31,085)	12,170	(18,915)
	\$ 672,266	\$ 1,204,058	\$ (531,792)	\$ 562,880	\$ 1,256,285	\$ (693,405)

MCMASTER STUDENTS UNION INCORPORATED

Schedule 11 – Schedule of Committees and Commissions, MSU Executive and Services Expenses

Year ended April 30, 2017, with comparative financial information for 2016

	2017			2016		
	Revenues	Expenditures	Total	Revenues	Expenditures	Total
Committees and Commissions:						
Diversity	\$ 4,278	\$ 32,650	\$ (28,372)	\$ 9,361	\$ 41,226	\$ (31,865)
Election Committee	4,754	34,837	(30,083)	3,030	31,931	(28,901)
MacGreen	-	56	(56)	-	9,782	(9,782)
First Year Council	-	10,229	(10,229)	-	1,871	(1,871)
FIT/Shinerama	68,778	78,656	(9,878)	80,726	99,076	(18,350)
MSU Spark	-	12,586	(12,586)	-	14,135	(14,135)
SCSN	-	8,508	(8,508)	-	31,692	(31,692)
Public relations/student life	-	255,405	(255,405)	-	255,525	(255,525)
Teaching awards	-	13,427	(13,427)	-	5,284	(5,284)
	77,810	446,354	(368,544)	93,117	490,522	(397,405)
Less inter-divisional expenditures:						
Underground	-	30,887	30,887	-	25,033	25,033
Silhouette advertising	-	33,432	33,432	-	42,526	42,526
AvTEK	-	6,832	6,832	-	10,798	10,798
	-	71,151	71,151	-	78,357	78,357
	\$ 77,810	\$ 375,203	\$ (297,393)	\$ 93,117	\$ 412,165	\$ (319,048)

MCMASTER STUDENTS UNION INCORPORATED

Schedule 11 - Schedule of Committees and Commissions, MSU Executive and Services Expenses (continued)

Year ended April 30, 2017, with comparative financial information for 2016

	2017			2016		
	Revenues	Expenditures	Total	Revenues	Expenditures	Total
MSU Executive:						
Administrative	\$ -	\$ 10,065	\$ (10,065)	\$ -	\$ 8,524	\$ (8,524)
Advertising	-	9,000	(9,000)	-	11,074	(11,074)
Donations	-	5,838	(5,838)	-	9,550	(9,550)
Executive expense	-	39,678	(39,678)	-	21,562	(21,562)
Honoraria and awards	-	25,291	(25,291)	-	25,388	(25,388)
Board training	-	3,172	(3,172)	-	7,911	(7,911)
Meetings	-	21,794	(21,794)	-	28,415	(28,415)
Memberships	-	66,360	(66,360)	-	61,378	(61,378)
Miscellaneous	37,070	-	37,070	5,638	-	5,638
Special projects	-	44,755	(44,755)	5,459	48,708	(43,249)
Salaries and benefits	-	238,090	(238,090)	-	245,165	(245,165)
Travel & conferences	-	21,084	(21,084)	-	19,091	(19,091)
	37,070	485,127	(448,057)	11,097	486,766	(475,669)
Less inter-divisional expenditures:						
Underground	-	8,528	8,528	-	13,237	13,237
AvTEK	-	4,598	4,598	-	8,768	8,768
Silhouette advertising	-	-	-	-	1,120	1,120
	-	13,126	13,126	-	23,125	23,125
	\$ 37,070	\$ 472,001	\$ (434,931)	\$ 11,097	\$ 463,641	\$ (452,544)

MCMASTER STUDENTS UNION INCORPORATED

Schedule 11 - Schedule of Committees and Commissions, MSU Executive and Services Expenses (continued)

Year ended April 30, 2017, with comparative financial information for 2016

	2017			2016		
	Revenues	Expenditures	Total	Revenues	Expenditures	Total
Services expenses:						
Bread Bin	\$ 1,841	\$ 23,714	\$ (21,873)	\$ 5,737	\$ 24,838	\$ (19,101)
CLAY Conference	24,859	40,791	(15,932)	22,576	43,248	(20,672)
Clubs administrator	11,332	148,638	(137,306)	6,203	144,167	(137,964)
Emergency First Response Team	94,383	113,727	(19,344)	92,887	133,598	(40,711)
Compass Information Service	1,879,590	1,930,975	(51,385)	2,078,417	2,109,016	(30,599)
Maroons	16,127	36,853	(20,726)	7,962	28,201	(20,239)
MacCycle	12,881	19,397	(6,516)	8,353	27,188	(18,835)
PAC	17,920	35,641	(17,721)	19,895	34,258	(14,363)
MACCESS	-	12,265	(12,265)	-	-	-
QSCC	-	13,474	(13,474)	-	15,491	(15,491)
Horizons	40,209	57,717	(17,508)	44,925	55,475	(10,550)
Ombuds office	-	59,388	(59,388)	-	60,566	(60,566)
Peer Support	-	19,188	(19,188)	-	16,852	(16,852)
Women & Gender Equity	-	12,825	(12,825)	-	18,351	(18,351)
Student Health Education Centre	-	16,978	(16,978)	-	12,799	(12,799)
SWHAT	-	14,551	(14,551)	-	12,934	(12,934)
	2,099,142	2,556,122	(456,980)	2,286,955	2,736,982	(450,027)
Less inter-divisional expenditures:						
Underground	-	25,456	25,456	-	22,850	22,850
Silhouette advertising	-	700	700	-	-	-
AvTEK	-	2,634	2,634	-	2,584	2,584
	-	28,790	28,790	-	25,434	25,434
	\$ 2,099,142	\$ 2,527,332	\$ (428,190)	\$ 2,286,955	\$ 2,711,548	\$ (424,593)

MCMASTER STUDENTS UNION INCORPORATED

Schedule 12 - Schedule of Operations - Student Wellness Centre

Year ended April 30, 2017, with comparative financial information for 2016

	2017	2016
Revenues:		
Student Wellness - Rental income	\$ 29,628	\$ 29,139
Excess of revenues over expenditures	\$ 29,628	\$ 29,139

MCMASTER STUDENTS UNION INCORPORATED

Schedule 13 - Schedule of Operations – Student Health Insurance Plan Fund

Year ended April 30, 2017, with comparative financial information for 2016

	2017	2016
Revenues:		
Student fees (net of opt-out)	\$ 1,848,069	\$ 1,353,806
Investment income (loss)	86,462	(22,052)
	<u>1,934,531</u>	<u>1,331,754</u>
Expenditures:		
Administration charges	13,800	29,263
Insurance premiums	1,426,001	1,138,112
	<u>1,439,801</u>	<u>1,167,375</u>
Excess of revenues over expenditures before inter-divisional expenditures	494,730	164,379
Plus inter-divisional expenditures:		
Underground	310	506
Excess of revenues over expenditures	<u>\$ 495,040</u>	<u>\$ 164,885</u>

MCMASTER STUDENTS UNION INCORPORATED

Schedule 14 - Schedule of Operations – Student Dental Plan Fund

Year ended April 30, 2017, with comparative financial information for 2016

	2017	2016
Revenues:		
Student fees (net of opt-out)	\$ 1,797,600	\$ 1,716,558
Expenditures:		
Administration charges	12,500	13,641
Insurance premiums	1,699,023	1,643,676
	1,711,523	1,657,317
Excess of revenues over expenditures before inter-divisional expenditures	86,077	59,241
Plus inter-divisional expenditures:		
Underground	310	506
Excess of revenues over expenditures	\$ 86,387	\$ 59,747